

From: Commandant, Virginia Tech Corps of Cadets

Subj: VIRGINIA TECH CORPS OF CADET STAFF ADVISOR & ADDITIONAL
DUTY ASSIGNMENTS

Ref: (a) VTCC Standard Regulations (1872.1)

1. **Purpose.** To promulgate the assignment of additional duties and provide official notification established within the Virginia Tech Corps of Cadets (VTCC).
2. **Background.** The tables below constitute official assignment notifications for cadet advisor positions and additional/collateral duties. Designated representatives are responsible for familiarizing themselves with instructional guidance about their assigned additional duty.
3. **Action.** Assigned personnel will become familiar with the provisions and regulations of their additional/collateral duty assignments. Additionally, assigned personnel are responsible for informing the cognizant chain of command of any circumstances that preclude executing their assigned duty to support timely relief identification.
4. **Cancellation.** Previously disseminated Staff Additional Duties lists.

//SIGNED//

CRAIG ALIA, COL, USA (Ret.)

Vice Commandant, Virginia Tech Corps of Cadets

Distribution:

Electronic only via VTCC resources website

<https://vtcc.vt.edu/resources1.html>

STAFF ADVISORS by REGIMENTAL POSITION

POSITION	PRIMARY	ALTERNATE
Regi CO	Commandant	Vice Commandant
Regi XO	Vice Commandant	Col Shelton
Regi CSM	MSgt Lilly	CMDCM Curtis
Regi S-1	CMDCS Ford	Mrs. Fleenor
Regi S-2	Mrs. Mallory	Vice Commandant
Regi S-3, S-33, & S-35	COL Alia	Col Shelton
Regi S-37 [Training]	Mrs. Fleenor	CAPT McGrath
Regi S-4	CMDCM Curtis	CDR Brown
Regi S-5	CAPT McGrath	Col Cogbill
Regi S-6	Col Cogbill	CAPT McGrath
Regi Inspector General (IG)	CMDCM Curtis	CMDCS Ford
Regi Historian	2LT Estrella	Ms. Corvin
Regi Recruiter	LTC Mariger	Mrs. Cupp
Regi Alumni [includes Cadet Alumni Team]	Mr. Callsen	2LT Estrella

GOOD ORDER & DISCIPLINE ADVISORS

POSITION	PRIMARY	ALTERNATE
Director of Corps Conduct & Discipline	Col Shelton	CDR Brown
Office of Student Conduct Liaison	Col Shelton	CDR Brown
Title VI & IX Office Liaison	Col Shelton	CMDCS Ford
Academic Integrity Liaison	CMDCM Curtis	Mr. Mallory
Honor Court	Mr. Mallory	CAPT McGrath
Executive Committee & SJA Advisor	CDR Brown	Col Shelton

ADDITIONAL & COLLATERAL DUTIES by PROGRAM

PROGRAM	PRIMARY	ALTERNATE
Armed Forces Special Operations PT Director	CDR Brown	Mr. Callsen
Armory Operations Director	MSgt Lilly	MGySgt Jones
Asian-American-Pacific Cadet Org. Advisor	CAPT McGrath	CDR Brown
Assessment & Evaluation Coordinator	CMDCM Curtis	Mrs. Fleenor
Athletic Department Liaison	CDR Brown/ COL Alia	Mr. Mallory
Awards Coordinator	CAPT McGrath	Mrs. Kirk
Black Cadet Organization	MGySgt Jones	COL Alia
Cadets for a Cause Advisor	COL Alia	Col Shelton
Cadre Week Coordinator	CAPT McGrath	COL Alia
Caldwell March Coordinator	MSgt Lilly	Mr. Mallory
C.A.R.E. Team Coordinator	Mrs. Fleenor	Col Shelton/Mrs. Miller
Coalition of Students Against Destructive Decisions (CSADD) Coordinator	CMDCS Ford	CAPT McGrath
Coast Guard (CG) Auxiliary Liaison	Mr. Mallory	CMDCS Ford
Color Guard Advisor	MGySgt Jones	CMDCS Ford
Conrad Cavalry Advisor	MGySgt Jones	Mr. Mallory
Corps FERPA Coordinator	CAPT McGrath	Mrs. Miller
Corps Regulation, Instructions, & Notices Coordinator	CMDCM Curtis	CAPT McGrath
Cyber Team Advisor	COL Cogbill	CAPT McGrath
Eagle Scouts Association Coordinator	CAPT McGrath	LTC Mariger
Esprit de Corps	Mrs. Fleenor	CMDCS Ford
Ethics Team Coaching Staff	CMDCM Curtis	CAPT McGrath
Executive Committee & SJA Advisor	Col Shelton	CDR Brown
FENIX Advisor	CDR Brown	Mrs. Fleenor
Flyover Operations Director	CDR Brown	Col Shelton
Fundraising & Clerk Advisor	Mrs. Ward	Mrs. Miller
Global Scholars Program Director	CAPT McGrath	Accompanying Instructor
GLOW Advisor	Mrs. Fleenor	CMDCS Ford
Gregory Guard Advisor	CDR Brown	MSgt Lilly
Growley Team	COL Alia	CMDCM Curtis
HERO Advisor	Col Shelton	CMDCS Ford
Housing Liaison	Mrs. Miller	Vice Commandant
Human Resources Liaison	Mrs. Miller	VACANT
Indoor Shooting Range	MGySgt Jones	CMDCS Ford
Leadership Selection Chair	CAPT McGrath	CMDCM Curtis
Marksmanship Team	CMDCS Ford	MGySgt Jones
Medic Staff Advisor	Mr. Mallory	LTC Mariger
Men's / Women's Basketball	MGySgt Jones	COL Alia

PROGRAM	PRIMARY	ALTERNATE
Senior Banquet	COL Alia	CAPT McGrath
New Cadet Week Coordinator	CAPT McGrath	LTC Mariger
O'Course (OCT) Committee Chair	MGySgt Jones	MSgt Lilly
Office of Student Conduct Liaison	Col Shelton	CDR Brown
Olmsted Foundation	CAPT McGrath	CDR Brown Global Scholars Staff
Parade Coordinator	MSgt Lilly	COL Alia
Platoon Leader Course (PLC) Advisor	Mr. Mallory	CMDCM Curtis
Platoon Tactical (PTAC) Challenge Advisor	Mr. Mallory	COL Alia
Rappelling Tower*	MGySgt Jones	MSG Bennefield
Ring Figure Advisor	CAPT McGrath	CDR Brown
Sash & Saber	Mrs. Fleenor	MSgt Lilly
Sexual Assault & Violence Prevention (SAPR) Education Coordinator	CMDCS Ford	CAPT McGrath
Skipper Crew	Col Shelton (Director of Operations & VT Liaison) Mr. Mallory (Procedures & Ordinance) CMDCM Curtis (Maintenance, Upkeep & Transportation)	
Society of American Military Engineers (SAME)	CAPT McGrath	VACANT
Tailor Shop Liaison	Vice Commandant	CMDCM Curtis
VT IT Liaison	Mrs. Miller	CMDCM Curtis
VT Maintenance Liaison	MGySgt Jones	CMDCM Curtis

* = **certification required**