

# 2017-18 New Cadet Guide



Welcome to the Virginia Tech Corps of Cadets.

Move-in is Aug. 19, 2017.

New Cadet Week is Aug. 19-26, 2017.





May 25, 2017

Cadet Class of 2021,

I praise you on your decision to join the Virginia Tech Corps of Cadets. Since 1872, the Corps of Cadets has been dedicated to graduating ethical leaders of the highest caliber, preparing them for lives of selfless service in both the military and the civilian sector. Many have come before you, and many Corps Alumni have sacrificed their lives in defense of our nation. Take pride in joining an organization with such a noble heritage, and strive to exemplify the dedication and excellence of those who came before you in everything that you do.

By accepting this challenge, you have begun your journey on a path less traveled. Never lose sight of why you are here. Keep that goal, that motivation, and that passion in the forefront of your mind, especially when times are tough. You will face challenges while you are here, but how you choose to tackle them is up to you. Remember that nothing worth having comes easily; prove to yourself that you can make it through this program, and leave here a better person from these experiences.

The cadre staff are highly trained, and will give all of their efforts to your training and development. I expect you to reciprocate their efforts, doing everything that you can to learn and improve. I guarantee that you will learn much more from your failures than your successes; learn from these mistakes and continue your training with increased motivation. You will get out of this program what you put into it.

Your training begins the day you arrive for New Cadet Week in August. Your freshmen year will test you mentally, physically, and emotionally. Let this challenge you to prepare for the fall: Exercise 4-5 times a week, running 2-3 miles at a fast pace and focusing on push-ups and sit-ups. Live a healthy lifestyle and practice good nutrition habits. Break in your MCU boots and low quarters. Study the Guidon. Think about why you want to join the Corps of Cadets, and set attainable goals.

Your attitude will largely determine your individual success here. That being said, do not forget that you are part of a team. Think about the success of your freshmen buds, stay humble and find ways to motivate each other. You will win as a team or lose as a team. Prepare to be challenged and changed by this experience, and be ready to give it your all.

Sincerely,

*Mairead Novak*

MAIREAD M. NOVAK

Cadet Colonel, VTCC

Regimental Commander

*Invent the Future*

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# Required Classes

Your fall semester total of the Corps Laboratory and your ROTC/Citizen-Leader Track class will be four to five credit hours. With three successful leadership positions in the Corps of Cadets, in addition to these courses over eight semesters, you can earn a minor in leadership studies.

You will automatically be added to MGT 1945 (CRN: 86018, Instructor: E Humphrey) for fall semester. It is a two-credit laboratory and an integral part of your leader development. It meets Thursdays from 3:30 to 4:45 p.m. and some Mondays from 7 to 9 p.m.

You will take a Corps Lab each semester, unless there is an unavoidable academic conflict. Leave room in your schedule for this course and verify it is on your schedule when you meet with your academic advisor during First Year Orientation.

# Orientation Events

First-year students will be able to choose a session for First Year Orientation in July. Sessions are offered based on your major, between July 10 and Aug. 1. Your orientation leader will be able to answer your questions about the university.

This is a great way to make friends with students from across campus before classes start. Parents are highly encouraged to attend. Don't forget to read the university's ["You're In, Now What?" publication for new students](#).

## Signing up for Classes

While at orientation, you will register for your classes, including Corps Lab and ROTC/Citizen-Leader specific classes and labs. Signing up for classes is the primary purpose of orientation. There is plenty of time to complete your advising session and get fitted for your uniforms. Do not leave your advising session before you are completely signed up for classes. If your advising session extends beyond your uniform fitting appointment time, simply go to the Tailor Shop as soon as it ends.

## Hokie Passports

Your Hokie Passport is one of the most important tools you will have as a student at Virginia Tech. It will be used to access your residence hall, your room, your meal plan, the buses, your extra money for laundry (Hokie Passport Account), and to check out books from the library or electronics from Innovation Space. Do not forget to pick up your Hokie Passport on Day 2 of First Year Orientation!

If you are unable to attend orientation, it is important you email both the Hokie Passport Office ([hokiepassport@vt.edu](mailto:hokiepassport@vt.edu)) and the Corps ([corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu)) so we can arrange a time for you to get your Hokie Passport during New Cadet Week. We will fit you for your uniforms when you check in for New Cadet Week.

Parents or family members will need to provide Hokie Passport Services with their student's FERPA passcode before the release of any student information.

► Find more information on FERPA at [registrar.vt.edu/faculty/privacy/index.html](http://registrar.vt.edu/faculty/privacy/index.html).

► For questions about the Hokie Passport Services, go to [hokiepassport.vt.edu](http://hokiepassport.vt.edu).

## Corps of Cadets First Year Orientation Events

The Corps will have five events during your two-day session, and it will be your responsibility to make sure you attend the Corps events.

### ► Day 1

#### ✓ Information Tables in Squires

New cadets and their families are encouraged to stop by the Corps and ROTC information tables in Squires' Old Dominion Ballroom between 8 and 10:15 a.m.

Naval- and Army ROTC-interested students should attend their ROTC Information Brief at 9 a.m. See your schedule that day for the location.

#### ✓ Corps/ROTC Coffee

New cadets and their families must stop by 219 Squires Student Center between 8 and 10 a.m. to sign up for a uniform fitting appointment time and, if interested, a meeting time with the regimental band director.

The Corps recruiting staff and members of the ROTC units will be available. Army and Naval ROTC cadets should plan to arrive earlier, since they will have an ROTC information session at 9 a.m.



### ► Day 2

#### ✓ Maj. Gen. Fullhart's Welcome Session

The general's Welcome Session is for new cadets and their families at 1 p.m. See your schedule for the location.

#### ✓ Uniforms Fitting and ROTC Paperwork

At your assigned uniform fitting appointment time, check in at the Air Force Classroom on the second floor of the Military Building (Building 203 on the campus map). You will be fit for uniforms in the Tailor Shop, issued your boots, and routed to your respective ROTC program (if applicable) to complete paperwork. You and your family are welcome to join a tour of a Corps residence hall and see a sample cadet room.

It should take between 30 and 60 minutes for the uniform fitting and 30 minutes for paperwork.

## Regimental Band Auditions

New cadets interested in learning more about the Highty-Tighties will meet with Senior Chief Bean on Day 2. Sign up for a time to meet at the Corps/ROTC Coffee on Day 1. The first appointment will be at 2:15 p.m. on Day 2.

Corps alumni offer a \$1,000 first-year stipend to up to 60 new cadets who join the regimental band. We prefer three years of marching band experience, but we accept all levels of musical ability.

# Extracurricular Activities

## Can I Play Sports as a Cadet?

Your first year is a transition year, but if you are able to play at the highest level at Virginia Tech (either varsity or club), you may participate your first semester. If you have been selected to participate, be sure to inform the Corps Recruiting Office and your deputy commandant as soon as possible.

## Other Extracurricular Activities

One of the advantages of being in the Corps is the opportunity to participate in the variety of activities available on a civilian campus.

If you earn a 2.5 GPA or higher fall semester, you may add a Corps extracurricular activity spring semester with the approval of your deputy commandant. Corps organizations include the Gregory Guard precision rifle drill team, the Color Guard, the Skipper Crew responsible for firing our cannon, Conrad Cavalry (working with horses), Raiders (Marine Corps), Rangers (Army), Armed Forces Special Operations Physical Training through Air Force, and the Eagle Scout Association.

After your first year, you may participate in any of the hundreds of student organizations at the university with permission from your deputy commandant and if you maintain a GPA of 2.5 or higher. Cadets have been presidents of their sororities or fraternities, served on the Virginia Tech Rescue Squad, been on Homecoming Court, and served in the Student Government Association.

# Choosing a Track

The Corps offers two tracks for cadets: Military-Leader and Citizen-Leader.

The Military-Leader Track is for cadets in ROTC programs who are pursuing a military commission.

The Citizen-Leader Track is for cadets who value the Corps' military lifestyle without a military obligation upon graduation.



# The Citizen-Leader Track (VPI Battalion)

To enroll in the Citizen-Leader Track, register for the first-year class listed below, in addition to MGT 1945 required for all first-year cadets.

► Citizen-Leader Track: MGT 1935, CRN 86017

It meets Tuesdays from 3:30 to 4:45 p.m. You will receive more information about the class during New Cadet Week's VPI Battalion Information Session.

VPI Battalion uses the Navy Physical Fitness Test. It includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. To see the standards by gender and age range:

► Men: [navy-prt.com/malestandard/malestandard.html](http://navy-prt.com/malestandard/malestandard.html)

► Women: [navy-prt.com/femalestandard/femalestandard.html](http://navy-prt.com/femalestandard/femalestandard.html)

As Virginia Tech pursues international prominence in the area of integrated security, Citizen-Leader Track cadets will be in a great position to pursue cross-disciplinary majors and skills necessary for careers in the public and private sectors.

Great organizations are looking to employ graduates who are purpose-driven, have a strong work ethic, are able to execute, and put service first. Within the Corps' military structure, you will assume responsible positions and take classes in leadership, professionalism, and ethics. Because our Citizen-Leader Track is unique among the senior military colleges, you'll stand out in your first job interview and throughout your career.

When you graduate, you'll join a network of over 10,000 Corps alumni who share your college experience and who can help you find jobs in your chosen career. There is no military obligation for Citizen-Leader Track cadets.

About 75 percent of Citizen-Leader Track graduates have cemented their plans by the time they graduate. They go on to work for such companies as Boeing, Target, Ernst & Young, Georgia-Pacific, Ellucian, Accenture, Disney, and IBM. They join the federal government intelligence community or work for NASA, attend graduate school in the U.S. or abroad, report to officer candidate schools, or join police departments.



# Military-Leader Track (ROTC)

To enroll in ROTC as a first-year cadet, register for the first-year ROTC classes for the program of your choice.

- ▶ Army ROTC MS 1005
- ▶ Navy ROTC MN 1004
- ▶ Air Force ROTC AS 1115 (Class) / AS 2944 (Lab) / AS 2934 (Physical Fitness)

The ROTC classes are offered at various times that can be found in the Timetable of Classes on Hokie SPA. The ROTC laboratories always meet Tuesdays from 3:30 to 4:45 p.m. The Friday AFROTC lab is only available to Air Force upper class cadets.

AFROTC cadets: Please be aware that you should not sign up for a 9:30 a.m. Tuesday/Thursday class if you sign up for AS 2934 Tuesday/Thursdays, or a 9:05 a.m. Monday/Wednesday class if you sign up for AS 2934 Monday/Wednesday. AS 2934 runs until 9:15 a.m. (even though it says 8:50 a.m. in the Timetable of Classes), and you won't have enough time to shower before your next class.

## **ROTC Orientation Events**

See Page 5.

## **Activating Your Four-Year ROTC Scholarship**

If you have been awarded a four-year ROTC scholarship through the national ROTC Scholarship application process, congratulations! Your scholarship toward your tuition and fees will post as a pending credit this summer. To activate your scholarship, you must pass your first ROTC-administered physical fitness test. If you do not pass, your ROTC will discuss additional opportunities you might have to pass.

Typically, this test is administered the first week in September with results submitted to ROTC headquarters by Sept. 15. You will most likely see the first half of your book stipend (between \$488 and \$600, depending on ROTC) and monthly stipend (between \$250 and \$300) by October.

Once you pass your physical fitness test, the tuition and fees credit will change from pending to an actual credit on your tuition bill. During your first year on an ROTC scholarship, you should plan on paying for your books and covering your monthly stipend until October.

## **Compete for an On-Campus ROTC Scholarship**

ROTC programs offer three-year and two-year on-campus scholarships. The opportunity to earn one varies by ROTC and from year-to-year based on the needs of the services. ROTC programs will share more information in their classes this fall.

Generally, you will enroll in their class/lab, attend their physical fitness training sessions, and do as well as you can academically, especially in your ROTC class. They will submit those eligible to compete for the three-and-a-half or three-year scholarship nationally (if you are enrolled in ROTC, there is no individual application) after first semester grades are finalized (usually sometime in the spring semester). If you are not selected, the two-year scholarship process is the same for sophomores and rising juniors.

Air Force and Naval ROTCs award a majority of their scholarships to STEM majors. However, you can still earn an ROTC scholarship as a non-STEM major. Army ROTC and the Marine Option do not require you to major in a STEM area. In fact, Army ROTC has additional ROTC scholarships for STEM majors.

# Army ROTC

If you are enrolled in Army ROTC and would like to know more about on-campus scholarship opportunities, contact the enrollment officer, COL Donna Mallet.

## Physical Fitness

The physical fitness test includes two minutes of sit-ups, two minutes of push-ups, and a two-mile run. See the standards by gender and age at [army-fitness.com](http://army-fitness.com).

When you report in August, be prepared to pass the Army Physical Fitness Test with the following standards:

- ▶ Men: 42 push-ups, 53 sit-ups, 15:54 minute two-mile run
- ▶ Women: 19 push-ups, 53 sit-ups, 18:54 minute two-mile run

Keep in mind: These are the minimum Army physical fitness standards. Cadets should strive to do better.

## Required Documents

Bring the following items or upload them to the New Cadet Canvas course site before Orientation:

- ▶ Original birth certificate or naturalization certificate, or a certified or notarized copy
- ▶ Original Social Security card
- ▶ Direct Deposit Standard Form 1199A signed by your bank
- ▶ DODMERB Qualification Memo, if you have one, and any correspondence related to pending medical issues, if applicable
- ▶ Dentist's name, address, and phone number

Enroll in the Army ROTC Military Science I class (MS 1005) when you do your academic course requests through the university. Bring the required paperwork to the Army ROTC Department on the second floor of the Military Building and allow one hour for processing.

## POC

COL Donna Mallet: 540-231-4804, [arotc@vt.edu](mailto:arotc@vt.edu), <http://liberalarts.vt.edu/departments-and-schools/rotc/army.html>



# Air Force ROTC

If you are enrolled in Air Force ROTC and would like to know more about on-campus scholarship opportunities, contact Lt Col Carrie Cox.

## Physical Fitness

The physical fitness test includes one minute of push-ups, one minute of sit-ups, and a 1.5-mile run. See the standards by gender and age at [afpc.af.mil/](http://afpc.af.mil/) and click on "Fitness Tests" in the right-hand column.

## Required Paperwork

Download and fill out the Air Force ROTC Directions & Required Documents. Then, email SSgt Wingate at [wingate@vt.edu](mailto:wingate@vt.edu) and SSgt Cross at [crossm@vt.edu](mailto:crossm@vt.edu) with your orientation dates. Bring your Air Force forms with you to orientation. During your uniform fitting appointment on Day 2, you will visit the Air Force ROTC to process your paperwork. Allow 30 minutes for processing.

**POC** Lt Col Carrie Cox: 540-231-6404, [usaf@vt.edu](mailto:usaf@vt.edu), [af.vt.edu](mailto:af.vt.edu)

# Naval ROTC

If you are enrolled in Naval ROTC and would like to know more about on-campus scholarship opportunities, contact LT Fearon.

## Physical Fitness - Navy Option

The physical fitness test includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. See the standards by gender and age:

- ▶ Men: [navy-prt.com/malestandard/malestandard.html](http://navy-prt.com/malestandard/malestandard.html)
- ▶ Women: [navy-prt.com/femalestandard/femalestandard.html](http://navy-prt.com/femalestandard/femalestandard.html)

## Physical Fitness - Marine Option

The physical fitness test includes two minutes of crunches, pull-ups (men) or flexed arm-hang (women), and a three-mile run. See the standards by gender and age at [military.com/military-fitness/marine-corps-fitness-requirements/usmc-pft-charts](http://military.com/military-fitness/marine-corps-fitness-requirements/usmc-pft-charts)

## Required Paperwork

Attend the NROTC Information Session during Day 1 of orientation and visit the fourth floor of Femoyer Hall on Day 2 to review and complete your Naval ROTC paperwork (scholarship and college program midshipmen). If you do not fill out your paperwork in advance, allot one hour.

Download forms at [usnavy.vt.edu](http://usnavy.vt.edu) and click on "Forms." Select the appropriate link for Scholarship or College Program (not on scholarship) paperwork. Or download the forms from the VTCC 2021/ROTC Paperwork course site on Canvas. Completing the first page of the application will self-populate your name and other pieces of information in the application fields, which will save time processing your package. Please do not sign anything so NROTC Unit staff can witness. Bring an original birth certificate, passport, or citizen naturalization certificate.

Those on scholarship must have a completed DoDMERB physical that is stamped “qualified” or “waiverable.” Those who wish to join the college program will need to provide a copy of the Corps physical, which means you’ll need two copies — one copy is due to the Corps by June 15 and the other is due to the NROTC at orientation.

**POC**

LT Chet Fearon: 540-231-7883, [usnavy@vt.edu](mailto:usnavy@vt.edu), <http://liberalarts.vt.edu/departments-and-schools/rotc/navy.html>

## The Highty-Tighties

If you are interested in joining the Highty-Tighties, the regimental band, you should enroll in the one-credit Instrument Ensemble Music class, Music 3314 (CRN: 86431, Instructor: JM Bean). It will meet Monday, Wednesday, and Friday from 5 p.m. to 6:30 p.m.

Cadets interested in band will have a chance to play for MUSC Bean during orientation. He will evaluate your current musical level. You will schedule a time at the Corps/ROTC Coffee on Day 1. We will provide the instrument, but you are welcome to bring your own.



The Highty-Tighties use silver-tone instruments, which are provided.

The Highty-Tighties also offer a jazz band, a pep band, buglers, a brass quintet, a string quartet, and more. You will earn academic credit each semester you are in the regimental band.

Band is your company in the Corps of Cadets; it is not in addition to the Corps. Your academic success is very important. If you effectively use your study hours (the band has the same dedicated study hours as line companies), you will be able to balance your academic major (including engineering) and participation in the band. Why not surround yourself with fellow cadets who share your love of making music?!

Our alumni provide a \$1,000 stipend to up to 60 new members (for the first year).

Contact MUSC Bean at 540-231-3296 or [jbean88@vt.edu](mailto:jbean88@vt.edu) for additional information.

- ▶ Learn more at [vtcc.vt.edu/band.html](http://vtcc.vt.edu/band.html)
- ▶ See pictures on Flickr: [tiny.cc/Highty-Tighties](https://www.flickr.com/photos/vtcc/)
- ▶ Watch performances on YouTube: [youtube.com/channel/UCPiTRp1DWZIB2ASXq7sS3Xw](https://www.youtube.com/channel/UCPiTRp1DWZIB2ASXq7sS3Xw)

# GETTING READY

## Summer Programs and Orientation

### **STEP Cadets**

If you will be at STEP, please let us know at [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu). There will be a meeting for all STEP cadets at 3 p.m. June 25 in West Eggelston Hall. You will be given a handout and briefed on the tasks you will need to complete as a cadet (such as getting fitted for uniforms and turning in missing paperwork). If you have any questions, please stop by 141 Lane Hall during your time on campus.

### **Summer Academy Cadets**

If you will be at Summer Academy, please let us know at [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu). Maj Gen Fullhart will welcome you and your parents during your first day. Check your schedule for the time and location. If you have questions, please stop by 141 Lane Hall during your time on campus.

### **Transfer Cadets**

Cadets transferring from other institutions should sign up through Hokie SPA to attend one of the one-day Transfer Orientation sessions offered June 19-22. Click through "Information for New Students" and then sign up for orientation. This is a university-sponsored event. If you have questions, contact [orientation@vt.edu](mailto:orientation@vt.edu) or 540-231-3284.

The Corps and the ROTC units will have information tables set up at the Resource Fair during Transfer Orientation where you'll be given the list of tasks you need to complete during your orientation. You will get fitted for your uniforms between 9 a.m. and 4:30 p.m. at the Tailor Shop. You can call 540-231-6463 to make an appointment.

Talk with your ROTC program about additional classes you may need to take if you have fewer than four years until graduation. Most ROTCs require a minimum of six semesters remaining to graduation from Virginia Tech to participate and commission. If you have fewer than six semesters remaining, contact your ROTC directly.

You will be completing New Cadet Week the week before school starts and will complete at least one but most likely two semesters in freshman standing in the Corps (regardless of your academic level). This can be discussed at your first interview with your deputy commandant during the school year.

### **International Cadets**

The Corps and Cranwell International Center work together to help make your transition to Virginia Tech, and the United States, a smooth and pleasant experience. You will check-in with the Corps and move into your residence hall on Aug. 19. Like all incoming cadets, you will need to sign up for a half-hour block to move-in between 7:30 and 11:30 a.m. We highly recommend that international students choose one of the earlier half-hour blocks.

We will have a representative from the Cranwell International Center at New Cadet Check-In to help you accomplish the items you will miss at International Student Orientation because of New Cadet Week. During New Cadet Week, you will be escorted to any events you need to attend as an international student by your upperclass cadets. The Cranwell International Center is aware of your unique situation as a cadet.

# Mandatory Online Programming

All new students are required to complete three online programs before the beginning of academic classes: AlcoholEDU, DiversityEDU, and Haven. Complete these before you arrive for New Cadet Week. There is not enough time during New Cadet Week to complete them, and some carry a fine for not completing them on time.

The programs will be available July 28 at [dsa.vt.edu/onlineprograms](http://dsa.vt.edu/onlineprograms).

# Room Assignments

Room assignments will be made after First Year Orientation ends and no later than Aug. 7.

Your room assignment will be available in HokieSPA.

- ▶ Go to [hokiespa.vt.edu](http://hokiespa.vt.edu), choose "Housing and Dining Services," then "View Housing Assignment," then "Fall 2017."
- ▶ Unforeseen circumstances could require that assignments be changed, and Hokie SPA will update immediately.
- ▶ No new cadets will be added for room assignment after Aug. 6.
- ▶ If the Corps has not received positive intent to enroll as a cadet from you by then, you will not be allowed to enroll in the Corps for the fall semester, unless approved by the commandant of cadets.
- ▶ This may also trigger the withdrawal policy, and you may lose your offer to Virginia Tech.



# Company Assignments

Company assignments will be emailed to your PID@vt.edu email address by the second week of August. Company and roommate assignments are random for first-year cadets.

## Battalions, Companies, and Training Companies

The regiment is made up of three battalions: 1st Battalion, 2nd Battalion, and 3rd Battalion. Each battalion has four companies. Each new cadet is placed into a training company within a company. This allows new cadets to be full members of the unit and ensures focused, quality training.

1st Battalion		2nd Battalion		3rd Battalion	
Company	Training Company	Company	Training Company	Company	Training Company
Alpha	Alpha '21	Echo	Echo '21	India	India '21
Bravo	Bravo '21	Foxtrot	Foxtrot '21	Kilo	Kilo '21
Charlie	Charlie '21	Golf	Golf '21	Lima	Lima '21
Delta	Delta '21	Hotel	Hotel '21	Band A	Band A '21
				Band B	Band B '21

## Sophomore Shuffle

After your first year, you will be shuffled to a new company and battalion for the following reasons:

- ▶ To give students broader exposure to different leadership styles
- ▶ To equalize the size of each company
- ▶ To give students a fresh start as an upper-class cadet
- ▶ To expand each student's professional network.

Highty-Tighties are shuffled between Band-A and Band-B, giving them similar opportunities while supporting the operational mission of the band.

# Computer and Software Requirements

## Computer Requirements

Each college and department has different computer requirements, which can be found at [http://www.compreg.vt.edu/Get\\_Ready/specs.html](http://www.compreg.vt.edu/Get_Ready/specs.html). Students connect to the Internet in their rooms through an Ethernet cable and connect through wireless when traveling around campus. A long Ethernet cable is useful.

If you need assistance setting up your computer, contact 4Help, the university's IT personnel, at [4Help@vt.edu](mailto:4Help@vt.edu), 540-231-4357 or [vt4help.service-now.com](http://vt4help.service-now.com).

## Software Requirements

All incoming undergraduate students are required to purchase a Microsoft Enrollment for Education Solutions Software Bundle. This ensures that all undergraduate students have the latest versions of Office and the operating system. The bundle provides you with software updates as long as you remain enrolled. The Undergraduate Software Bundle is available only through the Virginia Tech Student Software Distribution Office at 3240 Torgersen Hall. For more information see the Requirement FAQs at [compreg.vt.edu/FAQ.html](http://compreg.vt.edu/FAQ.html) or contact Student Software Sales at [studentsoftware@vt.edu](mailto:studentsoftware@vt.edu) or 540-231-3969.

Students entering building construction, engineering, landscape architecture, Pamplin College of Business, and the School of Architecture and Design usually have additional software requirements. Contact your college or the Student Software Distribution Office for more information.

## Academic Year Meal Plan

On-campus residents default to the Major Flex dining plan. Students may upgrade their dining plans on HokieSPA by selecting "Housing and Dining Services" and then "Add/Change Dining Plan." You may choose from Mega, Premium, and Major plans.

Changes are accepted until the day before the dining plans start for the fall semester. If you want a Major Flex dining plan, you do not need to take any action. We recommend that you choose the Major or Mega Meal plans for your first semester, based on our experience of first-year cadets eating breakfast more often than the plan allows.

You will eat one meal a week with the Corps. Every Monday, you will eat dinner with other first-year cadets, called "Freshman Eats."



# NEW CADET WEEK

## Getting to Campus

### Air Travel

The nearest commercial airport is the Roanoke-Blacksburg Regional Airport (ROA) in Roanoke, Virginia, which is about 40 miles (64 km) northeast of Blacksburg. The airport offers a snack bar, newsstand, and small bookstore. Airlines servicing the airport are Allegiant Air, American Airlines, Delta, and United Airlines.

Bus service is offered from the airport to Blacksburg but is limited. There are rarely taxis. There is no public transportation from other airports. Please look for Cranwell International/Virginia Tech's poster near the baggage claim area for more information.

The [Smart Way Bus](#) offers a \$4 one-way/\$8 round-trip shuttle between the airport and campus. The Smart Way Bus also runs from the [Amtrak station in Lynchburg, Virginia to the Roanoke airport before ending on campus at the Squires Student Center](#). Please note there is no bus service on Sundays. If you will be arriving via the Smart Way Bus on Aug. 19, please email [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu).

### Bus Travel

Greyhound offers limited bus service to Roanoke and Christiansburg, Virginia. [Megabus](#) also offers limited service to Christiansburg.

### Hotel and Blacksburg-Christiansburg Area Information

Find information as well as directions to campus and hotel information at <http://tinyurl.com/kx6ocdk> (a link to a Google map of local hotels). You will need to arrive between 7:30 and 11:30 a.m. Aug. 19, and you will complete check-in by 5 p.m. Hotels usually have vacancies this weekend. However, families should plan now for reservations for the following weekend for the New Cadet Parade. It's at 10 a.m. Aug. 26. You will be able to stay overnight with your family and will be due back in your residence hall no later than 6 p.m. Sunday for study hours.



# Check-In Uniform



Your prescribed attire for check-in is the following:

- ▶ Khaki pants with a brown belt
- ▶ A plain, white crewneck T-shirt
- ▶ White athletic socks
- ▶ Tennis/running shoes

Make sure you wear a belt and your shirt is tucked in. Male cadets must be clean-shaven before arrival. All cadets must remove all piercings before arrival.

## Haircuts

It is not necessary to get a haircut before reporting. All male cadets will receive a “zero” haircut during check-in. Please bring \$10 cash for a haircut (exact change: \$9 for the haircut + \$1 tip) to pay the barber.

Female cadets may choose one of two options:

- ▶ Before arrival, cut your hair short enough that it will not touch the bottom of your shirt collar.

- ▶ Pin your hair up in a bun or braid so that it does not touch the bottom of your collar. All hair ties, barrettes, and accessories must match your hair color. During New Cadet Week, female upper-class cadets will show you how to arrange your hair to meet the uniform standards.

# Check-In Unloading Plan

The arrival of an entire class in a short amount of time requires a solid plan and the cooperation of all involved.

## Sign Up for an Arrival Time

To best use our available unloading areas, we have designated eight half-hour blocks between 7:30 and 11 a.m. to stagger arrival times and mitigate congestion.

Sign up for a time to arrive at [doodle.com/poll/r8wqergte9wikq66](https://doodle.com/poll/r8wqergte9wikq66).

You can only choose one arrival time, and you cannot change it later.

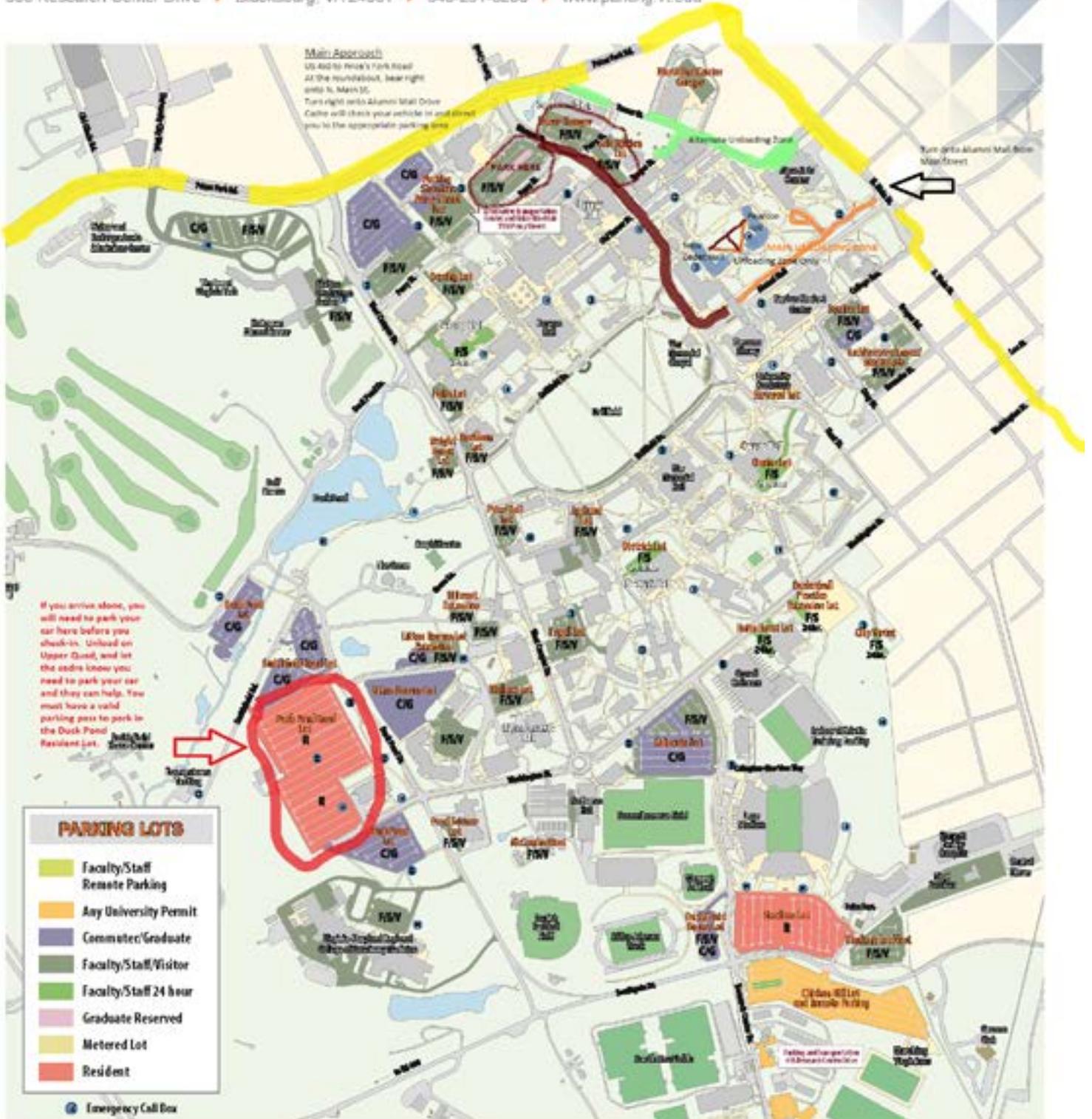
Each block has 50 openings. Once a block is full, it is longer be available. If you are not able to sign up online, please contact LTC Mariger at [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu) to arrange a time to arrive. All cadets must arrive Aug. 19.

## Arrive at your Designated Time

You should arrive as close as possible to your designated arrival time. You will be emailed a Corps “unloading pass” with your arrival time and assigned cadet company on it. Please place it in the driver's side corner of your dashboard the morning of your arrival to assist the cadet cadre checking you in. They can also direct you to your unloading location.

# PARKING AND TRANSPORTATION

605 Research Center Drive ▶ Blacksburg, VA 24061 ▶ 540-231-3200 ▶ [www.parking.vt.edu](http://www.parking.vt.edu)



## Unload in Designated Area

When you are notified of your room and company assignment, it will include your building assignment. Because of possible changes to the move-in plan over the summer, the commandant of cadets will brief any adjustments to the plan at orientation. More information will also be available via a webinar later in the summer.

## Alumni Mall Drive Unloading

The unloading area for the Corps residence halls will be in the circle driveway in front of the Moss Arts Center and along Alumni Mall. Access Alumni Mall from North or South Main Street. Do not use Drillfield Drive. At your assigned arrival time, arrive at the Main Street entrance to Alumni Mall with your parking pass displayed. Cadre will check you in and direct you to an open location to unload.

## Unload Quickly

Once you are parked, unload as quickly as possible. Prior to arrival, use masking tape and a permanent marker to mark all your boxes and appliances with your first and last name, building, company, and room number. It will also help if you group your gear into piles, well-marked with your information. You may want to bring a tarp in case it rains during move-in.



Cadre will help unload some of the heavier items into trucks and vans to get the bulkiest items up to the front door of the residence hall. However, your family is expected to do the bulk of moving your gear. It is important that you pack light and your gear is well marked prior to arrival.

## Parking for Check-In

Once all of your gear is unloaded from your vehicle, you and your family will split up.

### ► New Cadets:

Proceed to check-in in Torgersen Hall. You should have your \$100 check made out to “Virginia Tech Foundation” for cadet activities, plus male cadets need \$10 cash for a haircut. You will reconnect with your family in your room once you have completed check-in, which takes about 90 minutes, if you do not need to be fitted for your uniforms.

### ► Family:

After unloading and before moving gear into the building, move your vehicle to a regular parking spot for the remainder of the day. Free university parking may be found in the Lower Stanger and Perry Street parking areas. A university parking pass is not necessary on the weekends.

After parking, your family should move your belongings into the residence hall. We highly recommend bringing a marked hand truck or dolly.

Continue setting up your cadet's room until he or she completes check-in and returns. You are free to leave and pick up items, go to lunch, etc. until 1:45 p.m. Be aware that signing up for the 11 a.m. arrival times means that your cadet may not get back to the room until almost 1 p.m. and they may not have time to eat lunch with you. You may need to bring lunch back to the room for your cadet to eat.

There are several locations in the immediate area for lunch, including the Turner Place and Dietrick dining halls. Families should say their goodbyes, exit the residence halls, and proceed to the deputy commandant's briefings no later than 1:30 p.m. while new cadets begin their training. Families should not be late to the briefings.

Families, please note: You will not have another opportunity to talk with your cadet before you depart. Please say your goodbyes by 1:30 p.m.

**New Cadets Arriving Alone**

Please let the Corps recruiting staff know that you will be arriving alone prior to check-in day by emailing [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu). You should follow the same unloading directions. Let the cadre in the unloading area know that you are alone and will need assistance parking your car. Make sure you have already purchased your parking pass for the year and placed the hangtag in the window. You will not have a chance to return to your car during New Cadet Week.

You will move your car from the unloading area to the Duck Pond Road Lot ("the Cage") with a cadet following in a Corps vehicle. The cadre will give you a ride back to Torgersen Hall to begin the check-in process. Do not forget to bring your check for \$100 made out to the "Virginia Tech Foundation" for cadet activities, any missing Corps or ROTC paperwork, and \$10 for a haircut for male cadets.

**New Cadets Arriving by Smart Way Bus**

Contact the Corps Recruiting Office at [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu) as soon as you have confirmed your travel plans. Please arrive on campus between 7:30 and 11:30 a.m. Aug. 19.



# Saturday, Aug. 19, Schedule

<b>Time</b>	<b>Location</b>	<b>Activity</b>
7:30-11:30 a.m.	Pearson or New Cadet halls	<ul style="list-style-type: none"> <li>▶ Cadet: Check in and proceed to Torgersen Hall with \$100 check made out to "Virginia Tech Foundation" and \$10 cash for haircut</li> <li>▶ Family: Move in</li> </ul>
12-1:45 p.m.	Blacksburg area (Turner Place and Dietrick dining halls will be open)	Cadet and family: Lunch and say goodbyes before 1:30 p.m.
1:45 p.m.	Pearson or New Cadet halls	<ul style="list-style-type: none"> <li>▶ Cadet: Begin training</li> <li>▶ Family: Depart for the deputy commandants' addresses. All family must leave the residence halls.</li> </ul>
2-3:30 p.m.	Pearson or New Cadet halls	<ul style="list-style-type: none"> <li>▶ Cadet: Training</li> <li>▶ Family: Deputy commandants' addresses. Locations will be posted on signs outside the residence halls.</li> </ul>
3:30-4:30 p.m.	Squires Student Center, Commonwealth Ballroom	<ul style="list-style-type: none"> <li>▶ Cadet: Training</li> <li>▶ Family: Commandant and ROTC professors address parents</li> </ul>
4:30-4:45 p.m.	Upper Quad	▶ Cadet and family: Proceed to Upper Quad for new cadets' first formal retreat
4:45-5 p.m.	Upper Quad	▶ Cadet and family: Formal retreat
5:05 p.m.	Upper Quad	<ul style="list-style-type: none"> <li>▶ Cadet: Proceed to dinner</li> <li>▶ Family: Depart</li> </ul>

# Cost of Food During New Cadet Week

New Cadet Week meals will begin with dinner Saturday and end with dinner Wednesday. Because the academic year meal plan begins with breakfast Thursday, the cost of the New Cadet Week meals is billed through the Virginia Tech Bursar's Office as "Early Meal Fees." That \$73.30 will be posted to your Hokie SPA account and can be paid with the same way as your tuition bill.

## Corps Fees

There are a few additional fees for cadets. Three of these four costs are only for New Cadet Week and total \$183.30 for male cadets and \$173.30 for female cadets. The fourth cost, the uniform fee, reoccurs annually for all cadets and totals approximately \$250 each year.

1. One-time Corps Fee: A \$100 check, payable to "Virginia Tech Foundation" and submitted at New Cadet Week check-in for cadet activities
2. Male cadet haircuts: \$10 in cash (\$9 for haircut + \$1 tip), given to the barber during check-in
3. Early Meal Fees: The Bursar's Office will charge \$73.30 to each student's account in the fall semester to cover the meal costs during New Cadet Week before meal plans are active
4. Uniform Fee: Approximately \$1,100 per cadet will be billed to ROTC cadets through their student account by the Bursar's Office in the spring semester. However, a cadet who remains in the ROTC program will only pay approximately \$250 for their uniforms each year.
  - ▶ Approximately \$1,100 is offset by a federal commutation processed through each student's ROTC program, the exact cost cannot be provided because the commutation varies slightly by program
  - ▶ ROTC programs pay the commutation by direct deposit directly to the student, and the student must pay the full bill posted to their student account by the Bursar's Office
  - ▶ Citizen-Leader Track cadets are only billed \$250 to their student account through the Bursar's Office (the commutation is accounted for before the bill is posted)
  - ▶ Full amount (approximately \$1,100) is charged to cadets who leave the Corps before the commutation is paid or before the completion of the academic year

## Phones During New Cadet Week

Cell phone use is not allowed during New Cadet Week, but you must keep your cell phone in case you need to access your student accounts. You will store your cell phone in a sealed envelope during New Cadet Week. Phones are authorized during the school year.

# What Happens During New Cadet Week

The purpose of New Cadet Week is to get the newest cadet class up to speed prior to the beginning of classes. Activities build mental and physical strength. University knowledge will be covered, including a general campus tour, a library tour, briefings on university and cadet honor codes, and an introduction to some of the university's services.

Throughout New Cadet Week, your parents can follow your progress as a class through the [commandant's Facebook page](#), which will be updated daily with photos. You will not have access to electronics, including phones and watches, during this first week. You will not be allowed food in your room, other than bottled water. Ask your family to wait to send food care packages until after New Cadet Week.

Your general daily schedule will include a 5:45 a.m. wakeup call, daily briefs, drill and manual of arms practice time, the obstacle course and rappel tower (weather permitting), hygiene time, and bed by 10 p.m. Most of the week's focus is preparation for the New Cadet Parade on Saturday.

## Physical Fitness

You should arrive in August in good physical condition and ready to meet the demands of physical training in the summer heat. It will be much easier to learn and enjoy meeting your buds if you're not physically drained.

You should practice running 1.5 miles before you arrive. By Friday of New Cadet Week, you will participate in a regimental run around the Drillfield (in tennis shoes). It's a 1.5-mile route.

To get ready, we recommend the following:

- ▶ Cut back on caffeinated drinks over the summer. You will not be allowed soda or coffee during New Cadet Week.
- ▶ Get used to going to bed by 10 p.m.
- ▶ Drink a lot of water and get yourself hydrated, especially in the week before you arrive on campus.
- ▶ As a guideline, consider drinking a quart of water a day. Don't underestimate the effects of the summer heat during New Cadet Week.

You will be on your feet and moving around most of the day. Care of your feet is critical to finishing New Cadet Week successfully. You will receive your boots and shoes during orientation in July. Break them in before New Cadet Week.

We cannot stress enough the importance of breaking in your footwear before your arrival. Your feet need time to adjust to closed-toe footwear after sandals/ flip-flops all summer!

Your freshman year will be demanding, both mentally and physically. This is a military school; come expecting a military environment. It will be challenging. Be prepared to learn and to push yourself. But know you will not be alone - your buds (fellow first-year cadets), cadre, and the Corps and ROTC staffs are here to help you succeed. The sense of accomplishment you will feel after the New Cadet Week Parade, Red Phase, the Caldwell March, and your freshman year will make every moment worth it!

# New Cadet Parade

This year's New Cadet Parade will be at 10 a.m. Aug. 26 on the Drillfield. Family members are highly encouraged to return to campus for the parade and see what new cadets have learned in one intensive week.



New cadets will be able to stay overnight with family members after the parade and will return to the residence halls by 6 p.m. Sunday. You will have worked hard during New Cadet Week and will welcome some time away from the residence halls, including a good meal, a chance to do laundry and time to relax with your family. If your family is unable to return, we recommend you take the time to eat off campus with one of your bud's families. If your family is able, please consider taking one of your buds whose family was unable to return with you to eat a meal or even stay overnight with your family.

New cadets can be picked-up from the residence halls after the New Cadet Parade ends and all rifles have been turned in. Your family will not be allowed into the residence halls during this process, but you will be able to meet them outside once you are dismissed by your cadre.

Several academic colleges have mandatory meetings on Saturday or Sunday afternoon. New cadets should plan on attending these important events while on pass.

You are released to your family or "adopted" family on family pass, which means you must stay within 50 miles of Blacksburg and return by 6 p.m. Sunday. You may wear casual clothes while in a hotel/at a campsite, but must depart and return in Hokie Bag (khaki trousers and issued maroon polo) and must wear Hokie Bag when out in public.

## **Returning to Campus**

Study hours start at 6 p.m. Sunday. You should eat dinner before returning, because you will not have an opportunity to eat after returning to the residence hall. Say your goodbyes outside and move your laundry and any other items to your room on your own. You will need to render proper greetings (not sound off) to upper-class cadets outside of the residence halls. While the first-year cadets are on family pass with their families and buds, the upper-class cadets will move into the residence halls. Classes begin on Monday.

# New Cadet Week Mail

Families: New cadets are eager to receive your letters during New Cadet Week. Please wait and bring any goodies or care packages you would like them to receive when you come back to campus for the New Cadet Parade. Cadets will receive your mailed packages during New Cadet Week, but unless it is medication, they will not be allowed to open the contents until after the New Cadet Parade.

New cadets may receive letters during New Cadet Week at:

New Cadet First M. Last  
X Battalion X Company  
Room # Residence Hall  
141 Lane Hall (0213)  
280 Alumni Mall  
Blacksburg, VA 24061

# ACADEMIC YEAR GUIDE

## Academic Year Mail

After New Cadet Week, cadet mailing addresses will change from 141 Lane Hall to the street address of the residence halls. Mail will be delayed if it is received in the Commandant's Office and must be picked up by your chain of command to be delivered to you.

Cadet's Name  
Pearson Hall, Room #  
260 Alumni Mall  
Blacksburg, VA 24061-9513

Cadet's Name  
New Cadet Hall, Room #  
310 Alumni Mall  
Blacksburg, VA 24061-9502

### **U.S. Postal Service**

Cadets have mailboxes in Pearson Hall. U.S. Postal Service letters and small packages are delivered to the student mailboxes. Large packages are held at the Owens Hall central mailroom for pick-up. Students receiving a large package receive email notice from the mailroom. You will access your mailbox via a combination lock and the code will be provided through Housing and Residence Life.

### **Package Delivery**

UPS, FedEx, and DHL assign specific drivers to campus. Those drivers have Hokie Passport ID cards to access the residence halls during normal delivery hours. These packages are delivered to the student's door. Other third-party deliveries are not allowed into the residence halls.

## Room Phones

Rooms do not have landlines because students use their cellphones. Resident advisor rooms do have landlines for emergency communication. Hard-wired emergency phones that connect directly to the Virginia Tech Police Department are being placed throughout the residence halls.

If you want to choose a local wireless company, most of the major carriers are available in the New River Valley.

## Laundry

Cadets are responsible for their own laundry at the self-service facilities on campus. Students may use coins or their Hokie Passport accounts to pay for the machines.

### **Dry Cleaning**

A Cleaner World offers a cadet drop-off/pick-up site on Upper Quad for uniform pieces that require dry-cleaning (wool blouse, etc.) Other dry cleaning services are available in town.

A Cleaner World can also provide uniform storage over the summer. There is no additional charge for storage over the summer, but there is a charge for the dry cleaning of all of the uniforms prior to being returned.

## Cars

First-year students are permitted cars at Virginia Tech, but new cadets are encouraged to not bring theirs unless it is necessary to attend National Guard or Reserve duty. Cars must be parked in "the Cage," which is about 1.25 miles from the cadet residence halls. New cadets will not have many opportunities to use a car before Thanksgiving. We recommend cadets leave their cars at home for the first semester and re-evaluate bringing one to campus after Thanksgiving.

## Bicycles

As a new cadet, you are discouraged from bringing a bicycle to campus. Cadets are not allowed to stow their bicycle in the residence halls. Bicycles must be secured to an outdoor bicycle rack. A bicycle would only be for recreational use, there is only one uniform in which cadets can ride a bicycle. All bicycles on campus must be registered at [police.vt.edu/vtpd-services/bicycle-registration.html](http://police.vt.edu/vtpd-services/bicycle-registration.html).

# Internet Access

All rooms have an Ethernet port for each resident, which is included with the room price. Study lounges have wi-fi. Wireless access is also available widely across campus.

# Passes, Leaves, and Holidays

All cadets have the same holidays as the rest of the university, including Fall (Friday only, must request leave for a 3-day weekend), Thanksgiving, Winter, and Spring breaks. First-year cadets are required to be in their residence halls or on campus studying by 7 p.m. Sundays through Thursdays unless they have secured pass or leave.

Sunday study hours start at 6:30 p.m. All cadets are required to return by 6 p.m. Sundays. First-year cadets will occasionally be given pass on Friday and/or Saturday evening that expires at a time designated by their chain of command.

First-year cadets are authorized up to two leaves per semester. The purpose of limiting leaves and passes for new cadets is to assure the students begin good study habits.

## Leave

Cadets can request authorization to travel outside of a 50-mile radius of Blacksburg by requesting leave. Leave is not restricted to any specific weekend or days of the week, but it requires additional substantiation and approval if it occurs during weekdays or during mandatory Corps events (football games, formal events, training, etc). In the event of a family or personal emergency, emergency leave can be requested through your deputy commandant.

## Pass

Pass is the authorization of a cadet to be away from campus during evening and night hours, while remaining within a 50-mile radius of Blacksburg. The most common type of passes used by first-year cadets are:

### ► Family Pass

Authorization to leave campus overnight on a weekend (back by 6 p.m. Sunday) or during evening hours on a weekday (back by 11 p.m.) to be with visiting family within 50 miles of Blacksburg. Family members are defined as parents, step-parents, grandparents, aunts, and uncles. Exceptions for visits by siblings as the only family member require approval by the deputy commandant. Family Pass can be taken on closed weekends, once the cadet has completed his or her Corps requirements (for example, after a football game).

### ► R-Pass

Authorization to travel on the immediate vicinity of campus for religious gatherings. R-Pass that conflicts with mandatory Corps events requires approval by a deputy commandant.

# Health Insurance

The university strongly recommends health insurance coverage. Emergency room visits, hospitalization, and specialist care are not covered by the student health fee. To potentially save money and a hassle at a critical time, please check your insurance plan and determine the in-network providers and primary care managers in our area prior to coming to school. If you are not covered under a health insurance policy by your parents, [the university offers group rates through Aetna](#). Watch for updated information about the [undergraduate health insurance offered](#).

# Schiffert Health Center

The on-campus health center provides students with care that is both preventative and curative. Services include care for acute illnesses and injuries, as well as chronic conditions. Appointments can be made by calling 540-231-6444 or through the Online Student Health Portal. If you have an urgent need and no appointment, the center does have a triage system where you can talk with a care provider who will advise you, refer you for same-day care, or suggest a scheduled appointment.

## Health Education

There are many concerns that you may have during your time at Virginia Tech, including the want or need to learn about various health concerns, such as sexually transmitted diseases, ways to stop smoking, or how to eat right. Virginia Tech's Health Education at Schiffert Health Center is committed to providing you with the resources necessary to gain as much knowledge about any health concern you may have.

## Insurance and Billing

The student health fee, included in each year's tuition, covers the majority of services provided by Schiffert Health Center, unlimited visits, and most laboratory procedures. Some services require a minimal charge.



# Hokie Student Code of Conduct

All students at Virginia Tech should read and understand the [Virginia Tech Student Code of Conduct](#) in the Hokie Handbook at [hokiehandbook.vt.edu](http://hokiehandbook.vt.edu) prior to arrival.

For example, to see what it has to say about weapons, click on the “Weapons” link. It reads:

Unauthorized possession, storage, or control of firearms, weapons, on university property, including storing weapons in vehicles on campus as well as in the residence halls. Furthermore, ammunition cannot be stored in any residence halls on campus. (Note: Virginia Tech Corps of Cadets weapons are governed by the Virginia Administrative Codes. Please refer to 8VAC105-20.)

Weapons: Firearms are defined as any gun, rifle, pistol, or handgun designed to fire any projectile including but not limited to bullets, pellets, or shots, regardless of the propellant used. Ammunition is defined as any material intended for use in a firearm, capable of being projected by a weapon and/or makes the weapon operational. Other weapons are defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include but are not limited to knives with blades longer than 4 inches, razors, metal knuckles, blackjacks, hatchets, bows and arrows, nun chukkas, foils, stun weapons, or any explosive or incendiary device. Possession of realistic replicas of weapons on campus is prohibited. Stun weapons is defined as any device that emits a momentary or pulsed output, which is electrical, audible, optical or electromagnetic in nature and which is designed to temporarily incapacitate a person. Students who store weapons in residence hall rooms, who brandish weapons, or who use a weapon in a reckless manner may face disciplinary action, which may include suspension or dismissal from the university. Students who store ammunition in the residence halls will face disciplinary action. Exceptions to possessing weapons may be made in the case of university functions or activities and for educational exhibitions or displays. Exceptions must be approved by the Vice President for Administrative Services, in consultation with appropriate university offices. This policy does not prohibit the possession of firearms by persons, such as law enforcement officers, who are authorized by law to do so in the performance of their duties. A weapons storage program is available. The storage program applies to the weapon and ammunition. Ammunition that will not be stored includes Air Soft projectiles, Nerf gun projectiles, and CO2 Cartridges. Interested persons should contact the Virginia Tech Police (Southgate Center, 231-6411.) Other weapons are defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include but are not limited to knives with fixed blades or pocket knives with blades longer than four inches, razors, metal knuckles, blackjacks, hatchets, bows and arrows, nun chukkas, foils, stun weapons, or any explosive or incendiary device. Possession of realistic replicas of weapons on campus is prohibited.

# Transitioning to Virginia Tech and the Corps

Transitions in life are stressful, and going away to college is a major one. Remember, that it is just a matter of re-establishing habits. Greeting your fellow cadets and room inspections will quickly become new habits for you. Sounding off and dragging will become second nature to you. It all serves a purpose, one that is worth learning and can change your future for the better. We highly encourage you to give it some time to settle in before making a decision to stay or go — especially during the first two weeks when life is very hectic and different from high school. The decision you make will affect a semester of your college life. But occasionally cadets need to resign for various reasons. During Red Phase, the withdrawal policy below applies and you will be required to leave Virginia Tech and return in the spring. You will start the process by talking with your cadre sergeant. If it is after Red Phase, you should start with your fire team leader.

## Withdrawal Policy

It is university policy that any first-semester cadet (freshman or off-campus transfer cadet) who wishes to leave the Corps before the last day to drop a class without penalty (Oct. 6 this year, as outlined in the Undergraduate Catalog, “General Rules Governing the Cadet Lifestyle”) must also withdraw from the university for the remainder of the fall semester. He or she may return as a civilian student in the spring semester without having to reapply for admission to Virginia Tech. He or she will be required to pay the entire cadet uniform fee upon departure.

## The Corps on Social Media

You and your parents can connect with the Commandant’s staff on Ning.com. Here, you can share photos, create interest groups, ask questions, and post updates — just like Facebook but within the privacy of the VTCC Class of 2021 specific site.

Join us on Ning today at [vtcc2021parents.ning.com/](http://vtcc2021parents.ning.com/).



[CVTCC](#)



[@vtcorpsofcadets](#)



[@vtcorpsofcadets](#)  
[@vtgrowley](#)

# UNIFORMS / PACKING LIST

## Corps of Cadets Uniform Policies

1. The cadet uniform is university property and issued to you for use as a cadet student. If that status is terminated, by resignation, you will be required to return the uniform (see #3 below), cleaned AND pressed, to the Tailor Shop.

While the uniform is in your possession, please observe the following care and use instructions:

- A. Any uniform part that does not fit properly should be returned to the Tailor Shop for proper fitting.
- B. No alterations or repairs are to be done except by the Tailor Shop. The cost of all alterations are included in the annual uniform fee.
- C. Follow cleaning instructions on uniform labels. For dry clean-only items, a dry cleaner has been contracted by the university and has a drop-off point on Upper Quad.
- D. Uniform items damaged by improper cleaning will be replaced at the cadet's expense.
- E. Uniforms should not be pressed more than once between cleaning; pressing soiled uniforms will cause the material to deteriorate.
- F. Do not store wet uniform parts; hang in an open space to dry. Cleaning next day is recommended.

2. The overcoat and blouse will be returned to the Tailor Shop during designated periods for summer storage and rank changes. Summer storage of the remaining uniform items will be the responsibility of each cadet.

3. When returning the uniforms to the Tailor Shop, all items will be returned with the following exceptions: (Freshman defined as first-year cadet, Sophomore as second-year cadet, etc.)

- ▶ Freshmen: PT gear, sand T-shirts, maroon polo, and bathrobe
- ▶ Sophomore/Junior: PT gear, sand T-Shirts, maroon polo, bathrobe, low quarters, boots, all covers (excludes brass), black leather belt, and all gloves
- ▶ Senior: No uniform item will be required for return

If a returnable item, in first year of issue, is not returned you will be charged replacement cost for the item. After the first year, the charge will be half of the replacement cost.

4. Low quarters and combat boots will be issued to new cadets and once they are worn, no exchanges will be allowed. The Tailor Shop will not be responsible for damage to low quarters or boots. Replacement will be the responsibility of the cadet.

5. Uniforms stained, ripped, or damaged beyond normal wear and tear, will be replaced at the cadet's expense.

Requests for exceptions to this policy must come through CAPT Snyder, with final approval being the commandant.

# New Cadet Uniform Issue 2017-18

## Initial Issue

- 1 Garrison Cover (optional)
- 1 Blue Cover
- 1 White Cover
- 1 All-Weather Coat
- 1 Black Windbreaker
- 2 White Shirts
- 2 White CNT Trousers
- 2 Gray Trousers
- 1 Multi-Cam Cover
- 2 Multi-Cam Shirts
- 2 Multi-Cam Trousers
- 1 PolyPro Shirt
- 1 Sand T-Shirt
- 1 pair Combat Boots
- 1 pair Low Quarters, Leather
- 1 Maroon Polo Shirt
- 1 Sweatpants
- 1 Sweatshirt
- 2 Black PT Shorts
- 3 Gray T-Shirts
- 3 Sand VTCC T-Shirts
- 1 Bathrobe
- 1 Gray Blanket
- 1 Blouse
- 2 Gray Short-Sleeve Shirts (Highty-Tighties only)
- 1 Accessory Kit

## Accessory Kit

- 2 Blouse Collar Insignia
- 1 Brass Waist Plate
- 1 Brass Breast Plate
- 1 Brass Cap Device
- 1 Raincoat
- 2 Windstraps
- 1 Black Tie
- 1 pair White Cotton Gloves
- 1 Tan Web Belt with Buckle
- 2 Corps Crests

## Second Issue

- 1 Black Parka
- 1 Black Belt Buckle
- 1 pair Black Leather Gloves, Dress
- 1 pair Black Leather Gloves with Liners
- 2 White Shirts
- 2 Gray Long-Sleeve Shirts
- 1 White CNT Paletot and Trouser
- 1 Dress Uniform Brass
- 1 pair Shoulder Boards and Crests
- 2 pair Shirt Epaulet Rank
- 1 Overcoat
- 1 White Mess Jacket (women)
- 1 White Blouse with Tab (women)
- 1 White Skirt (women)
- 1 Gray Skirt (women, optional)
- 1 pair Black Pumps (women)
- 1 Gold Cummerbund (women)

- 2 White Collars
- 1 Canteen and Cover
- 1 Pistol Belt
- 1 pair Cross Belts
- 3 White Web Belts
- 2 Nametags
- 1 Laundry Bag
- 1 Reflective Belt
- 1 Black Watch Cap
- 2 pair Boot Blousers

# Cadet Uniform Agreement

1. I hereby acknowledge receipt of the uniform items listed on the back of this sheet. I understand that until I have made four (4) annual uniform payments, all items issued to me are the property of the university and shall remain the property of the university upon my departure from the Corps of Cadets.

2. I agree to assume full responsibility for the care, maintenance, and storage of all issued items, normal wear and tear excepted. I understand that I may not exchange, sell, or otherwise transfer any issued items to another cadet. I further understand that I am responsible for the storage of the uniforms, except blouse and overcoat, during the summer months.

3. I agree to promptly return all issued items, CLEANED and PRESSED, to the Tailor Shop upon my separation from the Corps. I understand that I will be charged for any issue item that is not returned or that is damaged beyond normal wear and tear. All graduating fourth-year seniors will be allowed to keep all uniform items.

4. I acknowledge that I am required to purchase any items in excess of the standard issue should such additional items be required.

## MAKE SURE YOU READ & UNDERSTAND #5

5. There will be a uniform fee assessed each academic year (approximately \$1,100 each year) that will be one-quarter of uniform costs and required alterations. This fee is established by the Tailor Shop and the Office of Budget and Financial Planning.

A ROTC student who completes the fall semester and returns for the spring semester, in good standing within ROTC guidelines, will normally receive a check from the Department of Defense to cover a portion of the uniform fee.

For a Citizen-Leader Track student, the requirement will be that they remain in good standing within the Corps for the entire academic year. This will qualify for a university credit that will offset a similar amount of the assessed uniform fee.

Any portion of the uniform fee that is not subsidized, in either manner, will be the responsibility of the cadet. In the event a cadet leaves the Corps, at any point during the academic year, the annual uniform fee will be immediately billed and will be the cadet's responsibility. This applies even if only spending one day in the Corps.

**You will sign this when you check-in in August.**

# 2017 Fall Calendar of Corps Events

## AUGUST

- Aug. 19: New Cadets report for training, 7:30-11 a.m.
- Aug. 26: New Cadet Parade, 10 a.m., followed by Family Pass
- Aug. 27: New cadets return to residence halls by 6 p.m.
- Aug. 28: Classes begin

## SEPTEMBER

- Sept. 8: Gobblerfest, 4-7 p.m.
- Sept. 9: Football vs. Delaware
- Sept. 16: D-Day Memorial Trip (closed\* for first-year cadets)
- Sept. 22: Formal Retreat for Corps Reunion, 4:45 p.m.
- Sept. 23: Football vs. Old Dominion (Corps Reunion)
- Sept.30: Football vs. Clemson

## OCTOBER

- Oct. 7: Caldwell March I (closed for first-year cadets)
- Oct. 13: Fall Break (no classes, cadets must request leave for a three-day weekend)
- Oct. 20: Old Guard Pass in Review, 3:30 p.m.
- Oct. 21: Homecoming Parade, 9 a.m.; Football vs. North Carolina (Highly-Tighty Reunion and VT Homecoming)
- Oct. 27: Football vs. Duke

## NOVEMBER

- Nov. 10: Veteran's Day Ceremony, 10:30 a.m.; Formal Retreat, 4:45 p.m.
- Nov. 11: Virginia Veteran's Day Parade, 11 a.m. (closed for VPI and Highly-Tighties)
- Nov. 18: Thanksgiving Holiday Begins; Football vs. Pittsburgh (closed for Highly-Tighties)
- Nov. 26: Thanksgiving Holiday Ends, cadets return by 6 p.m.

## DECEMBER

- Dec. 13: Classes End
- Dec. 15-20 Finals
- Dec. 21: Commencement and Commissioning Ceremonies

\* Closed = Cadets are required to attend all mandatory events until dismissed by their cadre

# 2018 Spring Calendar of Corps Events

## **JANUARY**

Jan. 15: Martin Luther King Jr. Holiday (no classes)

Jan. 16: Classes Begin

## **FEBRUARY**

Feb. 17: Military Ball

## **MARCH**

March 3: Spring Break Begins

March 11: Spring Break Ends

March 17: Platoon Tactical Challenge

March 23: Ring Dance

March 24: Jaffe Eager Squad

## **APRIL**

April 14: Caldwell March II (closed for first-year cadets); Spring Game

April 19: Military Awards Ceremony

April 28: Change of Command Pass in Review, 10 a.m.

## **MAY**

May 2: Classes End

May 4-9: Finals

May 10: Senior Day

May 11: Commencement and Joint Commissioning Ceremony

# New Cadet Packing List

## CLOTHING

- o 1 Pair Dress shoes, brown (i.e. [oxfords](#))
- o 1 Each Belt, brown
- o 1 Each Belt, black
- o 2 Pair Khaki trousers, tan (Docker-style. No cargo pockets. Tan khaki.)
- o 6 Pair Dress socks, black
- o 8 Pair Boot socks, black, mid-calf or higher
- o 12 Pair Athletic socks, white, no logos or color showing, cover ankle (btwn half calf and ankle)
- o 10 Pair Underwear (at least 3 must be white or nude colored)
- o 3 Pair Underwear, black (Only Air Force ROTC)
- o 6 Each T-shirts, white, V-neck
- o 3 Each T-shirts, any color (for personal physical fitness)
- o 3 Pair Shorts (for personal physical fitness)
- o 1 Pair Shoes, athletic/running
- o 2 Sets Sleepwear/pajamas (personal preference)
- o 1 Each Wrist watch, professional in style (conservative black band)
- o 1 to 2 Sets Civilian clothing for travel on pass/leave
- o 1 Pair Low quarters, leather, black (issued during orientation from Tailor Shop)
- o 1 Pair Boots, leather, tan (issued during orientation from Tailor Shop)

## PERSONAL HYGIENE

- o 1 Each Toothbrush
- o 1 Each Toothpaste
- o 1 Each Floss
- o 1 Bottle Shampoo/conditioner
- o 1 Bar/Bottle Body wash/soap
- o 1 Each Emergency self-care bag (see next page) ,optional
- o 1 Pair Shower shoes
- o 1 Each Deodorant
- o 1 Each Lotion
- o 1 Each Lip balm
- o 1 Each Desired personal hygiene products not listed

## EMERGENCY SELF-CARE BAG (optional, as recommended by Schieffert Health Center)

- o 1 Copy Home doctor and dentist contact information
- o 1 Copy Insurance card
- o 1 Each Prescription and dose of EpiPen (if applicable)
- o 1 Supply Contacts, case, solution, and extra glasses (if applicable)
- o 1 Supply 4-5 months of long-term medications, with prescription
- o 1 Supply Other personal medications, with prescription (if applicable)
- o 1 Tube Antibiotic ointment/cream
- o 1 Box Bandages/gauze pads
- o 1 Bottle Antacid
- o 1 Bottle Benadryl
- o 1 Each Digital thermometer
- o 1 Bottle Acetaminophen
- o 1 Each Bug bite remedies
- o 1 Each Antiseptic
- o 1 Bottle Cough syrup and/or lozenges
- o 1 Package Cold medicine
- o 1 Set Manicure Set (tweezers, nail clipper, etc.)
- o 1 Bottle Sunscreen

## ROOM

- o 1 Each Pillow, white
- o 12 Each Hangers, heavy-duty (metal or wooden)
- o 2 Set White twin sheets (fitted, flat, and a pillowcase), regular length, NOT extra long
- o 2 Set White towels (bath, hand, and washcloth)
- o 1 Each Blanket, comforter, or sleeping bag (any color/type)
- o 1 Each Surge protector with 9' to 12' cord
- o 1 Each Small, desk-side wastebasket, with bags (no more than 13 gallons)
- o 1 to 2 Each Large storage bins/containers (lightweight, any color, stored on top of wardrobes)
- o 1 Each Desk lamp (not halogen)
- o 1 to 2 Sets Plates, bowls, utensils, mugs (microwaveable)
- o 1 Each Plain alarm clock (no radio/CD/iPod connections)
- o 1 Each Small water pitcher or water bottle (optional)

## PROFESSIONAL MATERIALS

- o 1 Each Computer (see [comreq.vt.edu](http://comreq.vt.edu) for specifications by major)
- o 1 Each Printer, Printer ink
- o 1 Each Black backpack, small or no visible logo
- o 1 to 2 Each Printer paper
- o 1 to 2 Each USB drive
- o 1 Set Software (Incoming Undergraduate Software Bundle and other college specific requirements)
- o 1 Set General school supplies (notebooks, binders, folders, pens, pencils, highlighters, calculator, stapler, scissors, etc)

## CLEANING SUPPLIES

- o 1 Kit Shoe shine kit (polish, brush, etc)
- o 1 Each Hand soap (with dish if bar)
- o 1 Each Sponge
- o 1 Each Old toothbrush (for shoes)
- o 1 Set Dusting (Pledge, rags, Swiffer, etc.)
- o 1 Each White laundry bag
- o 1 Bottle Laundry detergent (softener if desired)
- o 1 Bottle Laundry stain remover
- o 1 Each Iron
- o 1 Each Ironing board, full size (may coordinate with roommate(s) for only one per room, if desired)
- o 1 Bottle Ironing starch (i.e. Faultless Heavy Starch)
- o 1 Set Q-tips and cotton rags
- o 1 Each Portable stain remover (i.e. Tide to Go Pen)
- o 1 Bottle Multi-surface cleaner
- o 1 Bottle Dish soap
- o 1 Bottle Window/glass cleaner
- o 1 Bottle Edge dressing (optional)

## ALL CADETS

"All Cadets" Items are sold together in a "Cadet Box" through the VT Bookstore. It is optional to purchase the box from the VT Bookstore.

- o 1 Can Shoe polish, black (Kiwi brand will be in the box)
- o 1 Kit First Aid Kit, basic

- o 1 Each Dry erase marker, fine, black (optional)
- o 1 Each Dry erase marker, chisel, black (optional)
- o 1 Each Dry erase eraser (optional)
- o 1 Bottle Dry erase cleaning spray (optional)
- o 1 Kit Sewing kit
- o 1 Each Mini lint roller
- o 1 Each China marker/grease pen
- o 1 Bottle Brasso (Mothers is a popular brand, too)
- o 1 Each Bic mini lighter
- o 2 Each Pen, retractable, black
- o 1 Each Umbrella, black
- o 1 Each Memo (fit in pocket) notebook, black, waterproof
- o 1 Box Q-tips
- o 1 Bag Cotton balls
- o 1 Each Brush, shoe shine
- o 1 Pack 3 x 5 index cards, ruled
- o 1 Pack Safety pins
- o 1 Each Corps of Cadets Camelbak water bottle
- o 1 Each Marker, permanent, black
- o 1 Pack 3 x 3 Post-it-notes, yellow
- o 1 Each 5" pointed scissors
- o 1 Set Shirt stays
- o 3 Sheets Hat plastic (available individually at VT Bookstore, or in Cadet Box sold at VT Bookstore)
- o 1 Package Dr. Scholl's mole foam/moleskin
- o 1 Each Storage box, cardboard (box that the kit comes in)
- o 1 Each Cloth, microfiber
- o 2 Rolls 1.88" White Gorilla Tape (1.88" x 30 yds)
- o 1 Each Pool Noodle (optional, any color)

## FEMALES

- o 1 Kit Hair supplies for bun and ponytail, matching hair color (ties, pins, barrettes, spray, gel, etc)
- o 5 Each Sports bra, white
- o 2 Each Nylons, skin-tone
- o 1 Supply Feminine hygiene products
- o 1 Pair 1/8" gold, silver, or pearl ball earrings (optional)

- o 1 Set Dress clothing for religious services (optional; required for VPI BN)
- o 3 Each Compression shorts, black (optional)
- o 1 Each Plain, black purse (optional)
- o 1 Set Cosmetics, skin-tone, conservative (optional)

### MALES

- o 1 Each Razor, disposable (package of 10 or more for razors or replacement heads)
- o 1 Bottle Shaving cream
- o 1 Each Sport coat and tie for religious services (optional; required for VPI BN)
- o 3 Each Compression shorts, black (optional)

### SHARE WITH ROOMMATE(S)

- o 1 Each Refrigerator (no more than 4.5cu.ft., 120 Volts, 2 amps)
- o 1 Each Microwave (less than 1000 watts)
- o 1 Set Broom and dust pan (addition of Swiffer optional)

## Items Not Authorized

The decor of a cadet's room is limited within the privileges of each class. First-year cadets are not allowed to move furniture or add significant items to the room. Specific items that first-year cadets are NOT authorized include, but are not limited to:

- ▶ A desk chair (other than the chair provided by the university)
- ▶ Colored towels
- ▶ Posters
- ▶ Floor lamps
- ▶ A personal bathrobe (other than the robe issued by the Tailor Shop)
- ▶ Rugs
- ▶ Colored sheets
- ▶ Alarm clocks that play music
- ▶ Curtains
- ▶ Extension cords
- ▶ Televisions

# Packing List FAQs

## Clothing



- ▶ **Dress Shoes, Brown (with laces)**
- ▶ **Belt, Brown**
- ▶ **Belt, Black**
- ▶ **Khaki Trousers, Tan (must have belt loops)**

Worn with "Hokie Bag" Uniform, the maroon polo is issued. Common brands for the khaki trousers: Dockers, GAP, Land's End, J Crew, Department stores  
Tan/Sand khaki (no green khaki). Common brands for oxfords are L.L. Bean, Eastland, Bostonian, Nordstroms, etc.

- ▶ **Dress Socks, Black (mid-calf)**
- ▶ **Boot Socks, Black (mid-calf to knee)**

Worn regularly with cadet uniforms. Brand does not matter. Hiking, work, and box stores, as well as online retailers all carry boot socks.



- ▶ **Athletic Socks, White**

Worn with Corps/ROTC physical fitness uniforms, color on the toe or heel is fine, as long as the visible part of the sock above the shoe is all white and free from logos or colors. No calf or no-show socks. Goal is ankle socks.



► **Underwear, at least 3 must be white or nude colored** White, beige, or nude color underwear are worn under the issued uniform white dress pants. Underwear can be of any style (boxers, briefs, etc.) Bands can be any color. Females do not need male underwear.



► **Shoes, athletic/running** Must fit well to reduce blisters, no restrictions on color.



► **Wristwatch, professional with black band** After New Cadet Week, a wristwatch is a must for all cadets to be on time. It can be athletic, metal, or leather band, but the band must be black and the watch conservative.



► **Shower Shoes** Showers are shared by many cadets in a hallway, so shower shoes are a must.



## Room

► **Linens** Towels and sheets must be white with no pattern or distinctive markings. Regular twin sheets fit all Corps beds. Cadets prefer the snug fit of regular twin sheets to make it easier to prepare their beds for inspections.

► **Blanket, comforter, or sleeping bag** A VTCC blanket will be issued to cadets, but many cadets avoid having to re-make their beds every day by sleeping on top of their made bed with a comforter or sleeping bag. Additional bedding will have to be stored away during the day, so be cautious of extra bulk.

► **Surge Protector with 9' to 12' cord** VT does not allow for extension cords, so the longer the cord the better

► **Small, desk-side wastebasket, with bags**

Trash cans must be at or under 13 gallons. Some cadets prefer a lid, but it is up to personal preference.



► **Large, plastic storage containers (stored on top of the wardrobes)**

Most cadets have two bins stored on top of their wardrobes, but keep the container lightweight! If they are see-thru, they can be inspected. Additional medium containers will be useful for inside the wardrobes.



► **Desk Lamp**

A must! University policies prohibit halogen bulb lamps and high intensity lamps in residence hall rooms.



► **Plain Alarm Clock (no radio/CD/audio connections)**

First-year cadets do not initially have music privileges.



► **Plate, bowl, utensils, mug**

Despite the quality of food at VT, every cadet seeks the convenience of eating in their room from time to time.

► **Cell Phone**

Due to the implementation of 2-Factor Authentication to access university applications, all students will find their cell phone to be indispensable. While all cadets are highly encouraged to have a cell phone for the school year, they are not allowed for use during New Cadet Week. They will be sealed in envelopes and stored during New Cadet Week and can be accessed if a new cadet needs it to register for classes, etc. Cell phones will be returned to all new cadets after the end of the New Cadet Week.

► **Black Backpack**

No big or white logos. Very limited color accents (small imprints on zippers, for example are okay). Common retailers to check would be L.L. Bean, eBags, Zappos.com, Amazon.com, etc.



## Cleaning

- ▶ Iron
- ▶ Ironing Board, full size
- ▶ Ironing Starch

Cadets do a lot of ironing to keep their uniforms clean and inspection ready without having to pay for dry cleaning. Check to see that color from the ironing board cover will not transfer to white clothing.



- ▶ Edge Dressing (optional)

A black, glossy, lacquer-type protectant for the visible edges of soles of low quarters (dress shoes). It can be useful for formal inspections.



## Virginia Tech Bookstore Cadet Box

Students need almost all of these items, so you can buy it in one cadet box from the VT Bookstore or you can also acquire these items from other sources as well. The notes identify what is not required, but good for students to have. These pictures are examples and not necessarily what will be in the final Cadet Box.

- ▶ Shoe Polish, black

Shoe Polish is critical in shining a cadet's leather low quarters



- ▶ Dry Erase Marker, fine, black
- ▶ Dry Erase Marker, chisel, black
- ▶ Dry Erase Eraser
- ▶ Dry Erase Cleaning Spray
- ▶ Sewing Kit

Dry Erase Gear is not required; first-year cadets earn the privilege of using dry erase on their door cards after the first six weeks, if not in the second semester.

For small uniform repairs, like a lost button. The Tailor Shop will take care of any alterations.

- ▶ China Marker/Grease Pencil

First-year cadets are required to use these to write on their plastic door card to identify their location when they are not in their rooms.



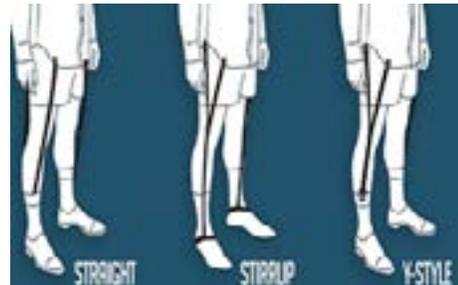
► **Brass Polish**

Some of the metal pieces of a cadet's uniform are true brass and need to be cleaned with a metal cleaner, like Brasso or Mother's.



► **Shirt Stays**

Shirt stays are elastic straps with clasps that are designed to hook shirt tails to your socks, under pants, to keep dress shirts neatly tucked-in.



► **Hat Plastic**

These stiff sheets of translucent plastic are used by cadets for everything from door cards to keeping shoulder ranks flat. It is very difficult to find anywhere other than the University Bookstore; it can be purchased individually.



► **Dr. Scholl's Molefoam/ Moleskin**

Cadets get blisters. It is a fact of life for physically active people on their feet in dress shoes and boots. Moleskin allows blistered skin to heal with a soft cushion, preventing rubbing and pressure.



► **Storage Box (cardboard)**

This is the box that all of these items come in. It is a convenient addition storage.

► **White Gorilla Tape (1.88")**

Used to tape your door card to your door in a very specific way.



## Other Items Typically Included in the Cadet Box:

- ▶ Plastic Cup
- ▶ Microfiber Cloth
- ▶ First Aid Kit, basic
- ▶ Lint Roller, mini
- ▶ Bic mini-lighter
- ▶ Retractable Black Pen
- ▶ Umbrella, black
- ▶ Memo Notebook, black, waterproof
- ▶ Q-Tips
- ▶ Cotton Balls
- ▶ Shoe Shine Brush
- ▶ 3x5 Index Cards, ruled
- ▶ Safety Pins
- ▶ Corps of Cadets Camelbak Water bottle (not required)
- ▶ Permanent Marker, black
- ▶ 3x3 Post-It Notes, yellow
- ▶ 5" Pointed Scissors

## Share with Roommate(s)

- ▶ **Refrigerator**  
(≤4.5cu. ft., 120 V, 2A)      First-year cadets are allowed to have mini-fridges and microwaves, but are limited to one of each per room. They can be purchased from stores or rented.
- ▶ **Microwave**  
(<1000 watts)                      Cadets may also have coffee pots.



# Footwear Guide

I have been issued one (1) pair of Tan Combat Boots and one (1) pair Black Leather Low Quarters by the Tailor Shop. If I decide not to join the Corps of Cadets, I understand that I will be billed by the Virginia Tech Accounts Receivable Department for the boots and shoes. The amount will be \$69.30 for the boots and \$80.70 for the shoes.

## Important Notes:

1. Once boots and shoes have been worn, it is not feasible to swap sizes. Therefore, it is important that the sizes you have selected fit correctly. Replacements will be at the cost listed above.
2. Proper fit and break-in are required to prevent blisters during New Cadet Week and the start of classes.
3. If you return to school without the boots and shoes, they must be shipped next-day-air to you. The Tailor Shop does not have the inventory to lend boots and shoes.
4. Should you request to exchange size via mail, shipping charges will be added to your Accounts Receivable Account.

*This is just a sample. You will sign this form when you are issued your footwear.*

Date \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Student ID Number \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

## Corps of Cadets Boots

The boots you are being issued are lightweight jungle style boots. This style will help reduce foot problems from the start. If you follow the suggestions below, you will reduce your chances of major problems during New Cadet Week.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the boot while keeping your foot snug inside the boot. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Boot socks can be black or olive drab.

The more you wear the boots before returning for New Cadet Week, the better your feet will deal with the demands of the week.

As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur.

You will receive instructions on care and maintenance during New Cadet Week.

Do not forget to pack your boots for the return to campus!

## Corps of Cadets Low Quarters

The low quarters you are being issued when you attend orientation are black leather dress shoes. You will need to follow the guidelines below to achieve the best results for breaking in the shoes and to minimize foot problems when you arrive back to campus for New Cadet Week and the start of classes.

**DO NOT ATTEMPT TO SHINE.** This is very important. You will receive proper training when you return.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the shoe while keeping your foot snug. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Dress socks must be black.

The more you wear the shoes before returning for New Cadet Week, the better your feet will deal with the demands of the week and the start of classes.

As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur.

Wear as much as you can, but take extreme caution as not to scuff or scratch the leather. When wearing the shoes, do not drag the heel and wear it down as you walk.

Do not forget to pack your low quarters for the return to campus!

# Contacts

- ▶ **TBD**, Deputy Commandant of Cadets, 1st Battalion  
540-231-8597 | msweaver@vt.edu
- ▶ **CSM Daniel Willey**, Senior Enlisted Advisor, 1st Battalion  
540-231-2901 | dwilley@vt.edu
- ▶ **CAPT James S. Snyder**, Deputy Commandant of Cadets, 2nd Battalion  
540-231-8595 | jasnyde1@vt.edu
- ▶ **MGySgt Lance Jones**, Senior Enlisted Advisor, 2nd Battalion  
540-231-1378 | mguns2bn@vt.edu
- ▶ **LTC Charles Payne**, Deputy Commandant of Cadets, 3rd Battalion  
540-231-3488 | chpayne1@vt.edu
- ▶ **SGM David Combs**, Senior Enlisted Advisor, 3rd Battalion  
540-231-0334 | dcombs67@vt.edu
- ▶ **Lt Col Don Russell**, Deputy Commandant - Citizen-Leader Track  
540-231-0490 | druss135@vt.edu
- ▶ **LTC Rewa Mariger**, Assistant Commandant for Recruiting and Retention  
540-231-6858 | rmariger@vt.edu
- ▶ **Army ROTC**  
COL Donna Mallet  
540-231-4804 | arotc@vt.edu
- ▶ **Naval ROTC**  
LT Chet Fearon  
540-231-7883 | usnavy@vt.edu
- ▶ **Air Force ROTC**  
Lt Col Carrie Cox  
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- ▶ **Virginia Tech Financial Aid**  
finaid@vt.edu