REQUEST FOR LEAVE

Virginia Tech Corps of Cadets

PART I – ADMINISTRATION														
NAME (Last, First MI)		RANK			COMPANY		CLASS		<u>EMAIL</u>				MBER	
TYPE OF LEAVE		l DEPARTURE			RE		ETURN	URN			LEAVE DESTINATION			
		Date: Hour					ate:	Hour:			- 			
MAJOR		TRACK			LAST SCHEDULED		CLASS	LEAVE TAKEN THIS SE		IS SEMESTER	I MODE OF TRANSPORTATION		ATION	
					Ends At:		Regular: Special:							
DEACON AND EVELANATION FOR LEAVE							-0	<u> </u>						
REASON AND EXPLANATION FOR LEAVE														
					DISCII	PLIN	IE/CON	DUCT						
MERITS DI	MARCHING TOURS DISCI			PLINARY CASE	HIS SEMI	ESTER		•			Y PROBATION			
		Yet to Serve:	et to Serve:									Yes:	No:	
				Ē	PART II – AI	PPR	OVAL/	OHTUA	RITY					
NAME (Last, First		RANK		COMPANY		<u>CLASS</u>		<u>EMAIL</u>			CELL NUI	MBER		
TYPE OF LEAVE DEPARTURE							RETURN				FINAL DESTI	NATION		
TYPE OF LEAVE	DEPARTURE Date: Hour:							Hour:		FINAL DESTI	NATION			
Date: Ho						ate:		nour:						
CONTACT INFORMATION OF THIRD PARTY (For Safety and Emergency Purposes)														
NAME (Last, First MI): CELL PHONE: RELATIONSHIP:														
, ,							Lunder	stand tha	it this leave	if granted, ex	cuses me from	military for	mations.	
							excludi	ng drills,	and does no	ot excuse me f	rom classes, RC	TC instructi	on, and/or	
											equired for sub		leave or pass	
request within two weeks of the requested departure date.														
SIGNATURE					DATE			ed, this p	rivilege will	l not be abused	d.			
POSITION RANK		LAST NAME			DATE F		REC	INITIALS		COMME		ENTS		
						Ye	s / No							
						Ye	s / No							
				Yes / N		s / No								
			Ye	s / No										
DATTALION COMMANDED.							<u> </u>		I					
BATTALION COMMANDER Recommend Yes/No Approve				RN SEV	NIOR ENLISTED ADVISOR			Approve Disapprove		COMMANDA	COMMANDANT/DEPUTY COMMANDANT Approve Disappro			
Disapprove								ызарргоче						
CICAL				CICNIA					CICALATURE					
SIGN	D	DATE		SIGNA		DATE			SIGNATURE		DATE			
			COMI	MENIS	FROM COM	MAN	NDAN I/	DEPUTY	COMMAN	IDANT				