

# NEW CADET GUIDE

2024-2025



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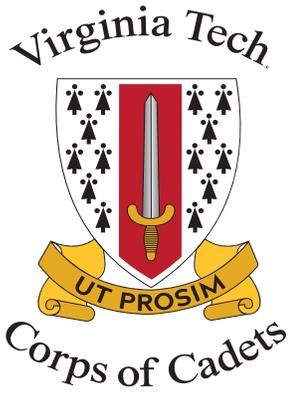
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# NEW CADET GUIDE

## Chapter 1: Overview

2024-2025





Cadet Class of 2028,

Welcome to the Virginia Tech Corps of Cadets!

You are about to embark on a challenging and fulfilling journey that will develop the very foundation of your character. During your time in the Corps, you will be challenged mentally, physically, and academically. Embrace it! As you learn to push through the adversity you will face, you will build the habits essential for success wherever your life may take you.

Nothing worth having comes easy. Look to this challenge as an opportunity. When you fail...fail gracefully, learn, adapt, and overcome. Failure is always an opportunity, and in many ways, it's the most developmental piece of learning. Every good leader must know how to adapt to any situation.

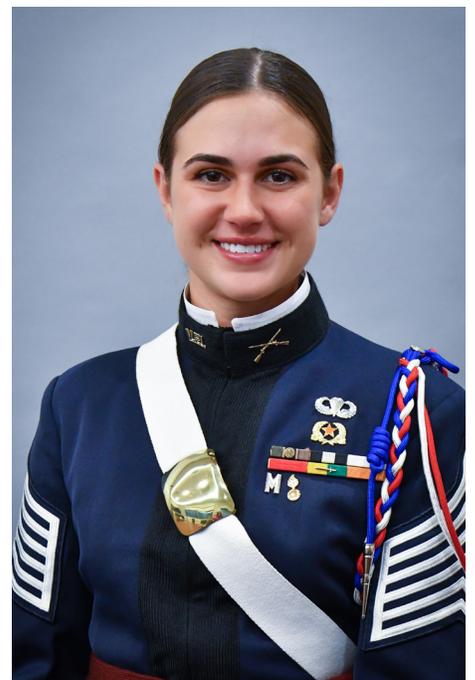
Take every opportunity you are offered and seek out opportunities to learn and grow; that is why you are here. Know your why, and always keep it in mind. Why did you choose this program? What do you want out of this program and where do you want to go after this steppingstone? Use your why to find perseverance and motivation and the rest will fall into place.

Do the work! Do work that you are proud of every chance you have and do so with your buds by your side. Your buds will become your greatest support system. As you face the challenges in the year ahead, you are going to develop lifelong skills, friendships, and connections. Enjoy every step, difficult and fun alike; they are all worth remembering.

No matter what, don't forget to enjoy your time in the Corps; it will go quickly.

Good Luck.

Cadet Colonel Carson Manternach  
Regimental Commander, Fall 2024



# Welcome to the Corps of Cadets.

New Cadet Week is Aug. 16-24. Weeks of Welcome key events will be included in New Cadet Week. All new cadets will attend their college orientation on Friday, Aug. 23. Classes begin Aug. 26 for all students.



## Step One: Choose a Track

The Corps offers two tracks for cadets: Military-Leader and Citizen-Leader.

- The Military-Leader Track is for cadets in ROTC programs who are pursuing a military commission.
- The Citizen-Leader Track is for cadets who value the Corps' lifestyle and leadership development opportunities without a military obligation upon graduation.

## Citizen-Leader Track

To enroll in the Citizen-Leader Track, register for the first-year class MGT 1935 (2 credit hours). Choose from one of the available sections. Each section also has a required lab that meets on Tuesdays from 3:30 to 4:45 p.m. You will receive more information about this course during New Cadet Week's VPI Battalion Information Session.

The Citizen-Leader Track course is in addition to MGT 1945 which has a required lab that meets Thursdays from 3:30 to 4:45 p.m. and is required for all first-year cadets.

Because both courses have required labs, do not allow your academic department advisors to schedule you for classes that meet on Tuesdays and Thursdays from 3:30 to 4:45 p.m.

The VPI Battalion Fitness test is based on U.S. Air Force Fitness Test Component Standards/Scoring and consists of 3 events.

[VPI PT Standards](#)

( [https://drive.google.com/file/d/1Bf6mmjKCZZ8ul\\_ss1Z50OY3n3v\\_4eqHv/view?usp=sharing](https://drive.google.com/file/d/1Bf6mmjKCZZ8ul_ss1Z50OY3n3v_4eqHv/view?usp=sharing) )

Citizen-Leader Track cadets have the option to pursue cross-disciplinary majors and obtain skills necessary for careers in the public and private sectors while also practicing leadership skills learned through the Corps in a variety of tasks and projects.

Great organizations are looking to employ graduates who are purpose-driven, have a strong work ethic, can execute, and put service first. Operating under the Corps' military structure, you will assume progressive positions of responsibility and take classes in leadership, professionalism, and ethics. Because our Citizen-Leader Track is unique among the senior military colleges and the university, you will stand out in your first job interview and throughout your career.

When you graduate, you will join a network of over 10,000 Corps alumni who share your college experience and who can help you find careers in your chosen field. There is no military obligation for Citizen-Leader Track cadets.

Over 85 percent of Citizen-Leader Track graduates have secured their future plans by the time they graduate. In the past several years, they have gone on to work for organizations such as the Defense Intelligence Agency, the CIA, the Naval Nuclear Lab, Northrop Grumman, Amazon, Deloitte, Goldman Sachs, and IBM. Cadets have the option to pursue commissions as an officer into the Marine Corps through the Platoon Leaders Course (PLC), Coast Guard Auxiliary University Program (AUP), Nuclear Propulsion Officers Course, or prepare for OCS/OTS in another service. Other cadets choose to pursue graduate school for further studies. Cadets pursuing the Defense Civilian Training Corps (DCTC) also participate in the Citizen-Leader Track.



## Military-Leader Track (ROTC)

To enroll in ROTC as a first-year cadet, register for the first-year ROTC classes for the program of your choice. The ROTC classes are offered at various times and can be found in the Timetable of Classes on Hokie SPA. The ROTC laboratories meet on Tuesdays from 3:30 to 4:45 p.m.

Army ROTC: MS 1005

Navy ROTC: MN 1004

Air Force ROTC: AS 1115 (class), AS 2944 (lab), and AS 2934 (physical fitness) (All three are required).

AFROTC cadets:

The Friday AFROTC lab is available only to upperclass cadets.

Please be aware that you should not sign up for a 9:30 a.m. Tuesday/Thursday class if you sign up for AS 2934 Tuesday/Thursdays, or a 9:05 a.m. Monday/Wednesday class if you sign up for AS 2934 Monday/Wednesday. AS 2934 runs until 9:15 a.m. (even though it says 8:50 a.m. in the Timetable of Classes), and you won't have enough time to shower before your next class.

## Activating Your Four-Year ROTC Scholarship

If you have been awarded a four-year ROTC scholarship through the national ROTC scholarship application process, congratulations! Your scholarship toward your tuition and fees will post as a pending credit this summer. To activate your scholarship, you must pass your first ROTC-administered physical fitness test. If you do not pass, your ROTC will discuss additional opportunities you might have to pass.

Typically, this test is administered the first week of school and the results submitted within two weeks. You will most likely see the first half of your book stipend and monthly stipend by the end of the first or second month of classes. Once you pass your physical fitness test, the tuition and fees credit will change from pending to an actual credit on your tuition bill. During your first year on an ROTC scholarship, you should plan on paying for your books and covering your monthly stipend until the end of the first or second month of school.

## Compete for an On-Campus ROTC Scholarship

ROTC programs offer three-year and two-year on-campus scholarships. The opportunity to earn one varies by ROTC and from year to year based on the needs of the services. ROTC programs will share more information in their classes this fall. Generally, you will enroll in their classes/lab, attend their physical fitness training sessions, and do as well as you can academically, especially in your ROTC class. They will submit those eligible to compete for the three-and-a-half or three-year scholarship nationally (if you are enrolled in ROTC, there is no individual application) after first semester grades are finalized, usually sometime in the spring semester. If you are not selected, the two-year scholarship process is the same for sophomores and rising juniors.

Air Force and Naval ROTCs award many of their scholarships to STEM majors. However, you can still earn an ROTC scholarship as a non-STEM major. Army ROTC and the Marine Option do not require you to major in a STEM area. In fact, Army ROTC has additional ROTC scholarships for STEM majors.

# Army ROTC

## Scholarships

If you plan to enroll in Army ROTC and would like to know more about Minuteman Guaranteed Reserve Force Duty (GRFD) scholarship opportunities that may still be available for fall 2024, contact the Army ROTC enrollment officer at [rotc@vt.edu](mailto:rotc@vt.edu). GRFD scholarships require you to serve in the National Guard or U.S. Army Reserves upon graduation and commissioning.

Students seeking regular (active duty) scholarships will have the opportunity to compete for them during the academic year, once enrolled in Army ROTC.

Students who have already received Army ROTC scholarships through the National High School Board process will be given further details on contracting requirements and procedures through a Zoom information session. Time, date, and meeting link for the session will be posted via the Corps Canvas site and emailed at a later date.

## Physical Fitness

The Army Combat Fitness Test (ACFT) is currently being used to assess the physical fitness of cadets. As part of the Army's Holistic Health and Fitness (H2F), the ACFT helps maintain Soldiers' physical and mental well-being, and plays a big role in the Army's fitness culture. The ACFT consists of 6 events: 3 Repetition Max Deadlift, Standing Power Throw, Hand Release Push-up, Spring-Drag-Carry, Plank and the Two-Mile Run. Go to the following website to learn about the 6 events: <https://www.goarmy.com/how-to-join/requirements/fitness.html> or click [here](#).

## Required Documents

Download and upload required Army ROTC enrollment documents through the Corps' Canvas site. However, when you report to New Cadet Week, you must bring the following items because we must see the original or notarized versions:

- Original birth certificate or naturalization certificate, or a certified or notarized copy AND photocopy of the document.
- Original Social Security card, or a certified or notarized copy AND a photocopy of the document.

We will verify the original or notarized versions and return them to you immediately. We will keep the photocopied versions.

## Army ROTC Classes

Incoming first-year cadets should enroll in Army ROTC Military Science I (MS 1005). Transfer students coming into Virginia Tech and Army ROTC as academic sophomores or juniors may have different Military Science requirements and should discuss with Mr. Buck Kellogg before orientation.

## POC

- Mr. Buck Kellogg: 540-231-4804
- [rotc@vt.edu](mailto:rotc@vt.edu)
- <https://liberalarts.vt.edu/rotc/army.html>

## Naval ROTC

If you are enrolled in Naval ROTC and would like to know more about on-campus scholarship opportunities, email Dr. Francis Cavendish at [fcavendish@vt.edu](mailto:fcavendish@vt.edu).

## Physical Fitness, Naval

The physical fitness test includes a plank, two minutes of push-ups, and a 1.5-mile run.

- Men: [navy-prt.com/us-navy-overall-fitness-standards/navy-pt-standards-for-men/pt-standards-males-20-24/](https://navy-prt.com/us-navy-overall-fitness-standards/navy-pt-standards-for-men/pt-standards-males-20-24/)
- Women: <https://www.navy-prt.com/us-navy-overall-fitness-standards/navy-pt-standards-for-woman/pt-standards-females-20-24/>

## Physical Fitness, Marine Option

The physical fitness test includes two minutes of crunches, pull-ups (men) or flexed arm-hang (women), and a 3-mile run. See the standards by gender and age at [fitness.marines.mil](https://fitness.marines.mil).

## Required Paperwork

Download the forms from the VTCC 2028-Fall 2024 / ROTC Paperwork course site on canvas. Be sure to select the appropriate category for "Scholarship" or "College Program" (not on scholarship). Upon download, save the forms as a PDF file on your device. Complete the forms and submit as an "upload" into canvas under the same module you downloaded the forms from. Please do not sign anything so the NROTC unit staff can witness. Bring an original certified birth certificate, passport, or citizen naturalization certificate, Social

Security card, and driver's license (if you have one).

Those on scholarship must have a completed DoDMERB physical that is stamped "qualified" or "waiver able," prior to swear-in. Those who wish to join the college program will need to provide a copy of the Corps of Cadets physical and immunizations record, which means you will need two copies: one copy uploaded to Canvas for the Corps of Cadets and the other given to the Naval ROTC at orientation.

ALL new midshipmen joining Naval ROTC are also required to provide a copy of a Sickle Cell lab test. This can be completed at Schiffert Health Center or at the time of your physical.

## POC

LT Bloomer

■ 540-231-7883

■ [wtbloomer@vt.edu](mailto:wtbloomer@vt.edu)

■ [liberalarts.vt.edu/rotc/navy.html](https://liberalarts.vt.edu/rotc/navy.html)

For more specific medical questions:

Ms. Lynn Ott

■ 540-231-8525

■ [lynnott@vt.edu](mailto:lynnott@vt.edu)

## Air Force ROTC

If you are enrolled in Air Force ROTC and would like to know more about in-college scholarship opportunities, contact Virginia Tech Air Force ROTC at [usaf@vt.edu](mailto:usaf@vt.edu). Cadets in a four-year program who are eligible will meet a scholarship board during the spring semester. Cadets in a three-year program will have a fall scholarship board.

## Physical Fitness

The physical fitness test includes one minute of push-ups, one minute of sit-ups, and a 1.5-mile run. See the standards by gender and age at [afrotc.com/what-it-takes/fitness](https://afrotc.com/what-it-takes/fitness).

## Required Paperwork

Download the Air Force ROTC "Directions & Required Documents" and follow it to complete all required actions. If you have questions, email TSgt Spotswood at [christophers84@vt.edu](mailto:christophers84@vt.edu). Bring your Air Force paperwork with you to New Cadet Week for processing.

## POC

TSgt Spotswood

■ 540-231-6405

■ [usaf@vt.edu](mailto:usaf@vt.edu)

■ <https://liberalarts.vt.edu/rotc/airforce.html>



## The Highty-Tighties

If you are interested in joining the Highty-Tighties, the regimental band, complete the Highty-Tighties Stipend Form and enroll in the one-credit Instrument Ensemble Music class, Music 3314 (CRN: 88266, Instructor: JM Bean). It will meet Monday, Wednesday, and Friday from 5 to 6:30 p.m.

The Highty-Tighties use silver-tone instruments, which are provided. The Highty-Tighties also offer a jazz band, a pep band, buglers, a brass quintet, a string ensemble, and more. You will earn academic credit each semester you are in the regimental band.

Band is your company in the Corps of Cadets; it is not in addition to the Corps. Your academic success is very important. If you effectively use your study hours (the band has the same dedicated study hours as line companies), you will be able to balance your academic major (including engineering) and participation in the band. Why not surround yourself with fellow cadets who share your love of making music?

Our alumni provide a \$2,000 stipend for all first-year Highty-Tighties (\$1,000 paid the first year, and a second \$1,000 paid the second year you are in the Band). If you have questions about life in the band, preferred musical experience, or performances, reach out to Senior Chief Jim Bean.

### POC

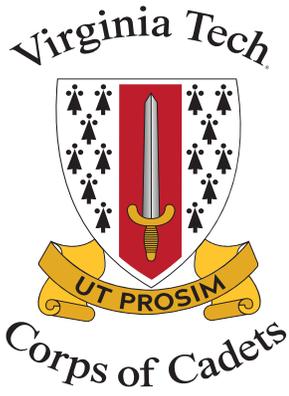
MUCS Jim Bean

■ 540-231-3296

■ [jbean88@vt.edu](mailto:jbean88@vt.edu)

■ [vtcc.vt.edu/band.html](http://vtcc.vt.edu/band.html)

■ [YouTube](#)



# NEW CADET GUIDE

## Chapter 2: Getting Ready

2024-2025



# Summer Programs and Orientation

## Summer Start Cadets

Summer Start is offered from July 1-Aug. 12. If you will be at Summer Start, please let us know at [corps@vt.edu](mailto:corps@vt.edu). We will meet with Summer Start cadets and families after move-in on Sunday, June 30. We will discuss the plan for moving into the Corps residence halls on Sunday, Aug. 11.

## Transfer Cadets

If you have not already completed your housing contract online, you will need to email [housing@vt.edu](mailto:housing@vt.edu) with your full name and birthday and request a “cadet” housing contract. Until housing opens a contract for you, you will not be able to sign up for Corps housing through the StarRez portal.

You will need to add a section of MGT 1945 to your class schedule that works for you. If you have an unavoidable conflict with MGT 1945 or Corps’ lab, you will need to obtain approval to miss Corps’ lab from your Deputy Commandant at the beginning of the semester.

Talk with your ROTC program about additional classes you may need to take if you have fewer than four years until graduation. Most ROTCs require a minimum of six semesters remaining to graduation from Virginia Tech to participate and commission. If you have fewer than six semesters remaining, contact your ROTC directly. If you have fewer than four semesters, contact the Corps recruiting office at [corps@vt.edu](mailto:corps@vt.edu) as soon as possible.

You will be completing New Cadet Week the week before school starts and will complete two semesters in first-year standing in the Corps regardless of your academic level. The only exception to this policy is if you have only four semesters remaining to graduate. This can be discussed at your first interview with your deputy commandant during the school year.

## International Cadets

The Corps and Cranwell International Center work together to help make your transition to Virginia Tech, and the United States, a smooth experience.

Like all other new cadets, you will check-in with the Corps and move into your residence hall on the first day of New Cadet Week. We highly recommend that international students choose one of the earlier blocks for move-in through the Canvas assignment, but you must plan to arrive on campus no later than 11 a.m.

It is critical that you complete the Immigration Document Check upon arrival in the United States. You can find instructions for how to do this and a list of the documents you will need to complete the check at [international.vt.edu/Immigration-Services/IntlHokies.html](http://international.vt.edu/Immigration-Services/IntlHokies.html). Failure to complete the Immigration Document Check-In e-form may result in the cancellation of your immigration record in the U.S. Department of Homeland Security Student and Exchange Visitor Information System (SEVIS).

We will get you to the International Student Orientation sessions for check-in, your visa paperwork, and academic advising during New Cadet Week to help you accomplish the items you must for International Student Orientation, including the immunization clinic, as needed. You will be escorted to any international student orientation events you need to attend by your upperclass cadets. The Cranwell International Center and New Student and Family Programs are aware of your unique situation as an international cadet.

# Virginia Tech New Student Orientation

New Student Orientation is an overview of life as a Hokie, available as a virtual experience May 1 through July 31. You can get started [here](#). The experience includes monthly tasks on Canvas and your academic department should be in touch with you regarding how to sign up for your classes. Parents are encouraged to attend the family programming offered through the online New Student Orientation. Get started in the Orientation Portal and select "Family Member" to begin. Plus, don't forget to read the university's [You're In, Now What?](#) website for new students.

## Signing Up for Classes

Your academic department or college will send you information about their plan for registering for classes. Make sure to add a section of MGT 1945 (Corps Lab) that works for your class schedule. Also, be sure to add your desired ROTC/Citizen-Leader Track classes and labs.

The Corps lab represents a mandatory Corps' lab for all cadets. If you have an unavoidable class conflict, you will need to obtain approval from your Deputy Commandant at the beginning of the semester. See the Corps/ROTC Classes handout in Canvas for more information.

## Hokie Passports

Your Hokie Passport is one of the most important tools you will have as a student at Virginia Tech. It will be used to access your residence hall, your room, your meal plan, the buses, your extra money for laundry (Hokie Passport account), and to check out books or electronics from the library. Through the Orientation Canvas course, you will receive directions on how to submit your picture for your Hokie Passport.

Domestic students will receive their Hokie Passport in the mail and must bring their Hokie Passport and their driver's license or U.S. or international passport to verify the I.D. with them when they check-in. For students residing outside of the United States, you will be taken you to the Hokie Passport Office for your Hokie Passport picture and ID verification. Bring an authorized identification with you to New Cadet Check-In (U.S. driver's license, U.S. passport, or your country's passport, etc.) to verify.

Parents or family members will need to provide Hokie Passport Services with their cadet's FERPA passcode before any information can be released to them.

- Find more information on FERPA at [registrar.vt.edu](http://registrar.vt.edu).
- For questions about Hokie Passport Services, go to [hokiepassport.vt.edu](http://hokiepassport.vt.edu).

# Corps Requirements This Summer

## Corps Orientation

Both you and your family should try to attend Corps' Orientation. You can register for a one-day session between July 8 and July 26 through the assignment on Canvas. During Corps' Orientation, we will explain the organization of the Corps and the ROTCs, the move-in plan, and what to expect for New Cadet Week and your first year.

## Corps Town Halls

Periodically throughout the summer, the Corps will host town hall meetings to answer questions you and your family may have. The link will be sent in an email to your vt.edu email and through an announcement on the Corps' New Cadet Paperwork Canvas course. The first will be at 6 p.m. June 5 via a Zoom webinar. It will also be recorded and the link will be shared via the Canvas course. Additional sessions will be held on July 10 and July 31.

## Uniform Fittings

Upon arrival for your Corps Orientation session, you will be assigned a one-hour Tailor Shop appointment. Approximately 10 minutes before your appointment time, you should check-in at the Corps Leadership and Military Science (CLMS) Building atrium. DO NOT show up at the Tailor Shop. Corps Orientation staff will escort you to the Tailor Shop for your fitting.

Families can use the time their student is being fitted for uniforms to tour a sample new cadet room, visit the VT Bookstore, get a coffee, snack, or lunch. The appointment will take 30 minutes to an hour, and the Corps' Orientation Staff will escort your student back to the CLMS Building atrium.



# Meal Plans

You will be able to select any one of three on-campus dining plans: Major Flex, Mega Flex, and or Premium Flex. Find your perfect meal plan at [dining.vt.edu/plans\\_policies.html](http://dining.vt.edu/plans_policies.html). Changes are accepted until the day before the dining plans start for the fall semester.



# Room Assignments

Room assignments will be made around the first week in August. If you are interested in joining the Highty-Tighties, please contact the Corps recruiting office at [corps@vt.edu](mailto:corps@vt.edu). Your room assignment will be available online. Check One Campus or StarRez.

- Unforeseen circumstances could require that assignments be changed. StarRez will reflect the most accurate room assignment.
- If the Corps has not received your positive intent to enroll as a cadet by July 1, you will not be allowed to enroll in the Corps for the fall semester unless approved by the commandant of cadets. This may also trigger the withdrawal policy and you may lose your offer to attend Virginia Tech.



# Company Assignments

Company assignments will be emailed to your vt.edu email the first week in August. Company and roommate assignments are random for new cadets. If you are a legacy cadet and wish to be assigned to a company this fall or next based on your family's previous company, complete the Legacy Company Assignment Request in Canvas.

## Regimental Organization

The regiment is made up of four battalions. There are typically four companies in a battalion. A company represents approximately 90 cadets of all year groups that live together in the Corps' residence halls. There are usually around 30 new cadets in each company. Your company will be the main unit that you will interact with as a new cadet.

1st Battalion	2nd Battalion	3rd Battalion	4th Battalion
Alpha	Echo	India	November
Bravo	Foxtrot	Kilo	Oscar
Charlie	Golf	Lima	Band
Delta	Hotel	Mike	

## Sophomore Shuffle

After your first year, you will be shuffled to a new company and battalion to:

- Give you broader exposure to different leadership styles
- Equalize the size of each company
- Give you a fresh start as an upperclass cadet
- Expand your professional network

Highy-Tighties do not participate in the sophomore shuffle and will remain members of the band.



# Computer and Software Requirements

## Computer Requirements

Each college and department has different computer requirements, which can be found at [compreg.vt.edu](http://compreg.vt.edu). Students connect to the Internet in their rooms through an Ethernet cable and connect through wireless when traveling around campus. A long Ethernet cable is useful.

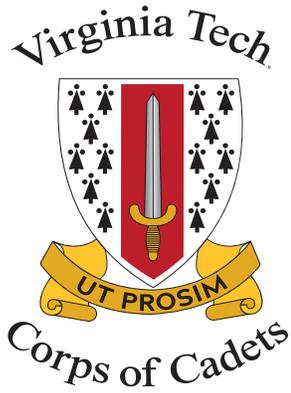
If you need assistance setting up your computer, contact 4Help, the university's IT personnel, at [4Help@vt.edu](mailto:4Help@vt.edu), 540-231-4357, or by using your VT Username to log into [vt4help.service-now.com](http://vt4help.service-now.com).



## Software Requirements

The Undergraduate Bundle provides students with access to the Microsoft Office applications for Windows, macOS, and mobile devices, as well as the Microsoft Windows operating system. Software updates are provided for as long as you are enrolled in credit hours at Virginia Tech. For more information see the Requirement FAQs at <https://software.vt.edu/studentsoftware/swbundles.html> or contact Student Software Sales at [studentsoftware@vt.edu](mailto:studentsoftware@vt.edu) or 540-231-3969.

Students in building construction, engineering, communication, the Pamplin College of Business, and the College of Architecture, Arts, and Design, and visual arts usually have additional software requirements. Visit [itpals.vt.edu/softwarelicensingcenter/studentsoftware/incomingundergrad.html](http://itpals.vt.edu/softwarelicensingcenter/studentsoftware/incomingundergrad.html) for more information.



# NEW CADET GUIDE

## Chapter 3: New Cadet Week

2024-2025



# Getting to Campus

## Air Travel

The nearest commercial airport is the Roanoke-Blacksburg Regional Airport (ROA) in Roanoke, Virginia, which is about 40 miles (64 km) northeast of Blacksburg. The airport offers a snack bar, newsstand, and small bookstore. Airlines servicing the airport are Allegiant Air, American Airlines, Delta, and United Airlines.

See Parking Services' [Alternative Transportation page](#) for several options for transportation from regional airports to campus.

If you arrive at the Roanoke-Blacksburg Regional Airport, the Smart Way Bus offers a \$4 one-way/\$8 round-trip shuttle between the airport and campus. If you will be arriving via the Smart Way Bus, please email [corps@vt.edu](mailto:corps@vt.edu).

## Hotel Information

Find information as well as directions to campus and hotel information at our [Google map link](#). You will need to arrive between 7:30 and 11 a.m. Friday, Aug. 16 and all families will complete their activities by 5:15 p.m.

# Check-In Uniform

Your prescribed attire for check-in is:

- Khaki pants with a black belt
- A plain, white crewneck T-shirt (different from the V-neck T-shirts for under your uniforms)
- White athletic socks
- Tennis/running shoes

Make sure you wear a belt, and your shirt is tucked in. Male cadets must be clean-shaven before arrival. All cadets must remove all piercings before arrival.



# Haircuts

Male new cadets should arrive with a “zero” haircut. Your barber will understand the term – it refers to the setting on the hair clipper.



Female new cadets may choose one of two options before arrival:

1. Your hair must not touch the top of your collar when wearing a collared shirt, OR
2. It must be long enough to put into a ponytail.

■ Short/medium-length hair that is too short to pull into a neat ponytail: Cut your hair short enough that it will not touch the top of a collared-shirt collar. If you have bangs, cut them so that they do not fall below the eyebrows. It is important that you arrive with your haircut to this standard since you will find it difficult to find the time to get a haircut once New Cadet Week begins.

■ Long Hair that is long enough to pull into a neat ponytail: Cut the length of your hair so that it does not extend beyond an imaginary straight line drawn between the bottom of your shoulder blades. For Check-In, place your hair into a neat ponytail (no stray hairs) at the centered and at the bottom of the back of your head using hair ties/barrettes/pins that match the color of your hair as much as possible, if needed.

During New Cadet Week, female upperclass cadets will show you how to arrange your hair to meet the uniform standards.

New cadets who arrive without the prescribed haircut will be directed to a barber/hairstylist in town to complete this requirement before completing in-processing.

If you need medical or religious accommodation, contact Corps recruiting office ([corps@vt.edu](mailto:corps@vt.edu)) as soon as possible.

# Check-In Unloading & Move-In Plan

The arrival of an entire class in a short amount of time requires a solid plan and the cooperation of all involved. Each new cadet is limited to two guests for move-in.

## Sign Up for an Arrival Time

To best use our available unloading areas, we have designated eight half-hour blocks between 7:30 and 11 a.m. to stagger arrival times and mitigate congestion.

Sign up for a time to arrive via the link in the Canvas course.

Choose only one arrival time and save it to your calendar. Each half-hour block has 60 openings. Once a block is full, it is no longer available.

We will send an email with your company and building to print and place in the right-hand dashboard of your vehicle. Please place this on your dashboard before approaching Alumni Mall or your area on the Drillfield.

All new cadets must arrive during New Cadet Check-In, if you must arrive after check-in, you will be asked to enroll in the Corps of Cadets the following fall semester instead. If this is your case, contact the Corps recruiting office at [corps@vt.edu](mailto:corps@vt.edu) as soon as possible.

## New Cadets Arriving Alone

Let the Corps recruiting staff know you will be arriving alone by emailing [corps@vt.edu](mailto:corps@vt.edu) prior to check-in day. You should follow the same unloading directions. Let the cadre in the unloading area know that you are alone and will need assistance parking your car.

Make sure you have already purchased your parking pass for the year and placed the hangtag in the window. You will not have a chance to return to your car during New Cadet Week.

You will move your car from the unloading area to the Duck Pond Road Lot (“the Cage”) with a cadet following in a Corps vehicle. The cadet will give you a ride back to Torgersen Hall to begin the check-in process.

Do not forget to bring your Hokie Passport, your cellphone, and any needed Corps or ROTC paperwork and verification I.D.

## New Cadets Arriving By Smart Way Bus

Contact the Corps recruiting office at [corps@vt.edu](mailto:corps@vt.edu) as soon as you have confirmed your travel plans. You must arrive on campus between 7:30 and 11 a.m. on move-in day.

## Arrive At Your Designated Time

At your assigned time, be at the arrival location for your residence hall with your company/building pass displayed. Cadre will check you in and direct you to an open location to unload.

## Directions for Unloading

More detailed directions for unloading will be provided during Corps Orientation in July and posted to the canvas course.

## Moving and Checking In

Once all your gear is unloaded from your vehicle, you and your family will split up for New Cadet Check-In.

New cadets: Proceed to check-in in the CLMS Building. You should have the following:

- Your cellphone (for your family to call you)
- Your ROTC paperwork that requires the original to be verified.
- Your Hokie Passport AND a valid driver's license, military ID, or passport. If you still need to pick up your Hokie Passport, you will be able to during the New Cadet Check-In process.

You will reconnect with your family in your room once you have completed check-in, which takes about 90 minutes.

## Parking After Unloading

Once you have completed unloading and before your family moves your gear to your room, all cars must be moved from the unloading zone to parking to allow the next time-block of arriving families an opportunity to unload. There will be no parking spots located in the unloading zones.

Parking is available at the North End Center Parking Garage and your family will be given a parking voucher to park in the North End Center Parking Garage when they drop you off for check-in. Other parking on campus is available using [Park Mobile](#) (\$8.00/day).

## Mail During New Cadet Week

Residential mail services are not available until classes begin. However, your family will be able to mail letters (not packages) to the Commandant's Office for delivery to you during New Cadet Week. If you need to mail a package that will arrive during New Cadet Week, mail it to the cadet's academic year address. It will be available for pickup after the New Cadet Parade, and cadets will receive an email with instructions on how to retrieve their package. If you must mail medication to arrive during New Cadet Week, contact the Corps recruiting office for a mailing address. Be sure to obtain a tracking number.

Address for **letters only** during New Cadet Week:

NC First M. Last  
X Battalion X Company  
CLMS Bldg (0213)  
355 Old Turner St.  
Blacksburg, VA 24061

\*X denotes the cadet's assigned company and battalion.

Academic year address for packages during New Cadet Week and during the academic year:

Pearson Hall East Cadet's Name 260 Alumni Mall Room # Blacksburg, VA 24061
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Pearson Hall West Cadet's Name 310 Alumni Mall Room # Blacksburg, VA 24061
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Upper Quad Hall North Cadet's Name 280 Stanger Street Room # Blacksburg, VA 24061
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# Move-In Schedule

Time	Location	Activity
7:30-11:30 a.m.	Corps Residence Halls	<ul style="list-style-type: none"> <li>■ Cadet: Check in and proceed to CLMS Building with your cell phone, Hokie Passport and Driver's License, or Passport.</li> <li>■ Family: Unload, Park, &amp; Move in NC's Gear</li> </ul>
12:30-1:00 p.m.	Blacksburg area	<ul style="list-style-type: none"> <li>■ Cadet and family: Lunch and say goodbyes before 1:00 p.m.</li> </ul>
New Cadets: 1:00 p.m.  Families: 1:30 p.m.	Corps Residence Halls	<ul style="list-style-type: none"> <li>■ Cadet: Cadre will escort you to NC Welcome Brief at 1:00 p.m. sharp.</li> <li>■ Family: Depart for the commandant's address no later than 1:30 p.m.</li> </ul>
1:15-3:00 p.m.	TBA	<ul style="list-style-type: none"> <li>■ Cadet: New Cadet Welcome Brief and Training Begins</li> </ul>
2-3:00 p.m.	Family: Burruss Hall	<ul style="list-style-type: none"> <li>■ Family: Commandant and ROTC professors address parents</li> </ul>
3:15-4:45p.m.	1st BN: McBryde 100 2nd BN: Colonial Hall, Squires 3rd BN: Commonwealth Ballroom 4th BN: Graduate Life Center Auditorium	<ul style="list-style-type: none"> <li>■ Cadet: Training</li> <li>■ Family: Deputy commandants' addresses.</li> </ul>
4:45-5:00 p.m.	Upper Quad	<ul style="list-style-type: none"> <li>■ Cadet: Proceed to Upper Quad for new cadets' first formal retreat</li> <li>■ Family: Proceed to Upper Quad for new cadet's first formal retreat</li> </ul>
5-5:15 p.m.	Upper Quad	<ul style="list-style-type: none"> <li>■ Cadet: Formal retreat</li> <li>■ Family: Formal retreat</li> </ul>
5:15 p.m.	Upper Quad	<ul style="list-style-type: none"> <li>■ Cadet: Proceed to dinner</li> <li>■ Family: Depart</li> </ul>

# Corps Fees

There are a few additional fees for new cadets. The Emerging Leader Scholarship (\$1,000) will offset these costs.

1. One-time Corps Fee: A \$100 fee will be charged to your tuition bill to cover cadet activities.
2. Each semester all cadets pay a Cadet Capital Fee of \$240.
3. An Early Meals Fee: Covers the cost of meals during New Cadet Week before the fall semester meal plan begins. We expect it to be approximately \$155.
4. Tailor Shop Fee: Approximately \$1,165 per cadet will be billed to all cadets through their student account by the Bursar's Office each fall semester.
  - a. Cadets who meets the ROTC's qualifications (e.g., enrolled when the commutation is determined, completing all ROTC forms, and passing your physical fitness test) will receive a commutation to help offset most of this fee. The amount of the commutation will vary by ROTC.
  - b. Citizen-Leader Track cadets enrolled in the spring semester who meet the Corps' requirements will also receive a commutation funded by the Corps.



# Phones During New Cadet Week

You will be allowed to carry a cellphone and accept a call from family during in-processing to tell them your location and estimated return time to the residence hall until 1:00 p.m. of check-in day. After that, cellphone and smartwatch use are limited during New Cadet Week and are not to be used for personal communications. You will be given access to email twice per day to check for updates from the university about classes, orientation events, etc. During New Cadet Week, parents and families should not plan on communications from you via email or text.

Cellphones and smart watches are authorized after the New Cadet Parade and during the school year.

# What Happens During New Cadet Week

The purpose of New Cadet Week is to get the newest cadet class up to speed prior to the beginning of classes. Activities build mental and physical strength. University knowledge will be covered, including a general campus tour, briefings on university and cadet honor codes, and an introduction to some of the university's services.

Throughout New Cadet Week, your family can follow your progress as a class through the [commandant's Facebook page](#), which will be updated daily with photos. You will have very limited access to electronics, including computers and phones, during this first week. You will not be allowed food in your room, other than bottled water, this week. Ask your family to wait to send food care packages until after New Cadet Week.

Your general daily schedule will include a 5:45 a.m. wakeup, physical fitness, daily briefs, drill and manual of arms practice, the obstacle course and rappel tower (weather permitting), hygiene time, and bed by 10 p.m. Most of the week's focus is preparation for the New Cadet Parade.

## Medical Readiness

All new cadets must complete a Corps physical. The Corps will not disqualify you for participation based on your medical condition/s. We will follow your doctor's directions for any limitations for training that you have.

However, if you are considering joining an ROTC program and you have a medical issue, you should check with your ROTC about the likelihood that you might be medically disqualified to participate. In the past, new cadets with allergies to bee stings, prescribed inhalers after age 12, and knee surgeries have found it difficult to qualify to commission as officers. If you are medically disqualified for ROTC, you can still participate in the Citizen-Leader Track.

All new cadets who are contracted or who earn an ROTC scholarship, must pass two DoDMERB physicals: the first when they are selected for an ROTC scholarship and the second before they commission. You can find more information about the DoDMERB Qualification process at [dodmerb.tricare.osd.mil/FAQs.aspx](http://dodmerb.tricare.osd.mil/FAQs.aspx).

It is not an official source, but you can check the Service Academy Forums under the DoDMERB Discussion board for more information about what has been decided for other cadets at [serviceacademyforums.com/index.php](http://serviceacademyforums.com/index.php).

## Physical Fitness

You should arrive in August in good physical condition and ready to meet the demands of physical training in the summer heat. It will be much easier to learn and enjoy meeting your buds (fellow new cadets) if you are not physically drained. You should be able to run 1.5 miles before you arrive.

### Tips for getting ready for New Cadet Week

*(Note: You should consult with a physician before starting any exercise program.)*

- Hydrate, especially in the week before you arrive on campus. As a guideline, consider drinking a quart of water a day. Don't underestimate the effects of the summer heat during New Cadet Week.
- Cut back on caffeinated drinks. You will not be allowed soda or coffee during New Cadet Week.
- Get used to going to bed by 10 p.m.
- Develop a plan to improve your physical fitness with short-term and long-term goals. Remember, you don't need to be an athlete to complete New Cadet Week, you just need to get in and stay in shape.
- Set six-week goals for improving your sit-ups, push-ups, and run and practice them daily.

- Find a friend to workout with.
- Overall, stay positive and stick with it.
- You will be on your feet and moving around most of the day during New Cadet Week. Care of your feet is critical to finishing cadet training successfully.

Your first year will be demanding, both mentally and physically. This is a senior military college; come expecting a military environment. Be prepared to learn and to push yourself. However, know you will not be alone – your buds (fellow first-year cadets), cadre (junior and senior cadets assigned to train you), the Corps, and ROTC staffs are here to help you succeed. The sense of accomplishment you will feel after the New Cadet Week Parade, Red Phase, the Caldwell March, and your first year will make every moment worth it!

## New Cadet Parade

This year's New Cadet Parade will be at 10 a.m. Aug. 24 on the Drillfield.

After the parade, you will return to your residence hall to change and return your rifle. Your cadre will release you to depart with your family. You must be back in your residence hall room by **4 p.m. Sunday, Aug. 25.**

Your uniform over the weekend will be Hokie Bag. You must wear your uniform when in public.

If your family is not in town, you can sign out to the Blacksburg/Christiansburg area to take care of personal errands. If you are not staying overnight with your family over the weekend, you must return to your room by 10 p.m. each night and must also be back in your residence hall by 4 p.m. on Sunday, Aug. 25 ready for Welcome Week events.

## Fall Family Visit Opportunities

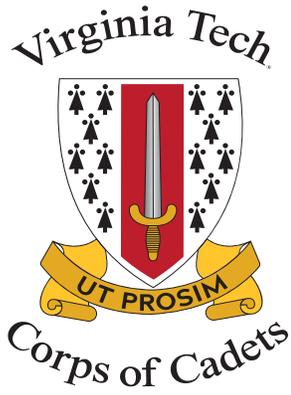
If your family would prefer to visit you later in the fall semester, there will be a few key weekends.

Family Weekend will be Sep. 20-22 and the university will have several events for families to attend on campus. Registration will open July 1 on Hokie Family Hub.

During Homecoming Weekend (Oct. 25-27) your family can see you in a parade and attend the football game against Georgia Tech on Saturday.

## Weeks of Welcome

All incoming students, including cadets, are encouraged to participate in [Weeks of Welcome](#). You will attend key Weeks of Welcome events during New Cadet Week with the Corps. The schedule of events will be available on the [Hokies On Track app](#). Be sure to download the app to the phone you bring to campus. It is the same app you used for your virtual New Student Orientation.



# NEW CADET GUIDE

## Chapter 4: Academic Year

2024-2025



# Required Classes

You will be required to take four to five credits for the Corps and your track for the fall semester. With three successful leadership positions in the Corps of Cadets, in addition to a few additional courses over eight semesters, you can earn a minor in leadership studies.

You are required to enroll in MGT 1945 for the fall semester. Verify MGT 1945 is on your schedule when you meet with your academic advisor to schedule your fall courses. It is a two-credit course and an integral part of your leader development. See the handout on the Corps canvas site with a listing of the Corps class and the Track/ROTC classes.

You will also participate in Corps training each semester unless there is an unavoidable academic conflict.

# Room Phones

Standard cadet rooms do not have installed phones. Most of the major wireless carriers are available in the New River Valley. You will be able to connect your phone to the Virginia Tech Wireless network or the eduroam network on campus. Visit 4Help for more information about how to connect your phone to the wireless networks.

Hard-wired emergency phones that connect directly to the Virginia Tech Police Department are available in the residence halls.

# Laundry

Cadets are responsible for their own laundry at the self-service facilities on campus. Students may use coins, or their Hokie Passport accounts to pay for the machines. Plan for approximately \$3.75 to wash and dry per load. The washers use high-efficiency (HE) laundry detergent.

# Dry Cleaning

A Cleaner World offers a cadet drop-off/pick-up site on the first floor of the Military Building for uniform pieces that require dry-cleaning (wool blouse, etc.) Other dry-cleaning services are available in town.

A Cleaner World can provide uniform storage over the summer. There is no additional charge, but there is a charge for dry cleaning all uniforms prior to being returned.

# Cars

First-year cadets are permitted to have cars at Virginia Tech, but new cadets are discouraged from bringing a car unless it is necessary to attend National Guard or Reserve duty. New cadets will not have many opportunities to use a car before Thanksgiving. We recommend new cadets leave their cars at home for the first semester and re-evaluate bringing one to campus after Thanksgiving. Your Hokie Passport will act as your bus pass (you pay a bus fee in your semester fees) and the Blacksburg Transit (BT) buses cover campus, Blacksburg, and Christiansburg. On-campus students walk to class.

# Bicycles

As a new cadet, you are discouraged from bringing a bicycle to campus your first semester. Cadets are not allowed to stow their bicycle in the residence halls. Bicycles must be secured to an outdoor bicycle rack. A bicycle would only be for recreational use and there is only one uniform in which cadets can ride a bicycle. If you do bring a bike, all bicycles must be registered with <https://police.vt.edu/vtpd-services/bicycle-registration.html>

# Academic-Year Mail

During the academic year, students receiving a letter or package will receive an email notice when a package is waiting for them. For more information about sending a package to a student or for a student receiving a package, see [mailservices.vt.edu](mailto:mailservices.vt.edu).

After New Cadet Week, cadet mailing addresses will change to the street address of the residence halls. Mail will not be delivered if mailed to the New Cadet Week address. It will also be delayed if "Virginia Tech" is included in the mailing address. Once New Cadet Week is complete, use the address format below.

Pearson Hall East Cadet's Name 260 Alumni Mall Room # Blacksburg, VA 24061
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Pearson Hall West Cadet's Name 310 Alumni Mall Room # Blacksburg, VA 24061
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Upper Quad Hall North Cadet's Name 280 Stanger Street Room # Blacksburg, VA 24061
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# Internet Access

All rooms have one active Ethernet port, which is included with the room fee, but most students use the Wi-Fi that is available in their rooms. Study lounges also have Wi-Fi. Wireless access is also available widely across campus. Your network password will be different than your PID password. To generate a network password, visit: [nis.vt.edu/ServicePortfolio/Network/Wireless](https://nis.vt.edu/ServicePortfolio/Network/Wireless). If you experience difficulties connecting your computer to the network, visit [4Help](#).

# Pass, Leave, Holidays, and Study Hours

Instruction will begin Aug. 26 and conclude Dec. 11. Final exams begin on Dec. 13. Cadets observe the same holidays as the rest of the university.

New cadets are required to be in their residence halls or on campus for mandated study hours (known as Evening Call to Quarters or ECQ) by 7 p.m. Mondays through Thursdays unless they have secured pass or leave. On Sundays, ECQ begins at 6 p.m.

New cadets will occasionally be given pass on Friday and/or Saturday evening that expires at a time designated by their chain of command.

New cadets are authorized to travel outside a 50-mile radius by requesting leave a maximum of two times per semester. The purpose of limiting leaves and passes for new cadets is to assure the students begin good study habits and do not miss critical training during their first semester.

## Leave

Cadets can request authorization to travel outside of a 50-mile radius of Blacksburg by requesting leave. Leave is not restricted to any specific weekend or days of the week, but it requires additional substantiation and approval if it occurs during weekdays or during mandatory Corps events (football games, formal events, training, etc.). In the event of a family or personal emergency, emergency leave can be requested through your deputy commandant. You are highly discouraged from making travel or hotel reservations, etc. until you know your leave has been approved or you risk losing the fees.

## Pass

Pass is the authorization of a cadet to be away from campus during evening and night hours, while remaining within a 50-mile radius of Blacksburg. The most common type of passes used by new cadets are:

- **Family Pass:** Authorization to leave campus overnight on a weekend (back by 6 p.m. Sunday) or during evening hours on a weekday (back by 11 p.m.) to visit with family within 50 miles of Blacksburg. Family members are defined as parents, stepparents, grandparents, aunts, and uncles. Exceptions for visits by siblings as the only family member require approval by the deputy commandant. Family Pass can be taken on closed weekends after the cadet has completed his or her Corps requirements (for example, after a football game).
- **R-Pass:** Authorization to travel in the immediate vicinity of campus for religious gatherings. R-Pass that conflicts with mandatory Corps events requires approval by a deputy commandant.



# Extracurricular Activities

## Can I Play Sports as a Cadet?

Your first year is a transition year, but if you are chosen to play at the highest level of sports offered at the university that is sponsored by the Virginia Tech Athletics Department, you may participate during your first semester. If you are selected for a team, be sure to inform the Corps recruiting office and your deputy commandant as soon as possible, as scheduling issues must be coordinated between the coach and the deputy commandant.

## Other Activities

One of the advantages of being in the Corps is the opportunity to participate in the variety of activities available on a civilian campus. If you earn a 2.5 GPA or higher your fall semester, you may add a Corps extracurricular activity for spring semester with the approval of your deputy commandant. For a list of cadet organizations and more information, visit: [vtcc.vt.edu/join/organizations.html](http://vtcc.vt.edu/join/organizations.html).

After your first year, you may participate in any of the hundreds of student organizations at the university with permission from your deputy commandant and with a GPA of 2.0 or higher.

## Health Insurance

The student health fee, included in each year's tuition, covers most services provided by Schiffert Health Center, unlimited visits, and most laboratory procedures. Some services require a minimal charge.

The university strongly recommends health insurance coverage. The student health fee does not cover emergency room visits, hospitalization, and specialist care. To save money and hassle at a critical time, please check your insurance plan and determine the in-network providers and primary care managers in our area prior to coming to school. If your parents do not cover you under a health insurance policy, the university offers student insurance at group rates: <https://risk.vt.edu/smi.html>

## Schiffert Health Center

The on-campus health center provides students with care that is both preventative and curative. Services include care for acute illnesses and injuries, as well as chronic conditions.

Make an appointment by calling 540-231-6444 or through the Healthy Hokies Portal found at [healthcenter.vt.edu/](http://healthcenter.vt.edu/). If you have an urgent need and no appointment, the center does have a triage system where you can talk with a care provider who will advise you, refer you for same-day care, or suggest a scheduled appointment.

For non-emergency, after-hours medical advice, call 540-231-6444. There are multiple urgent care centers in the area, as well.

## Health Education

There are many concerns that you may have during your time at Virginia Tech, including learning about various health concerns, such as sexually transmitted diseases, ways to stop smoking, or how to eat right. Visit [healthcenter.vt.edu](http://healthcenter.vt.edu) A to Z Resources about health concerns you may have.



## Insurance and Billing

The student health fee, included in each year's tuition, covers the majority of services provided by Schiffert Health Center, unlimited visits, and most laboratory procedures. Some services require a minimal charge. To learn more about how charges are posted, visit [heathcenter.vt.edu/insurance\\_billing.html](http://heathcenter.vt.edu/insurance_billing.html)

Schiffert Health Center does not accept insurance nor do they directly bill insurance companies.

## Cook Counseling Center

This on-campus mental health facility provides a variety of services such as group counseling, individual counseling, and psychiatric appointments. Practitioners at Cook Counseling can also offer self-care and support techniques for those coping with trauma, eating disorders, and alcoholism. You may call 540-231-6557 during regular office hours to schedule an appointment or after-hours to speak with a counselor.

New cadets are also encouraged to visit [Well-Being at Virginia Tech](#) for additional support on mental health, exercise and movement, physical health, alcohol, nicotine, and substance use, financial wellness, and to learn more about #VTBetterTogether.

Students have free, 24/7 access to virtual care with [TimelyCare](#), the virtual health and well-being platform from TimelyMD designed for college students. Students have access to on-demand mental health support 24/7 through TalkNow, telehealth counseling for up to 12 sessions per academic year, and unlimited health coaching. Register for TimelyCare online at <https://app.timelycare.com/auth/login> or download the app.

## Transitioning to Cadet Life

Transitions in life are stressful and going away to college is a major one. Remember that it is just a matter of establishing new habits. Greeting your fellow cadets and room inspections will quickly become new habits for you. Sounding off and dragging will become second nature to you. It all serves a purpose, one that is worth learning and can change your future for the better.

We highly encourage you to give yourself some time to settle in before deciding to stay or go, especially during the first two weeks when life is hectic and different from high school. The decision you make will affect a semester of your college life.

During Red Phase, the withdrawal policy below applies, and you are required to leave Virginia Tech and return in the spring. You begin the process by talking with your cadre sergeant. After Red Phase, you should start with your fire team leader.

## Withdrawal Policy

It is university policy that any first-semester cadet (including off-campus transfer cadets) who wishes to leave the Corps before Friday, Oct. 4, must also withdraw from the university for the remainder of the fall semester. He or she may return as a civilian student in the spring semester without having to reapply for admission to Virginia Tech.



# NEW CADET GUIDE

## Chapter 5: Uniforms & Packing List

2024-2025



# Uniform Policy

The cadet uniform is university property and issued to you for use as a cadet student. If that status is terminated, by resignation or dismissal, you will be required to return the uniforms, cleaned and pressed, to the Tailor Shop. The Tailor Shop fee is non-refundable even if you only spend one day in the Corps.

Make sure you read and understand the Tailor Shop Policy you will sign as an assignment in the New Cadet/ROTC Paperwork on canvas. Your cadre will go through an inventory with you when you arrive to identify any missing items.

## New Cadet Uniform Issue 2024-2025

### Initial Issue

1 Blue Cover	1 PolyPro Shirt	3 OCP VTCC T-Shirts
1 White Cover	1 Maroon Polo	1 Bathrobe
1 Black Windbreaker	1 Coyote T-Shirt	1 Gray Blanket
1 Black Parka & Fleece Liner	1 pair Combat Boots	1 Blouse
2 White Shirts	1 pair Low Quarters, Leather	2 Gray Short-Sleeve Shirts ( <i>Highly-Tighties only</i> )
2 White CNT Trousers	1 Maroon LS Shirt	1 Accessory Kit
2 Gray Trousers	1 Sweatpants	
1 OCP Cover	1 Sweatshirt	
2 OCP Shirts	2 Black PT Shorts	
2 OCP Trousers	3 Black T-Shirts	

### Accessory Kit

2 Blouse Collar Insignia	1 pair White Cotton Gloves	2 Nametags
1 Brass Waist Plate	1 Coyote Web Belt with Buckle	1 Laundry Bag
1 Brass Breast Plate	2 Corps Crests	1 Reflective Belt
1 Brass Cap Device	2 White Collars	1 Watch Cap
1 Raincover	1 Black Hydration Pack	2 pair Boot Blousers
2 Windstraps	1 pair Cross Belts	Company patches, pins
1 Black Tie	3 White Web Belts	OCP Nametapes/VTCCs

### Second Issue

1 Black Belt & Buckle	Mess Dress Options:
1 pair Black Leather Gloves, Dress	1 White Mess Jacket or Paletot
1 pair Black PT Gloves	1 White Skirt or White Trousers
1 Pair Nitrile Palm Work Gloves	1 White Blouse with Tab
2 White Shirts	Dress Uniform Brass
2 Gray Long-Sleeve Shirts	Gold Cummerbund
1 White CNT Paletot and Trouser	Black Dress Pumps
1 pair Shoulder Boards and Crests	Gray Skirt, optional

# New Cadet Packing List

Find details about the items on the packing list on our Pinterest boards. Items marked with an asterisk (\*) are sold in the Cadet Box from the VT Bookstore.

When packing, less is better. You will have limited storage in your room. If an item is not on this list, don't bring it.

## Clothing

- ❑ 1 Each Belt, black
- ❑ 2 Pair Khaki trousers, tan (Docker-style. No cargo pockets. Tan khaki.)
- ❑ 6 Pair Dress socks, black
- ❑ 1 Pair Black low quarters (issued by Tailor Shop; bring back to campus with you.)
- ❑ 1 Pair 670-1 compliant boots (issued by Tailor Shop; bring back to campus with you.) (black or
- ❑ 6 Pair Boot socks (black or olive drab, mid-calf or higher)
- ❑ 6 Pair Athletic socks, white, no logos or color showing, cover ankle (between half calf and ankle)
- ❑ 12 Pair Underwear (at least 3 must be white or nude colored)
- ❑ 3 Pair Underwear, black (*Air Force ROTC only*)
- ❑ 1 Each T-shirt, white, crewneck (You will check in wearing this shirt)
- ❑ 6 Each T-shirts, white, V-neck
- ❑ 2 Each T-shirts, any color (for personal physical fitness)
- ❑ 2 Pair Shorts (for personal physical fitness)
- ❑ 1 Pair Shoes, athletic/running (You will check in wearing these shoes)
- ❑ 1 Set Sleepwear/pajamas (personal preference)
- ❑ 1 Each Wrist watch, professional in style (conservative black band)
- ❑ 1 to 2 Sets Civilian clothing for travel on pass/leave (that's all you will need until spring semester)
- ❑ 1 Each Swimsuit
- ❑ 2 Each Rain ponchos, disposable, clear

## Personal Hygiene & Well-Being

- ❑ 1 Each Digital thermometer
- ❑ 1 Each \*Hand Sanitizer
- ❑ 1 Box Tissues
- ❑ 1 Each Toothbrush
- ❑ 1 Each Toothpaste
- ❑ 1 Each Floss
- ❑ 1 Bottle Shampoo/conditioner (anti-dandruff, if desired)
- ❑ 1 Each Body wash

- ❑ 2-4 Each Hand soap
- ❑ 1 Pair Shower shoes
- ❑ 1 Each Deodorant
- ❑ 1 Each Lotion
- ❑ 1 Each Sunblock lotion or Sunscreen spray
- ❑ 1 Each Travel-sized sunblock (SPF 30 or higher; newly shaved heads sunburn easily)
- ❑ 1 Each Lip balm
- ❑ 1 Each Brush or comb

## Emergency Self-Care Bag (as desired)

- ❑ 1 Copy Home doctor and dentist contact information
- ❑ 1 Copy Insurance card
- ❑ 1 Each Prescription and dose of EpiPen (if applicable)
- ❑ 1 Supply Contacts, case, solution, and extra glasses (if applicable)
- ❑ 1 Supply 4-5 months of long-term medications, with prescription
- ❑ 1 Supply Other personal medications, with prescription (if applicable)
- ❑ 2 Pkgs \*Mole foam/Moleskin Padding (Dr. Scholl's is popular)
- ❑ 1 Tube Antibiotic ointment/cream
- ❑ 1 Box Bandages/gauze pads
- ❑ 1 Bottle Antacid
- ❑ 1 Bottle Benadryl (if you suffer from seasonal allergies)
- ❑ 1 Bottle Acetaminophen, ibuprofen or naproxen sodium (your preference)
- ❑ 1 Each Bug bite remedy
- ❑ 1 Each Antiseptic
- ❑ 1 Bottle Cough syrup and/or lozenges
- ❑ 1 Package Cold medicine

## Room

- ❑ 1 Each Pillow, white
- ❑ 12 Each Hangers, heavy-duty (metal or wooden)
- ❑ 2 Sets White twin sheets (fitted, flat, and a pillowcase), must fit (tautly) a 38" W x 80" L x 7.5" mattress
- ❑ 2 Sets White towels (bath, hand, and washcloth)
- ❑ 1 Each Blanket or comforter (any color/type)
- ❑ 2 Each Surge protector (a longer cord is better, 6' to 9')
- ❑ 1 Each Small, foot-pedal desk-side wastebasket, with lid and bags (no more than 13 gallons)

- ❑ 2 Each Large plastic storage bins/containers (lightweight, any color, stored on top of wardrobes)  
Space on top of cabinet: 32” across, 22.25” deep, cabinet top to ceiling: 45.5” for Upper Quad)
- ❑ 1 Each Desk lamp (not halogen)
- ❑ 1-2 Sets Plates, bowls, utensils, mugs (microwaveable)
- ❑ 1 Each Plain alarm clock (no music capability: no radio/iPhone/iPad/other connections)
- ❑ 1 Each Water bottle (36 ounces +)
- ❑ 1 Each Air freshener

## Professional Materials (as needed)

- ❑ 1 Each Computer (see [compreq.vt.edu](http://compreq.vt.edu) for specifications by major)
- ❑ 1 Each Printer with a scanner, Printer ink (It is not recommended to share with roommate)
- ❑ 1 Each Black backpack, small or no visible logo (see Corps Pinterest board for examples)
- ❑ 2 Reams Printer paper
- ❑ 1 Set Software (Purchased through the university: Undergraduate Software Bundle and other college specific requirements)
- ❑ 1 Set General school supplies (notebooks, binders, folders, pens, pencils, highlighters, calculator, stapler, post-it notes, etc)
- ❑ 1 Each \*5-inch pointed scissors
- ❑ 1 Box Pens, retractable, black (Required for all cadets)
- ❑ 1 Each 3x5 index cards, ruled (Required for all cadets)

## Cleaning Supplies

- ❑ 1 Each Sponge
- ❑ 2 Rolls Paper Towels
- ❑ 1 Each Disinfectant Spray (i.e. Lysol brand)
- ❑ 1 Each Disinfectant Wipes (i.e. Clorox brand)
- ❑ 1 Each Old toothbrush (for shoes)
- ❑ 1 Set Dusting tools (Pledge, rags, Swiffer, etc.)
- ❑ 1 Each White laundry bag (one is issued, can also bring a second one if desired), optional
- ❑ 1 Bottle High efficiency (HE) laundry detergent or laundry pods
- ❑ 1 Bottle Spot stain remover (OxiClean, Shout, etc.)
- ❑ 1 Each Iron
- ❑ 1 Each Ironing board, full size (may coordinate with roommates for only one per room, if desired)
- ❑ 1 Bottle Ironing starch (i.e. Faultless Heavy Starch)
- ❑ 1 Bottle Multi-surface cleaner

- ❑ 1 Bottle Dishwashing soap
- ❑ 1 Bottle Window/glass cleaner
- ❑ 1 Each Swiffer WetJet + pads

## Other Cadet Items

Many of these items are sold together in a “Cadet Box” through the VT Bookstore (marked by an \*). It is optional to purchase the box from the VT Bookstore, or you can buy the items individually. But make sure you have all these items.

- ❑ 1 Can Shoe polish, black (Kiwi brand)
- ❑ 1 Kit \*Shoeshine kit (brush, shine cloth, etc.)
- ❑ 1 Bottle Edge dressing (optional, Kiwi Brand is popular)
- ❑ 1 Set \*Manicure Set (tweezers, nail clipper, etc., also used for uniform maintenance)
- ❑ 1 Each \*Doorstop, Large (sturdy, wood or hard rubber)
- ❑ 1 Each \*Dry erase eraser (optional)
- ❑ 1 Bottle Dry erase cleaning spray (optional)
- ❑ 1 Each \*Portable stain remover (e.g., Tide to Go pen)
- ❑ 1 Each \*Mini or regular size lint roller
- ❑ 1 Each \*China marker/grease pen
- ❑ 1 Bottle \*Metal Polish (Brasso and Mothers Mag & Aluminum are popular brands)
- ❑ 1 Each \*Bic mini lighter
- ❑ 1 Each Umbrella, black
- ❑ 1 Each \*Memo (fit in pocket) notebook, black, waterproof
- ❑ 1 Bag \*Cotton balls
- ❑ 1 Bag \*Safety pins
- ❑ 1 Pack \*Markers, permanent, black
- ❑ 1 Set Shirt stays (for examples and where to buy, see Corps Pinterest boards)
- ❑ 3 Sheets Hat plastic (available individually or in Cadet Box; sold exclusively at VT Bookstore)
- ❑ 2 Rolls White/Light Tan Masking Tape (1.88" or 2" x 30 yds), required for all cadets
- ❑ 1 Rolls White/Light Tan Masking Tape (1" x 54 to 60 yds), required for all cadets
- ❑ 1 Box Q-tips (Required, for cleaning shoe edges)
- ❑ 1 Each Razor, electric or disposable (package of 5 or more for razors or replacement heads)
- ❑ 1 Bottle Shaving cream
- ❑ 2 Each Compression shorts, black (optional)
- ❑ 1 Each Professional business attire (optional for religious services; required for Citizen-Leader Track)

## Women

- ❑ 1 Kit Hair supplies for bun and ponytail, matching hair color (ties, pins, barrettes, spray, gel, etc.)
- ❑ 7 Each Mix, Sports and regular bras (white, nude, or skin tone)
- ❑ 2 Each Nylons, skin-tone (required for wear with skirts; optional if skirt use is not anticipated)
- ❑ 1 Supply Feminine hygiene products
- ❑ 1 Pair 1/8-inch gold, silver, or pearl ball earrings (optional)
- ❑ 1 Each Plain, black purse (optional)
- ❑ 1 Set Cosmetics, skin-tone, conservative (optional)

## Optional Items

- ❑ 1 Each Air purifier (small, optional)
- ❑ 1 Each Portable First Aid Kit, basic
- ❑ 1 Each \*Sewing kit (small)
- ❑ 1 Each Broom (per room)
- ❑ 1 Each Non-music alarm clock
- ❑ 1 Each USB Drive
- ❑ 1 Each Pool Noodle (any color, to protect your head from the metal edge of the bed)
- ❑ 1 Each Baby Powder (for chafing)

# Items Not Authorized

The decor of a cadet's room is limited within the privileges of each class. First-year cadets are not allowed to move furniture or add significant items to the room. Specific items that first-year cadets are NOT authorized include, but are not limited to:

- A desk chair (other than the chair provided by the university)
- Towels any other color than white
- Twin Sheets any other color than white
- Posters or Wall Flags
- Floor lamps
- A personal bathrobe (other than the robe issued by the Tailor Shop)
- Rugs
- Alarm clocks that play music
- Extension cords (surge protectors are used instead)
- Televisions
- Shoe Racks (that hang outside of cabinet)
- Hammocks

## Footwear Guide

You will be issued one pair of lightweight 670-1 compliant boots and one pair black leather low quarters by the Tailor Shop. If you decide to drop the Corps of Cadets, understand that you will be billed by the Virginia Tech Accounts Receivable Department for the boots and shoes. Virginia sales tax will be added.

Important notes:

1. DO NOT ATTEMPT to shine your low quarters. You will receive proper training when you arrive on campus.
2. Once boots and shoes have been worn, it is not feasible to swap sizes. Therefore, it is important that the sizes you have selected fit correctly. Replacements will be charged as described above.
3. Proper fit and break-in are required to prevent blisters. Choosing quality socks will help. Ensure proper fit in the heel and toe area when trying on your boots and shoes. You will sign a form stating this when you are issued the footwear.
4. Do not forget to pack your boots and low quarters for your arrival on campus.

## Uniform Shoes & Boots

You will be issued are lightweight jungle style boots. This style boot will help reduce foot problems from the start. The low quarters you will be issued are black leather dress shoes. If you follow the suggestions below, you will reduce your chances of major problems.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the boot while keeping your foot snug inside the boot. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Boot socks can be black or olive drab. Dress socks must be black.

As a precaution, bring moleskin/mole foam. This will help relieve some of the discomforts of blisters in the event they occur. You will receive instructions on care and maintenance during New Cadet Week. Wear the shoes as much as possible but try not to scuff or scratch the leather.

# Packing Lists FAQs

For more examples and links to where to purchase items on the packing list, check out the [Corps Pinterest Boards](#).

## Clothing

■ Belt, Black

■ Khaki Trousers, Tan (must have belt loops) Common brands for the khaki trousers: Dockers, GAP, Land's End, J Crew, Department stores

Tan/Sand khaki (no green khaki).



■ Dress Socks, Black (mid-calf)

Worn regularly with cadet uniforms. Brand does not matter. Hiking, work, and box stores, online retailers all carry boot socks.



■ Boot Socks, black or olive drab (mid-calf to knee)

Olive drab for your Corps uniforms and black depending on your ROTC uniform type.

■ Athletic Socks, White

Worn with Corps/ROTC physical fitness uniforms, color on the toe or heel is fine, as long as the visible part of the sock above the shoe is all white and free from logos. No calf or no-show socks. Goal is ankle socks.



■ Underwear, at least 3 must be white, nude or skin toned

White, beige, nude, or skin tone underwear are worn under the issued uniform white dress pants. Underwear can be of any style (boxers, briefs, etc.) Bands can be any color. Females do not need male underwear.



■ Shoes, athletic/running

Must fit well to reduce blisters, no restrictions on color.



■ Wristwatch, professional with black band

*After New Cadet Week*, a wristwatch is a must for all cadets to be on time. It can have an athletic, metal, or leather band, but the band must be black and the watch conservative. Apple Watches or other smart watches are allowed.



■ Shower Shoes

Showers are used by many cadets, so shower shoes are a must.



# Room

■ Linens  
Towels and sheets must be white with no pattern or distinctive markings. Cadets prefer the snug fit to make it easier to prepare their beds for inspections. Cadets don't prefer lumpy/egg crate-style mattress toppers because it is difficult to pass inspection with them.

■ Blanket, comforter, or sleeping bag  
A VTCC blanket will be issued to cadets, but many cadets avoid having to re-make their beds every day by sleeping on top of their made bed with a comforter or sleeping bag. Additional bedding will have to be stored away during the day, so be cautious of extra bulk.

■ Surge Protector with 6 foot to 9 foot cord  
VT does not allow for extension cords, so the longer the cord on your surge protector, the better.

■ Small, desk-side wastebasket, with lid and bags  
Trash cans must be at or under 13 gallons. A lid and a foot pedal are better for hygiene. Cadets prefer a 13-gallon trashcan.

■ Large, plastic storage containers (stored on top of the wardrobes)  
Most cadets have two bins stored on top of their wardrobes, but keep the container lightweight. If they are see-through, they can be inspected. Opaque is preferred. Additional medium containers can be useful for inside the wardrobes. Typically, cadets choose 18-gallon bins.



■ Desk Lamp  
A must. University policies prohibit halogen bulb lamps and high intensity lamps in residence hall rooms. LED lightbulbs are preferred.



■ Plain Alarm Clock (no radio/CD/audio connections)  
First-year cadets do not initially have music privileges.



■ Cell Phone

Because of the 2-Factor Authentication to access university applications, all students will find their cell phone indispensable. While all cadets are highly encouraged to have a cell phone for the school year and a phone is required during check-in, new cadets will have only limited access during New Cadet Week.

■ Black Backpack

No big or white logos. Very limited color accents (small imprints on zippers, for example are OK). Common retailers to check would be L.L. Bean, eBags, Zappos.com, Amazon.com, etc. See links on the Corps Pinterest site for options.



# Cleaning

- Iron
- Ironing Board, full size
- Ironing Starch

Cadets do a lot of ironing to keep their uniforms crisp and inspection ready without having to pay for dry cleaning. Make sure that color from the ironing board cover will not transfer to white clothing.



- Edge Dressing (optional)

A black, glossy, lacquer-type protectant for the visible edges of soles of low quarters (dress shoes). It can be useful for formal inspections.



# Other Cadet Items

Many of these items are sold together in a “Cadet Box” through the VT Bookstore. It is optional to purchase the box from the VT Bookstore or you can buy the items individually. These pictures are examples and not necessarily what may be in the final Cadet Box.

- Shoe Polish, black

Shoe polish is critical in shining a cadet’s leather low quarters. Parade gloss is preferred by cadets.



- Dry Erase Eraser
- Dry Erase Cleaning Spray

- Sewing Kit (optional)

For small uniform repairs, like a lost button. The Tailor Shop will take care of any alterations.

- China Marker/Grease Pencil

First-year cadets are required to use these to write on their plastic door card to identify their location when they are not in their rooms.



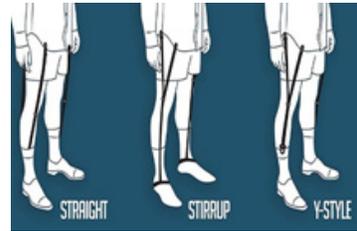
■ Brass Polish

Some of the metal pieces of a cadet's uniform are true brass and need to be cleaned with a metal cleaner. Mother's Mag & Aluminum can be found in car-detailing areas.



■ Shirt Stays

Shirt stays are elastic straps with clasps that are designed to hook shirt tails to your socks, under pants, to keep dress shirts neatly tucked-in. The style is your preference.



■ Hat Plastic

These stiff sheets of translucent plastic are used by cadets for everything from door cards to keeping shoulder ranks flat. It is exclusively available from the University Bookstore; it can be purchased individually.



■ Dr. Scholl's Molefoam/ Moleskin

Cadets get blisters. It is a fact of life for physically active people on their feet in dress shoes and boots. Moleskin allows blistered skin to heal with a soft cushion, preventing rubbing and pressure.



■ White Masking Tape (1.88 inch to 2 inch and 1 inch)

Required. Used to tape your door card to your door in a very specific way.



# Information to Save

## 2024-25 Important Dates

### Fall Semester

New Cadets Move In ..... Aug. 16  
 College Orientations.....Aug. 23  
 New Cadet Parade ..... Aug. 24  
 Classes Begin ..... Aug. 26  
 Labor Day (no classes)..... Sept 2  
 Football vs. Marshall\* ..... Sept. 7  
 Regimental Inspection ..... Sept. 13  
 D-Day Memorial Trip\* ..... Sept. 14  
 Corps Reunion Formal Retreat\* .. Sept. 20  
 Fall Family Weekend.....Sept. 20-22  
 Football vs. Rutgers\* ..... Sept. 21  
 (Military Appreciation Game)  
 Caldwell March I\* ..... Oct. 5  
 Fall Break..... Oct. 11  
 Football vs. Boston College\* ..... Oct. 17  
 Homecoming Pass in Review\*.....Oct. 25

Football vs. Georgia Tech\* ..... Oct. 26  
 (Virginia Tech Homecoming)  
 Football vs. Clemson\* ..... Nov. 9  
 Veterans Day ..... Nov. 11  
 Thanksgiving Break.....Nov. 23- Dec. 1  
 Football vs. Virginia ..... Nov. 30  
 Classes End..... Dec. 11  
 Finals..... Dec. 13-18  
 Graduation & Commissioning..... Dec. 20

### Spring Semester

Martin Luther King Jr. Holiday ..... Jan. 20  
 Classes Begin ..... Jan. 21  
 Regimental Inspection.....TBD  
 Military Ball/Senior Banquet ..... Feb. 14  
 Spring Break..... Mar. 8-16  
 Ring Dance\* ..... Mar. 21/22  
 Platoon Tactical Challenge\* ..... Mar. 29  
 Corps Awards Ceremony..... Apr. 24  
 Caldwell March II\* ..... Apr. 26  
 Change of Command\* ..... May 3  
 Classes End..... May 7  
 Finals..... May 9-14  
 Graduation & Commissioning..... May 16

\* Closed weekends: Cadets are required to attend all mandatory events until dismissed by their cadre.

All dates are subject to change. The calendar at [vtcc.vt.edu](http://vtcc.vt.edu) is always the most up to date reference.

## Contacts

All phone numbers use the 540 area code

### Deputy Commandants & Senior Enlisted Advisors

COL Craig Alia, 1st Battalion.....231-8597, [aliacj@vt.edu](mailto:aliacj@vt.edu)  
 CSM Daniel Willey, 1st Battalion .....231-2901, [dwilley@vt.edu](mailto:dwilley@vt.edu)  
 Lt Col Don Russell, 2nd Battalion .....231-0490, [druss135@vt.edu](mailto:druss135@vt.edu)  
 CMC Richard Curtis, 2nd Battalion.....231-1378, [richardgc@vt.edu](mailto:richardgc@vt.edu)  
 Col Bob Shelton, 3rd Battalion .....231-3488, [bobshelton96@vt.edu](mailto:bobshelton96@vt.edu)  
 Lt Col Travis Sheets, 4th Battalion.....231-9556, [tsheets@vt.edu](mailto:tsheets@vt.edu)  
 MGySgt Lance Jones, 4th Battalion.....231-3941, [mguns2bn@vt.edu](mailto:mguns2bn@vt.edu)  
 Mr. Ken Mallory, VPI Battalion.....231-8595, [kemallor@vt.edu](mailto:kemallor@vt.edu)

### Advancement Office

Ms. Kelley Corvin.....231-2806, [kcorvin@vt.edu](mailto:kcorvin@vt.edu)

### Administrative Offices

Main Office. ....231-6413  
 Recruiting Office, Ms. Darien Stewart ....231-6858, [corps@vt.edu](mailto:corps@vt.edu)  
 VT Scholarships & Financial Aid .....231-5179, [finaid@vt.edu](mailto:finaid@vt.edu)

### ROTC Offices

Army, Mr. Buck Kellog.....231-4804, [rotc@vt.edu](mailto:rotc@vt.edu)  
 Naval, Dr. Francis Cavendish .....231-1958, [fcavendish@vt.edu](mailto:fcavendish@vt.edu)  
 Air Force, TSgt. Spotswood .....231-6404, [usaf@vt.edu](mailto:usaf@vt.edu)

## Cadet Mail

### During New Cadet Week

NC First M. Last  
 X Battalion X Company  
 CLMS Bldg (0213)  
 355 Old Turner St.  
 Blacksburg, VA 24061

### During the Academic Year

Pearson Hall East  
 Cadet's Name  
 260 Alumni Mall Room #  
 Blacksburg, VA 24061

Upper Quad Hall North  
 Cadet's Name  
 280 Stanger Street Room #  
 Blacksburg, VA 24061

Pearson Hall West  
 Cadet's Name  
 310 Alumni Mall Room #  
 Blacksburg, VA 24061

## Social Media



[Commandant /VTCC](https://www.facebook.com/Commandant/VTCC)



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[@vtgrowley](https://www.instagram.com/vtgrowley)



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