

*Ut Prosim Brotherhood Duty Honor Loyalty Leadership Service Sacrifice*

New Cadet Move In  
August 13, 2016

# ***New Cadet Guide***

## **A Guide to Your 1st Year in the Corps**



# ***New Cadet Guide***

*Honor is a Way of Life*

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5 May 2016

Cadet Class of 2020,

I commend you on your decision to become a member of the Virginia Tech Corps of Cadets, the premier senior military college. Since its inception in 1872, Virginia Tech has been committed to graduating leaders with exemplary character, the highest levels of discipline, and an unwavering commitment to service. While you are here I urge you to reject a passive and complacent lifestyle, and instead to strive for excellence in all you do.

I applaud you for choosing a path less traveled. Whether you desire to serve as an officer in the armed forces or as a leader in the civilian sector, the growth you experience as a cadet at Virginia Tech will equip you with the necessary skills for your future career. Many generations have walked the same path you will. Their legacy is alive within this institution. Never forget why you chose to join the Corps of Cadets or lose sight of your goal.

Your freshmen year will begin when you arrive in August. Hand-selected cadre staffs will be primarily responsible for your new cadet training, teaching you how to be a competent and capable leader and inspecting your efforts. They are among the best of the Corps has to offer and will give you everything they have – I expect you to reciprocate that effort.

The time to begin preparing for your journey here in the Corps of Cadets is now. Your freshmen year will challenge you mentally, physically, and emotionally. Do everything possible in order to arrive as prepared as possible for this experience. I highly encourage new cadet to:

- Exercise 3-5 times a week with an emphasis on pushups, sit-ups, and running distances of 2-3 miles at a fast pace.
- Wear your boots and low quarters several times per week to break them in.
- Hydrate, eat healthy, and develop good nutritional habits.
- Set attainable and realistic goals.
- Practice mental visualization of working towards and attaining those goals.
- Remember why you are joining the Virginia Tech Corps of Cadets and stay motivated.



How you respond to the challenges you will face is up to you. Those who maintain a positive, humble attitude will emerge victorious. Hold nothing back. Ut Prosim.

MICHAEL C. SCHOKA  
Cadet Colonel, VTCC  
Regimental Commander



Upon the completion of New Cadet Week, every new cadet will raise their right hand and pledge that they “will not lie, cheat or steal, nor tolerate those who do,” thus forming a binding contract and commitment to the Virginia Tech Corps of Cadets, peer cadets, and the values we share. Cadets take pride in the honor system, upholding in each other a higher standard of honor and integrity, which are the cornerstones of every successful leader. Honor is a way of life that defines the cadet experience.

To understand the ideal that cadets should strive for, we speak of the “Spirit of the Code.” This Spirit marks true leaders of character, going beyond simple adherence to rules, and promotes acting with integrity. Cadets of honor and integrity strive to live by the Spirit of the Code by asking themselves if the actions they are taking are the right thing to do.

### ***The Spirit of the Code...***

- Embraces truthfulness in all its aspects. Cadets tell the truth and ensure the full truth is known.  
***Cadets do not lie.***
- Calls for complete fairness in human relations. Cadets ensure that work submitted as their own is their own, and that assistance received from any other source is authorized and properly documented  
***Cadets do not cheat.***
- Requires respect for other people and their property.  
***Cadets do not steal.***
- Demands ethical standards are maintained at all times and that personal commitments ensure an ethical environment.  
***Cadets do not tolerate or promote violations of the Code.***

Cadets exemplify the Spirit by exceeding the minimum standard of the Code. Such a Spirit positively affects not only the environment of the Virginia Tech Corps of Cadets, but also the university and the greater society. Cadets take pride in our collective commitment to the Honor Code through intentional education and by a cadet-run process of investigating and resolving alleged honor violations.

Because the Corps of Cadets is committed to “graduating leaders of exemplary character,” principles of honor and integrity are at the heart of everything we do. Our community, nation, and world need leaders of high ethical standards to confront the pressing challenges we will face in the years to come. Loyalty and commitment to the ethical standards of honor and integrity serve as a vital foundation for developing military and citizen leaders to serve in a free and democratic society.

## ***Four-Year Leadership Progression***

To prepare for leadership, you will go through four stages of responsibility to learn how to lead: at a peer level, in small groups, and in large groups, finally, leading other leaders. These stages will build on experiences and until you are practicing leadership at the level you will likely experience in the military, private sector, or public sector. You will be taught a servant-leader model with trust-based relationships at the foundation.

Your progression will emphasize trust in a value/character-based environment. You will rotate leadership roles every semester, so starting your second year, you will have at least six opportunities to hold leadership roles within the Corps of Cadets.



### **First-Year Cadets**

When you arrive for New Cadet Week, you will be assigned to one of thirteen training companies with approximately 30 of your peers. For this week, as a new cadet, you will not have access to computers, cell phones, or watches, in order to focus on the training you will be receiving and begin the process of becoming an independent adult. It will also help to teach you how to trust the cadets responsible for your training. But, once the academic year begins, you will have access to your computer, phone and watch.

Your focus during the academic year as a new cadet is to learn peer leadership and followership. You will be challenged with different types of training events, most with your buds, and some of which may appear simple. For example, you will be given “unity pass” Saturday evenings with your 30 buds, or you will be asked to create a homecoming banner that will be judged. The leadership challenge in these tasks is learning how to trust each other, communicate effectively, and work at a peer level.

### **Second-Year Cadets**

Now that you have learned how to work effectively within your bud peer group, you will be shuffled to a new company and there you will be challenged with responsibility for other cadets. As a second-year cadet, you may be assigned as a fire team leader, where you will be responsible for two to four other cadets. This responsibility is comprehensive: you will be responsible for their uniform and room inspectability, academic performance, physical fitness, general health and wellness, professional development, goal setting, and for mentoring them. Your second year is when you learn to use the power of your expertise to mentor those you lead and earn their trust as their leader.



### **Third-Year Cadets**

As a third-year cadet, you will be assigned to larger-group leadership role as a cadet noncommissioned officer, such as squad leader, platoon sergeant, first sergeant, or sergeant major. Not only will you have leaders above you in the chain of command, you will now also have peers and other cadets you are responsible for. This is the year where you will practice holding those you lead accountable while also learning to lead up the chain of command, learning what it takes to inspire trust in those you follow as well as those you lead.





## **Fourth-Year Cadets**

Preparing to graduate into a professional leadership role within a year, as a fourth-year cadet you will be assigned to an officer-type role, with the goal of being responsible for 30 or more other cadets. A responsibility level of at least 30 is what our military track graduates will typically be responsible for. As a fourth-year cadet, not only will you have other cadets and the Commandant's Staff that you are following, you will still be leading your peers, leading individuals as well as your subordinates, and mentoring other leaders; but, you will also be responsible for several levels of leaders. In these roles, you will practice delegation, managing resources, all while still learning to inspire trust up and down the chain of command. These are the leadership roles that will most accurately reflect your leadership after graduation.

*What is the tangible result of participating in the Corps of Cadets?*

## **An Academic Minor in Leadership Studies**

### **The Rice Center for Leader Development**

#### **The Corps' Academic Program**

The leader development program of the Corps is comprised of academics, experiential learning, and physical fitness. The Corps academic program is supervised by the Rice Center for Leader Development and consists of 17 accredited courses. Eight of the courses, collectively called Corps Lab, are a requirement for all cadets. An additional eight courses called ProLab are designed for cadets in the Citizen-Leader Track to prepare them for a career in a variety of fields to include business, industry, non-profits, and government. These courses are equivalent to the courses the Military-Track cadets receive through their ROTC program.

#### **Academic Minor in Leadership Studies**

By earning an academic minor in leadership, you will have tangible evidence of having been in the Corps of Cadets that will translate to both the civilian world and the military. Most employers value college graduates who have leadership minors. For most leadership minors, students take classes in leadership theory and ethics. However, the Corps leadership minor represents all of that and backs it up with actual leadership experience. For example, the Regimental Commander leads 1,090 cadets, battalion commanders lead approximately 350 cadets, company commanders are responsible for 90 cadets, and platoon leaders supervise at least 30 cadets.

The Academic Minor in Leadership Studies is currently under review. The Rice Center will provide all new cadets with the latest information upon their arrival at Virginia Tech.

#### **Leaders in Action Program**

Each semester we invite special guests to campus to discuss leadership with the regiment. Of particular interest is our Gunfighter Panel series which brings Corps alumni back to VT to share their real-world experiences since graduating from the Corps. They are involved in all walks of life and can talk about how their Corps experience prepared them for their successful careers.



## **Cutchins Distinguished Lecture Series**

Endowed by a generous alumnus and named for another distinguished alumnus, Clifford A. Cutchins III '44 ('47), this speaker series brings to campus a nationally known personality who speaks on the topics of leadership and ethics. Past speakers include: General Colin Powell, Bob Schieffer, Stephen Ambrose, Governor Tom Ridge, Governor Christine Todd Whitman, and most recently, Mr. David Brooks. Open to the public and held in Burruss Auditorium, this event is usually held in the spring.

## **Honors Program**

The Corps works very closely with the University Honors Program to help selected cadets work towards Honors Diplomas, prestigious scholarships, and other certifications. To be eligible for consideration a cadet must maintain a 3.6 or higher GPA. Many of the activities in the Corps can be used to fulfill the requirements for the Honors Program. Your Freshman Year

## **New Cadet Week**

As a your first glimpse into university and Corps life, New Cadet Week is the building block for tomorrow's leader. The purpose of New Cadet Week is to get the new first-year class up to speed prior to the beginning of classes. Activities build mental and physical strength. Daily events include physical training with your battalion, marching with your platoon, uniform maintenance, and university knowledge. University knowledge consists of a general campus tour, a library tour, briefings on university and cadet honor codes, and an introduction to some of the university's services. Throughout New Cadet Week, a unique camaraderie forms with your Buds (fellow first-year cadets in your company). The end of the week culminates with the challenge of rappelling the Ranger Tower and negotiating the obstacle course, which can only be accomplished through teamwork, mental stamina, and physical endurance. The New Cadet Parade is the first formal parade in which you and your fellow New Cadets will participate. Your family members are encouraged to return for this event on Saturday, August 20th. After the parade, you will be given an overnight pass until 6:00pm on Sunday evening. Classes begin on Monday.

## **The Academic Year**

High school graduates nationally arrive on college campuses believing they are ready for college academics and college life. This belief is understandable but oftentimes inaccurate. It is understandable because the K-12 system has said they are ready. It is not unusual to see entering freshmen with 4.0+ high school GPAs and many AP credits. But their belief is inaccurate due to the major disconnect between high school and college. The vast majority of new Hokies report studying little to not at all in high school. Skills such as reading for comprehension and retention, note-taking, and time management were not necessary and thus not acquired up to this point. For many new students, the first semester can be quite a shock. However, you have chosen to be a cadet which will provide you many advantages as you transition from being a high school student to being a cadet in college.

This fall a brand new program called "F.A.S.T. (Freshman Academic Success Teams)" will be launched. Through F.A.S.T., the cadet leadership (through the Academic Officers) will be working closely with the Rice Center to provide information and skill development training to enhance New Cadets' academic performance from the very first week of classes. Weekly meetings during Sunday ECQ (Evening Call to Quarters) will include reviewing the previous week's accomplishments and challenges, creating a plan for the up-





coming week to ensure academic and Corps duties are met, and insights from upperclassmen about how best to navigate the first semester at Virginia Tech. Effective time management and study skills as well as how to maximize campus resources including faculty will be a central focus of F.A.S.T. (You will be given the necessary tools for learning how to manage your time effectively so there is no need for you to buy or bring your own planner.)

The freshman cadet experience is divided into three phases: Red, White, and Blue. Red Phase begins with New Cadet Week and concludes with the first half of the Caldwell March in September/October. White Phase begins after the first Caldwell March and concludes after Military Weekend in February. Blue Phase includes the second half of the Caldwell March in March/April as well as interviewing for your sophomore year leadership position.

During each phase you progressively assume more responsibility. During Blue Phase, you are practicing upperclassman duties under the mentorship of sophomores and juniors to prepare you for leadership positions that you will hold as an upper-class cadet.

The purpose of the freshman system is to place all new cadets on an equal footing. In a minimum amount of time you will learn followership, the customs, ideals, and traditions of the Corps of Cadets as well as principles of military leadership. The freshman system is also designed to instill an understanding and development of self-control and self-discipline. Our goal is to instill loyalty to the ideals of the Corps, unit pride, and a sense of leadership when working with peers.

We emphasize that cadet training and academic successes are not conflicting goals. These are complementary and interdependent building blocks of leadership and academic excellence. The self-confidence and self-discipline you will develop from your cadet training are necessary attributes for the successful student. Similarly, academic achievement is the key to success in almost any endeavor including the Corps of Cadets.

Completion of the freshman training period serves as a binding element among all cadets, past and present. Before you know it, you'll be looking back on your freshman year with a proud feeling of accomplishment your civilian peers will not be able to share.

**You will be able to balance your life once you complete the initial freshman training!**

## ***Corps Activities During the School Year***

As a first-year cadet, you will have a variety of engagements with the Corps outside of your formal academic classes. All cadets live in cadet residence halls for their four years in the Corps and have different types of responsibility, depending on their leadership level. Since, as a first-year cadet, you are in an almost exclusively learning role, your involvement with the Corps will reflect this training.

### **Morning Formation**

As a cadet you will attend morning formation, required of all cadets, Monday through Friday, when the Colors (our National Flag) rise at 7:30am. You will form-up by your Corps chain of command on the "VT", which is

temporarily located on Shanks Plain in the fall semester. Spring semester, one day a week you will form up with your respective Military-Leader Track or Citizen-Leader Track program. All cadets are able to register for 8:00am classes, formation will not prevent you from doing so. However, for the first semester only, you may want to consider how far away from Upper Quad your first class of the day will be held. It will be less stressful if the class is closer until you become accustomed to how long it takes you to get to classes while greeting all of upperclass cadets you encounter. By spring semester, it should be second nature to you and you will have no problem reaching any class on campus after formation.

## **Standby Room Inspections**

Your room will be inspected for cleanliness and adherence to the Corps' standards. In order to help teach you how to meet these standards, you will participate in standby inspections, where you will "stand by" outside your room while your room and uniform are inspected. If anything is out of standard, your inspectors will point it out. Room inspections immediately follow morning formation. This is a training opportunity in which you will learn what the standards are, and how to achieve and even exceed them. You will only have standby inspections during Red Phase, the first six weeks of the academic year. After that, your room will be inspected daily, but most likely while you are away in class.

## **On-lines**

You will be given a Guidon during New Cadet Week check-in. A Guidon is a small book of history, facts, and information about the military, Virginia Tech, and the Corps of Cadets. During Red Phase, the first six weeks of the academic year, you will have on-lines. An example of what an online consists of is a 30-minute training period in which your training company will stand at attention, on a line, and you and your Buds will be quizzed on information from your Guidon. Onlines are held throughout the week, and you will be told in advance what information to know for each online. This is an opportunity for you to learn how to respond to questions with memorized information under pressure (we call this military bearing), and how to respond professionally while maintaining your bearing even when you do not know the answer to a question.



## **Freshmen Eats**

As a first-year cadet, you can normally expect to sit down to two dinners a week with the Corps. One is Freshmen Eats, when you and all of your Buds eat dinner together. This is a time to relax and enjoy a meal with peers without the pressures of upperclassmen and formalities. The second dinner each week is Company Eats.



## **Company Eats**

All cadets are required to attend company eats once a week. For new cadets, this is a formal meal, where you are sitting at attention and can be quizzed on information from your Guidon. For upperclass cadets, this is an opportunity to sit down, and get to know the other new cadets, while enjoying a meal with your buds.

## **Formal Retreat**

Several times a semester, the Corps will have a formal retreat. This is a full formation when the Colors are retired for the evening with the



Regiment in dress uniforms, the Highty-Tighties play, and it generally concludes with Skipper firing. Formal retreats are scheduled to recognize special events and holidays.

## Pass In Review

Pass and reviews are formal parades held two to three times a semester in conjunction with a major event, like change of command or homecoming. These are formal events that observe traditional military protocol, showcasing the Regiment to Virginia Tech, families, friends, and distinguished guests. Pass and Reviews are on the Drillfield. You will wear a dress uniform and carry a rifle.



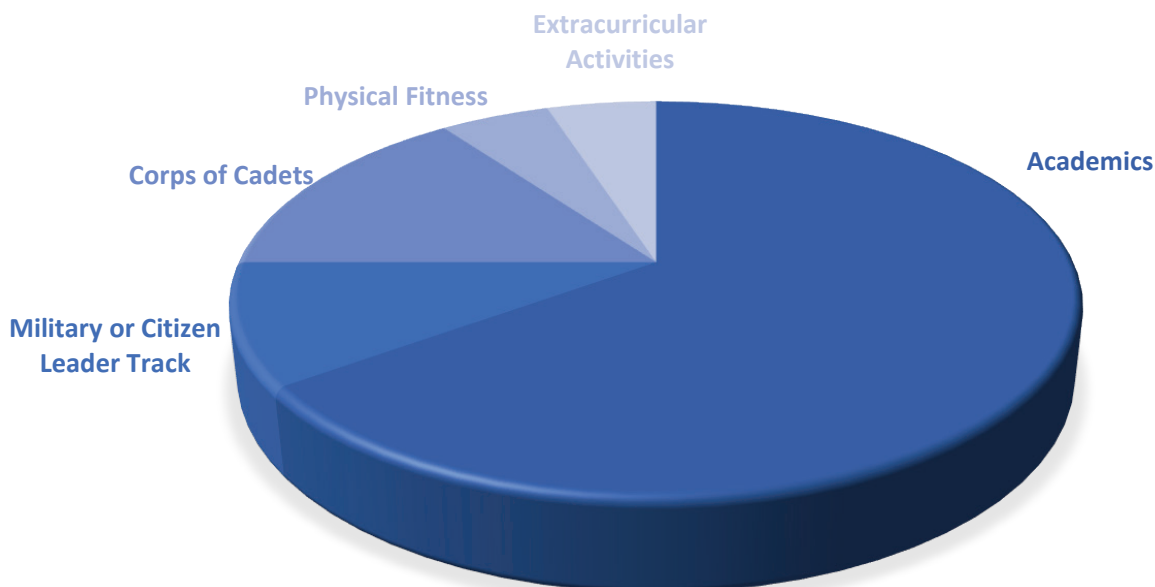
## Military Ball

There are many traditional events for the Corps of Cadets, one of which is Military Ball. Held annually in February, this is an opportunity to celebrate the commitment and service of our armed forces, while honoring the senior cadets. This is an exciting experience for you and your date (Mom & Dad can stay home!) that concludes with the Skipper firing at 11:30pm and buglers playing Taps across the Drillfield with a second echo. As first-year cadets, you will look forward to the new set of privileges that usually accompany this event.

## Cadet Life

Cadet life is like life, there are going to be many areas that you will want to develop. Academics are always going to be a significant part of your cadet life, since your degree is your primary goal. But, as is always the case, you will have other areas that need your attention, too. How much will vary by your year in the Corps, how close you are to graduating/commissioning, and some are just always a presence in your life. Finding the right balance will be a constant and rewarding challenge! Our time management training will help you find strategies that work for you throughout your four years in the Corps.

COMPONENTS OF CADET LIFE - 1ST YEAR





# Academics

## Guidelines and Things to Know

The primary purpose of every cadet's attendance at Virginia Tech is to obtain an undergraduate degree. Other personal goals, such as a military commission or starting a company, are dependent on obtaining an undergraduate degree. No member of the Commandant's Staff, any cadet officer, or any member of the Corps will intentionally cause actions that will impede academic achievement. Special attention is given to our academic study environment.

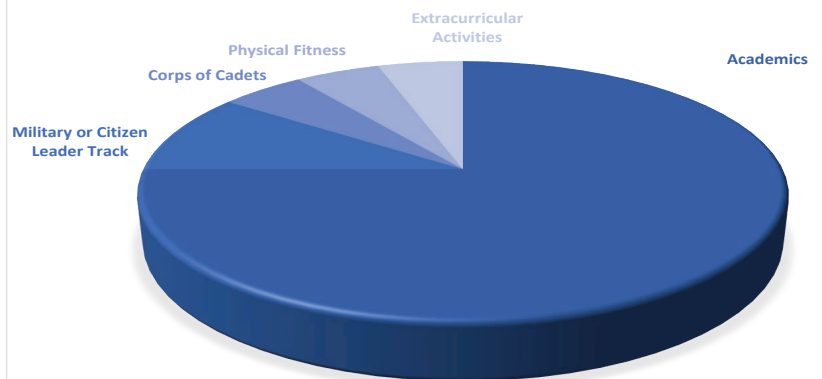
The Corps' academic success programs are designed to encourage practices that have proven to be successful to improve and maximize this measure. The key factors that the Commandant's Staff, Commanders, Academic Officers, and cadets focus on in this area are:

- Effective academic planning to meet course requirements
- Effective use of all available time (with ample, protected time built into the cadet schedule during Call to Quarters)
- Effective use of professors and graduate assistant office hours
- Attendance of all scheduled classes
- Effective use of campus resources to include the Student Success Center ([www.studentsuccess.vt.edu](http://www.studentsuccess.vt.edu)) and the Writing Center ([www.composition.english.vt.edu](http://www.composition.english.vt.edu))

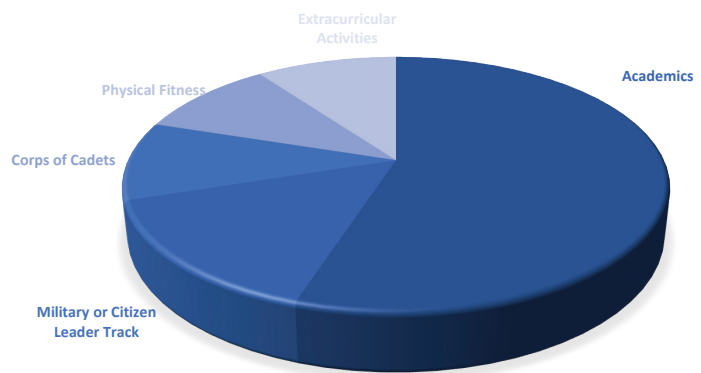
You are encouraged to ask for assistance if you need it. Campus resources such as the tutors in the Student Success Center and coaches in the Writing Center are free. You also have access to your upper class cadets for academic support. Academic Officers are available in each company and they should be your first search for assistance in finding an upper class cadet with your same major for assistance. Don't forget that you also have Buds with whom you can form study groups. Study groups are how you can excel your first year in particular.

**In the Corps, academic support is never more than a knock away.**

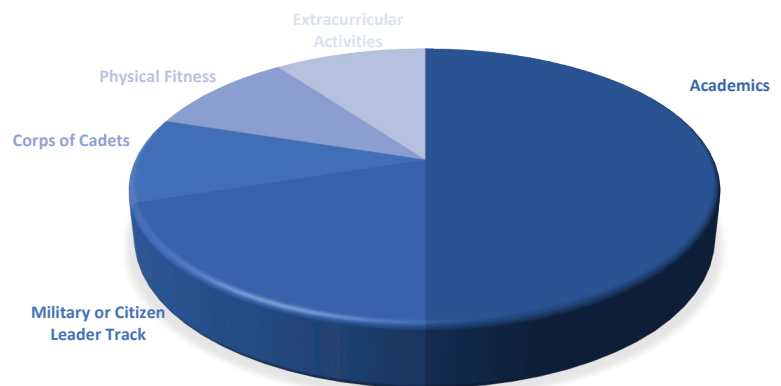
COMPONENTS OF CADET LIFE - 2ND YEAR



COMPONENTS OF CADET LIFE - 3RD YEAR



COMPONENTS OF CADET LIFE - 4TH YEAR



# Daily Life

	Monday	Tuesday	Wednesday	Thursday	Friday
0500	Physical Training – Army/Marines	Physical Training – VPI	Physical Training – Army/Marines/Navy	Physical Training – VPI	Physical Training – Army/Marines/VPI
0600					
0700	Morning Formation	Morning Formation	Morning Formation	Morning Formation	Morning Formation
0800		Physical Training – Air Force		Physical Training – Air Force	
0900					
1000	Classes, Study, and Free Time				Classes, S
1100					
1200					
1300	Classes, Study, and Free Time				
1400					
1500			Company Athletics		
1600	Freshman Eats	ROTC / VPI Lab		Corps Lab	
1700	MUS 3314 Band Class		MUS 3314 Band Class	Company Eats	MUS 3314 Band Class
1800					
1900	MGT 1945 Study skills for first-year cadets (not every week)	<b>Evening Call to Quarters (ECQ)</b> 1900-2300, Sunday – Thursday <ul style="list-style-type: none"> <li>• Quiet hours in residence halls for all cadets.</li> <li>• Mandatory study hours for first-year cadets; 2 hours for second-year cadets.</li> <li>• Study can be in cadet residence halls, the library, or other academic facilities.</li> </ul> <b>Lights out at 2300.</b> “Late Lights” can be requested to study later and “Early Lights” to go to bed earlier.			Pass (at Company Commander’s discretion)
2000					
2100					
2200					
2300					

## Required Classes

The fall semester total of the Corps laboratory and your ROTC class should be 4 to 5 credit hours. With two successful leadership positions in the Corps of Cadets, and your ROTC classes (Citizen-Leader Track cadets can take a few management courses instead) and Corps labs, you will earn a minor in leadership studies.

### All Cadets

You will automatically be added to MGT 1945 (CRN: 85852, Instructor: E Humphrey) prior to the beginning of the semester. It is a two-credit laboratory and is an integral part of your leader development. It always meets Thursdays from 3:30pm to 4:45pm and some Mondays from 7:00pm-9:00pm. The F.A.S.T. program is part of MGT 1945 and therefore your Sunday ECQ meetings will count as part of the course requirements. You will take a Corps leadership laboratory each semester, unless there is an unavoidable academic conflict. Make sure you leave room in your schedule for this course and verify it is on your schedule when you meet with your academic advisor during Summer Orientation.

Saturday	Sunday
<h2>Study, and Free Time</h2>	
<p><b>Hokie Football!</b> Weekends when the team travels, cadets frequently have other Corps and ROTC engagements.</p>	
<p>Pass (at Company Commander's discretion)</p> <p>within 50 mile radius of campus</p>	<p>Evening Call to Quarters (ECQ)</p> <p>1800 – 2300 on Sundays</p>

## Citizen-Leader Track Cadets

### **Military-Leader Track (ROTC) Cadets**

Army ROTC MS 1005

**AFROTC Cadets:** Please be aware that you should not sign up for a 0930 (Tuesday/Thursday) class if you sign up for AS 2934 Tuesday/Thursdays, or a 0905 (Monday/Wednesday) class if you sign up for AS 2934 Monday/Wednesday, since AS 2934 runs until 0915 (even though it says 0850 in the Timetable of Classes) and you won't have enough time to shower before your next class.

**Highty-Tighties:** If you are interested in joining the Highty-Tighties, the Regimental Band, you need to enroll in the one credit Instrument Ensemble Music class, Music 3314 (CRN: 86251, Instructor: JM Bean). It will meet Monday, Wednesday, and Friday from 5:00 p.m. to 6:30 p.m. in 243 Squires. Auditions will be conducted during Summer Orientation. You will be able to schedule a time after the General's Welcome on Day 1.

## Scholarship Information

For cadets not receiving ELS scholarships, the Commandant awards approximately 50 Commandant's Scholarships annually to deserving cadets. These scholarships are awarded in the spring for the following academic year to distinguished cadets.

## **Free Application for Federal Student Aid(FAFSA)**

If your cadet is receiving an Emerging Leader Scholarship, a FAFSA must be filed annually, even if no other form of financial aid is being received. While the ELS is not need-based, the annual submission of a FAFSA is required. Late submission precludes receiving the scholarship.

For the University to execute the necessary steps in the accounting process to credit student accounts with scholarship monies, the Bursar must receive a processed FAFSA application from the federal government by 1 March, though this may change as the university shifts to the new prior-prior year financial awards in 2017. It can take up to six weeks for the government to process an application and forward it to Virginia Tech, so you should start the submission process no later than 15 January.

The FAFSA form itself is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), where the application may also be done online. Whatever the method of application, when you list the institution to receive the processed application, include the Virginia Tech routing code: 003754. This will reduce the processing time. Additional guidance on completing the FAFSA application is available online from the University at [www.finaid.vt.edu](http://www.finaid.vt.edu) or by contacting Ms. Leketa Miller, the Commandant's Scholarship manager at 540-231-1750, email [leketa@vt.edu](mailto:leketa@vt.edu).

## **Majors**

Virginia Tech offers over 70 different majors. If you think you might want to major in something other than what you were admitted into, we recommend doing your research into the other majors offered at Virginia Tech, the university is going to offer the opportunity to change your major three times a year.

Here is a link to the salaries each major earned in the latest career survey taken by graduating seniors: <http://www.career.vt.edu/scripts/PostGrad2006/Report/DetailReportSalaries.asp?College=00&Majors=Y&Cohort=2014-2015>

Also, if you are interested in being competitive for an ROTC Scholarship, Air Force and Naval ROTCs both award a majority of their scholarships to STEM majors. However, you can still earn an ROTC scholarship as a non-STEM major. Army ROTC and the Marine Option do not require you to major in a STEM area. In fact, Army ROTC has additional ROTC scholarships for STEM majors.

## **Want to be an Engineer but you did not get into General Engineering?**

If you were offered admission into your second choice major, and want to actually major in one of the fourteen different engineering majors, make sure you are an advocate for yourself with your academic advisor and understand what it takes. Here's a link to the College of Engineering's most up-to-date information about how to get into the College of Engineering: [http://www.enge.vt.edu/Undergraduate/changing\\_majors](http://www.enge.vt.edu/Undergraduate/changing_majors).

## **Military-Leader Track(ROTC)**

### **Activating Your 4-Year ROTC Scholarship**

If you earned a four-year ROTC scholarship, congratulations! Your scholarship towards your tuition and fees will post as a "pending credit" this summer. In order to activate your scholarship, you will need to pass your first ROTC-administered physical fitness test. If you do not, the ROTC program will discuss with you the additional opportunities you might have to pass. Typically, this test is administered the first week in September, and they usually submit your results to ROTC headquarters by the 15th, so you will most likely see the first half of your book stipend (between \$488 and \$600 depending on ROTC) and monthly stipend (between \$250 and \$300, also depending on ROTC) in your October 1st paycheck. And, once you pass your physical fitness



test, the tuition and fees credit will change from “pending” to an actual credit on your tuition bill. However, your first year on an ROTC scholarship, you should plan on paying for your books and covering your monthly stipend until October.

### **How can I compete for an on-campus ROTC scholarship?**

ROTC Programs have opportunities for three-year and two-year on-campus scholarships. The opportunity to earn one varies by ROTC and from year-to-year based on the needs of the services. Your ROTC program will share more information about how to earn a scholarship in their classes this fall. Generally, you will enroll in their class/lab, and attend their physical fitness training session/s, and do as well as you can academically, especially in your ROTC class. They will automatically submit those eligible to compete for the three and a half or three year scholarship nationally (if you are enrolled in ROTC, there is no separate application like you might have filled out for the 4-year scholarship) after the first semester grades are finalized (usually sometime in the spring semester). If you are not selected, the two-year scholarship process is the same for sophomores/ rising juniors.

### **Army ROTC**

If you are enrolled in Army ROTC and would like to know more about on-campus scholarship opportunities, you should contact the Enrollment Officer, COL Donna Mallet (rotc@vt.edu or (540) 231-4804).

### **Air Force ROTC**

If you are enrolled in Air Force ROTC and would like to know more about on-campus scholarship opportunities, you should contact the Air Force ROTC at usaf@vt.edu or (540) 231-6404.

### **Naval ROTC**

If you are enrolled in Naval ROTC and would like to know more about on-campus scholarship opportunities, you should contact LT Fearon at (540) 231-7883 or usnavy@vt.edu.

## **How to Join ROTC**

Enrolling in ROTC as a first-year cadet in the Corps is as simple as registering for the first-year ROTC classes for the program of your choice. The following are the required classes for each ROTC:

**Army ROTC: MS 1005**

**Naval ROTC: MN 1004 (includes Marine option)**

**Air Force ROTC: AS 1115 – class, AS 2944 – lab, and AS 2934 – physical training**

### **For more information about each program:**

**Army ROTC - <http://www.armyrotc.vt.edu/>**

**Naval ROTC - <http://www.usnavy.vt.edu/>**

**Naval ROTC – Marine Option - <http://www.usnavy.vt.edu/Marines/>**

**Air Force ROTC - <http://www.af.vt.edu/>**

## **Citizen-Leader Track (VPI Battalion)**

Great organizations are looking to employ graduates who are purpose-driven, have a strong work ethic, are able to execute, and who put service first. That's what we help you document. Within a military-structure, you will assume responsible positions, take classes in leadership and ethics, and have the opportunity to earn a minor in leadership studies. You will also feel the sense of satisfaction that comes from being a part of something bigger than yourself. And, our Citizen-Leader Track is truly unique among the senior military colleges – you'll stand out in your first job interview and throughout your career. Don't just take our word for it!



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*“Virginia Tech’s Corps of Cadets alumni have gone on to become CEOs of companies like Exxon, American Electric Power, Timex, Raytheon, and Hercules.”*

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Citizen-Leader Track cadets have an opportunity to participate in the Olmsted Foundation Travel Abroad program their junior year. The Olmsted Foundation helps fund overseas cultural exchanges to improve our nation's future leaders' awareness of other cultures. And, Northrup-Grumman has committed \$750,000 to support a scholarship program at Virginia Tech and a faculty fellowship aimed at creating leaders who are poised to solve the national security challenges of the 21st century. Several companies are on our Board of Advisors to help us work together to better prepare our graduates to be the leaders they need.

When you graduate, you'll join a network of over 10,000 Corps alumni who share your unique college experience and who can help you find your first to last job. And, of course, there is no military obligation for Citizen-Leader Track cadets.

### **What do Citizen-Leader Track cadets do after graduation?**

Seventy-nine Citizen-Leader Track cadets graduated this May. Seventy percent of those graduates had cemented their plans before they graduated. They are going to work for such companies as Boeing, Target, Ernst & Young, Georgia-Pacific, Ellucian, Accenture, Disney, and IBM. They are joining the federal government intelligence community or going to work for NASA, attending graduate school at Virginia Tech or Texas A&M, reporting to Marine Corps Officer Candidate School, or joining police departments as law enforcement officers. As a Citizen-Leader Track cadet you will be well-prepared to compete in the job market you will face after graduation.

### **How to Join the Citizen-Leader Track**

Enrolling in Citizen-Leader as a first-year cadet in the Corps is very easy, too. Simply register for the first-year Citizen-Leader class listed below, in addition to MGT 1945, CRN 85852 required for all new cadets.

**Citizen-Leader Track: MGT 1935, CRN 85851**

# **Physical Fitness**

## **What to Expect Physically during New Cadet Week**

You should arrive in August in good physical condition. Being in good physical condition will increase your performance as well as your motivation. It is much easier to learn and enjoy meeting your Buds when you're not physically exhausted.

Since most of the activities of New Cadet Week will be conducted outdoors, you should prepare yourself now to meet the demands and expectations of physical training in the summer heat. Hydrate yourself and get used to going to bed by 10:00pm in the days leading up to check-in. You should also consider cutting back on caffeinated drinks (there will not be any sodas or coffee during New Cadet Week) over the summer.

And, as a *guideline, consider drinking a quart of water a day, arrive hydrated!* Don't underestimate the effects of the summer heat during New Cadet Week. By Friday of New Cadet Week, you should be prepared to complete a regimental run around the Drillfield (in tennis shoes). We recommend practicing running 1.5 miles so that the regimental run will be easy for you.

Also, you will be on your feet and moving around most of the day. Therefore, care of your feet is critical to finishing New Cadet Week successfully. We will issue your boots and shoes to you during the New Student Orientation in July; break them in before New Cadet Week. We cannot stress enough the importance of breaking in your footwear prior to arrival. Your feet need time to adjust to closed-toe footwear after sandals/flip-flops all summer!

New Cadet Week, as well as your freshman year, will be very demanding, both mentally and physically. This is a military school; come expecting a military school environment. It will be challenging. Come prepared to learn and to challenge yourself. The sense of accomplishment you will feel after the New Cadet Week Parade, Red Phase, the Caldwell March, and your freshman year will make every moment worth it!

## **What to Expect Physically during the School Year**

Once classes begin, cadets will shift to attending their respective ROTC or VPI Battalion (Citizen-Leader Track) physical fitness sessions.

4-Year ROTC Scholarship Cadets: Your ROTC will administer the physical fitness test required to activate your scholarship around the first week in September.

### **Citizen-Leader Track - VPI Battalion**

VPI Battalion uses the Navy Physical Fitness Test. The Navy physical fitness test is comprised of two minutes of sit-ups, two minutes of push-ups, and a mile-and-a-half run. To see the standards, see the Navy PFT by gender and age range:

Male: <http://www.navy-prt.com/malestandard/malestandard.html>

Female: <http://www.navy-prt.com/femalestandard/femalestandard.html>

### **Military-Leader Track - ROTC Programs**

Each ROTC has different standards:

#### **Army ROTC**

The physical fitness test is comprised of two minutes of sit-ups, two minutes of push-ups, and a two mile run. To see the standards, see the Army PFT by gender and age range: <http://www.army-fitness.com/>

## Naval ROTC - Navy Option

The physical fitness test is comprised of two minutes of sit-ups, two minutes of push-ups, and a mile-and-a-half run. To see the standards, see the Navy PFT by gender and age range:

Male: <http://www.navy-prt.com/malestandard/malestandard.html>  
Female: <http://www.navy-prt.com/femalestandard/femalestandard.html>

## Naval ROTC - Marine Option

The physical fitness test is comprised of two minutes of crunches, pull-ups (male) or flexed arm-hang (female), and a three mile run. To see the standards, see the Marine Corps PFT by gender and age range:  
<http://www.military.com/military-fitness/marine-corps-fitness-requirements/usmc-pft-charts>

## Air Force ROTC

The physical fitness test is comprised of one minute of push-ups, one minute of sit-ups, and a mile-and-a-half run. To see the standards, see the Air Force PFT by gender and age range:  
<http://www.afpc.af.mil/affitnessprogram/charts.asp> (click on "Fitness Tests")

## Extracurricular Activities

One of the advantages of being in the Corps of Cadets at Virginia Tech is the opportunity to participate in the variety of activities available on a civilian campus. If you earn a 2.5 GPA or higher fall semester, you may add a Corps extracurricular activity spring semester with the approval of your Deputy Commandant. There are many Corps organizations to choose from, like the Gregory Guard (precision rifle drill organization), the Color Guard, the Skipper Crew (responsible for firing our cannon, The Skipper), Conrad Cavalry (working with horses), Raiders (Marine Corps), Rangers (Army), Armed Forces Special Operations Physical Training (AFSOPT through Air Force), and the Eagle Scout Association. After your first year, you may participate in any of the over 700 student organizations offered at the university, with permission from Deputy Commandant and if you maintain a minimum GPA of 2.5 or higher. Several cadets have gone on to be presidents of their sororities or fraternities in the social Greek system, serve on the VT Rescue Squad, become a member of the Homecoming Court, or serve in the Student Government Association, to name but a few.

## Can I play sports and be in the Corps?

Your first year is a transition year, but if you are able to play at the highest level at Virginia Tech (either varsity (NCAA) or club), you may participate your first semester. Be sure to inform the Corps of Cadets Recruiting Office and your Deputy Commandant as soon as possible if you have been selected to participate on an NCAA sport team.

## The Highty-Tighties

The Regimental Band, the Highty-Tighties, is one of the finest marching bands in the country. The Highty-Tighties are the only band to ever win three first-place awards in the Presidential Inaugural Parade competition and were honored to perform at the pre-show for the 2009 Presidential Inauguration. The Regimental Band is truly the pride of Virginia Tech.

Your high school experience and a desire to learn more about the HTs are important aspects of joining the Highty-Tighties. We will evaluate your current musical level during Summer Orientation in





July through auditions with the Band Director; we will provide the instrument, but you are welcome to bring your own. During the year, we use silver tone instruments, which are also provided. Playing in the band will further develop your musical skills. There are additional opportunities exclusive to the Highty-Tighties such as jazz band, pep band, Buglers, brass quintet, string quartet, and more. You will also earn academic credit each semester you are in the Regimental Band.

Band is your company in the Corps of Cadets; it is not in addition to the Corps of Cadets. Your academic success is very important to the leadership of the band. If you effectively use your study hours (the band has the same dedicated study hours as line companies), you will be able to balance your academic major (including engineering) and participation in the band. Why not surround yourself with fellow cadets who share your love of making music?!

If you would like to join, and have not yet returned the Highty-Tighty Stipend Requirements Form, you can audition during your Summer Orientation session. All Band cadets live together, so you will be assigned a fellow bandsman as your roommate if you decide to join. No housing assignments changes can be made after July 29th.

Our alumni also provide a \$1,000 stipend to up to 60 new members (for the first year). Please contact MUSC Bean at 540-231-3296 or [jbean88@vt.edu](mailto:jbean88@vt.edu), if you would like additional information.

Also, check out: [www.band.vtcc.vt.edu](http://www.band.vtcc.vt.edu)

See pictures of the Highty-Tighties on Flickr: <http://tiny.cc/Highty-Tighties>

Or, watch them perform on YouTube: [http://tiny.cc/HT\\_YouTubeChannel](http://tiny.cc/HT_YouTubeChannel)



## ***Getting Ready***

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### *Summer Programs & Orientation*

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#### **STEP Cadets**

If you will be attending STEP, please let us know by emailing [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu). A member of the Commandant's Recruiting Staff will be present June 26th when you move in. Plan on attending the Corps information session at 3:00pm in the Main Eggleston TV Lounge to find out more about the steps we will need you to complete while on campus (for example, getting fitted

for uniforms, and turning in missing paperwork). If you have any questions while you are on campus, please stop by 141 Lane Hall and we'd be happy to help.

#### **Summer Academy Cadets**

If you will be attending Summer Academy, please let us know by emailing [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu). A member of the Commandant's Recruiting Staff will be present July 3rd when you move in. Plan on attending the Corps information session at 1:30pm to find out more about the steps we will need you to complete while on campus (for example, getting fitted for uniforms, and turning in missing paperwork). Arrange with your professors to take your finals on Friday, August 12th. If you do, you should be able to check out of your Summer Academy

room at 7:30am and be ready to check-in with the Corps of Cadets on Saturday, August 13th between 8:00am and 11:30am. If you have any questions while you are on campus, please stop by 153 or 155 Lane Hall and we'd be happy to help.

## **Summer Bridge Cadets**

If you will be attending Summer Bridge with the College of Science, please let us know by emailing [corpsocadets@vt.edu](mailto:corpsocadets@vt.edu). If we have cadets attending, a member of the Commandant's Recruiting Staff will be present July 23rd when you move in with information about the steps we will need you to complete while on campus (for example, getting fitted for uniforms, and turning in missing paperwork). Arrange with your professors to take your final exams on Friday, August 12th. If you do, you should be able to check out of your Summer Bridge room at 7:30am and be ready to check-in with the Corps of Cadets on Saturday, August 13th between 8:00am and 11:30am. If you have any questions while you are on campus, please stop by 153 or 155 Lane Hall and we'd be happy to help.

## **International Cadets**

Entering a university is a big change for any student. Doing so by traveling to another country, often one you've never been to before, can be confusing and difficult. The Corps of Cadets and Cranwell International Center work together to help make the transition to Virginia Tech, and the United States, a smooth and pleasant experience.

## **International Student Orientation**

You should check-in with the Corps of Cadets on Saturday, August 13th. You will be able to sign up for a half-hour block to arrive between 7:30am and 11:30am. We highly recommend for international students that you choose one of the earlier half-hour blocks. Then, we will make sure you attend the mandatory events necessary in the International Student Orientation. A cadet will pick you up and take you and bring you back from each event so that you miss as little as possible of the New Cadet Week training.

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### *Summer Orientation*

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## **Transfer Orientation Events**

Cadets transferring from other institutions should sign up to attend one of the Transfer Student Orientation sessions through Hokie SPA. They will be offered June 27, 28, 29, or 30. If you already have your PID, you can enroll for a Transfer Student Orientation session on Hokie SPA and click through the Information for New Students and then sign up for Orientation. This is a university sponsored event; if you have questions please call 540/231-3284, or email your questions to: [tracks@vt.edu](mailto:tracks@vt.edu).

The Corps of Cadets and the ROTC units will have information tables set up at the Resource Fair, stop by to pick up the checklist of Corps of Cadet items we need you to complete. One item you will need to complete will be getting fitted for your uniforms between 9am and 4:30pm at the Tailor Shop, you can call 540/231-6463 to make an appointment for your day of Transfer Orientation.

Talk with your respective ROTC program about additional classes you may need to take if you have fewer than four years until graduation. Most ROTCs require a minimum of six (6) semesters remaining to graduation from Virginia Tech in order to participate/commission. If you have fewer than six semesters remaining, contact your ROTC directly.

You will be completing New Cadet Week, the week before school starts, and will complete at least one, but most likely two semesters in freshman standing in the Corps (regardless of your academic level). This can be discussed at your first interview with your Deputy Commandant during the school year.

## **VT Summer Orientation Events**

First-year students will be assigned to a Summer Orientation group during New Student Orientation in July. Sessions are offered based on your major, between July 11th and 29th. Your Orientation Leader will be able to answer a lot of questions for you about the university. It is also a great way to make friends with other civilian students before classes start. Parents will have their own “track” for during New Student Orientation, and are highly encouraged to attend, if possible. Don’t forget to read [“You’re In, Now What?”](#) for new students.

## **Signing up for Classes**

Orientation is also a great opportunity to meet with your academic advisor in-person and confirm your fall classes. In order to enroll in a session, you must have established your PID and HokieSPA access. The directions for this are in your offer packet from Admissions. To register, logon to Hokie SPA, click through the “Information for New Students,” and sign-up for the Orientation session of your choice. This is a university sponsored event; if you have any questions, please call (540) 231-3284, or e-mail [tracks@vt.edu](mailto:tracks@vt.edu). If you are not able to attend orientation, please let us know by sending an e-mail to [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu).

While at Orientation, you will register for your normal academic classes, Corps Lab, and ROTC/Citizen-Leader specific classes and labs. Signing up for your classes is the primary purpose of Summer Orientation. There is plenty of time to complete your advising session and get fitted for your uniforms! Do not leave your advising session before completing signing up for classes. You can arrive at the Tailor Shop any time between 10:30am and 3:30pm and still be fitted.

**Signing up for your classes is the primary purpose of Summer Orientation.**

## **Hokie Passports**

Your Hokie Passport is one of your most important administrative tools you will have while a student at Virginia Tech. It will be used to access your residence hall, your room (if you live in Pearson Hall), your meal plan, the busses, your extra money for laundry (Hokie Passport Account), checking out books from the library or ipads from Innovation Space. It is very important. Please do not forget to pick up your Hokie Passport Day 2 of Summer Orientation! If you are unable to attend Summer Orientation, it is important you reach out to the Hokie Passport Office ([hokiepassport@vt.edu](mailto:hokiepassport@vt.edu)) and also let the Corps ([corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu)) know so we can arrange a time for you to get your Hokie Passport during the first three days of New Cadet Week, if you are unable to arrange a time over the summer on your own.

Third parties (i.e., your parents or family members) will need to provide Hokie Passport Services with their student’s FERPA passcode prior to the release of any student information. For more information on FERPA, please visit the website of the University Registrar at <http://www.registrar.vt.edu/privacy/index.html> For questions about the Hokie Passport Services, please go to: <https://secure.hosting.vt.edu/www.hokiepassport.vt.edu/index.php>

## **VTCC Summer Orientation Events**

The Corps will have five events during your two day session and it will be your responsibility to make sure you attend the Corps events.

## **Day 1**

### **Information Tables in Squires**

First-year new cadets and their families are encouraged to stop by the Corps and ROTC information tables in Squires' Old Dominion Ballroom between 8:00am to 10:15am on Day 1. (Note: Naval and Army ROTC interested students should attend their ROTC Information Brief offered at 9:00am. See your schedule that day for the room.)

### **Corps/ROTC Coffee**

The Corps of Cadets and ROTC units will be offering a chance to get your initial questions answered on Day 1. First-year new cadets and their families are encouraged to stop by Squires 219 anytime between 8:15am and 9:00am for a quick coffee, conversation, and Q&A. The Corps Recruiting Staff and members of the ROTC units will be available.

### **Maj Gen Fullhart's Welcome Session**

Attend the General's Welcome Session at 3:45pm Day 1 in Haymarket Theater in Squires. This session is for both first-year new cadets and their families, together.

## **Day 2**

### **Uniforms Fitting & ROTC Paperwork**

Check in at the Air Force Classroom on the second floor of the Military Building (building 203 on the campus map) between 10:30am and 3:30pm on Day 2 of your orientation session. You will be fit for your uniforms in the Tailor Shop, issued your boots, routed to your respective ROTC program (if applicable) to complete your ROTC paperwork, and you and your family are welcome to join a tour of the new residence hall and see a sample new cadet room. You will still be fitted if you show up at 3:30pm. You can expect it to take about half an hour to an hour for the fitting, half an hour for paperwork, one hour to one and a half hours total.

### **Regimental Band Auditions**

For new cadets interested in the Highty-Tighties, Senior Chief Bean will be conducting auditions of musical skill level in Thomas Hall (building 12 on the campus map) on Day 2. At the end of the General's Welcome Aboard session on Day 1, you will be able to sign up for a time to audition on Day 2 (you will have time to get everything done). The first session will be at 2:00pm on Day 2. Corps Alumni offer a \$1,000 stipend to up to 60 new cadets who choose to join the Regimental Band for the first year. We prefer three years of marching band experience, but we accept all levels of musical ability (i.e., able to play an instrument and/or read music).

### **ROTC Summer Orientation Events**

All ROTCs will need approximately 30 minutes to an hour to complete and verify their paperwork on Day 2 of Orientation. You will be routed to your respective ROTC when you come to get fitted for your uniforms. There will also be Naval and Army ROTC Information Briefs in Squires at 9:00am on Day 1, where those ROTCs will also explain what they need you to accomplish during your orientation session. If you arrive by 8am, you should have time to stop by the Corps/ROTC Coffee and grab a cup of coffee beforehand, if you'd like.

### **Air Force ROTC Cadets**

Download & fill out your cadet application and bring it to the Air Force ROTC Detachment on the 2nd floor of the Military Building when you visit Virginia Tech for transfer/new student orientation, along with all other required documents/forms. Allow 30 minutes for processing at the detachment (1 hour if you did not fill out paperwork in advance). Download all forms at: <http://www.af.vt.edu/prospectives.html> Review and take action as instructed before/at orientation.



## **Army ROTC Cadets**

Bring the following items during summer orientation:

- ☐ Original birth certificate or naturalization certificate, or a certified or notarized copy;
- ☐ Original social security card;
- ☐ Direct Deposit Standard Form 1199A signed by your bank;
- ☐ DODMERB Qualification Memo, if you have one, and any correspondence related to pending medical issues (if applicable); and
- ☐ Dentist's name, address, and phone number.

Be sure you enroll in the Army ROTC Military Science I class (MS 1005) when you do your academic course requests through the university. Bring all of the required paperwork to the Army ROTC Department on the 2nd floor of the Military Building and allow one hour for processing.

When you report on August 13th, be prepared to pass the Army Physical Fitness Test with the following standards: Males: 42 push-ups, 53 sit-ups, and 15:54 minute 2 miles run / Females: 19 push-ups, 53 sit-ups, 18:54 minute 2 mile run. Keep in mind these are the minimum Army physical fitness standards - cadets should strive to do better.

POC: COL Donna Mallet (540) 231-4804 or [rotc@vt.edu](mailto:rotc@vt.edu)

## **Naval ROTC Cadets (including Marine Options)**

Plan on attending the NROTC Information Session during Summer Orientation on Day 1 from 0900-1000 in Squires Student Center and visit the 4th Floor of Femoyer Hall on Day 2 to complete/turn in your Naval ROTC paperwork (scholarship and college program midshipmen) . If you have not filled out your paperwork, please allot one hour.

- ☐ The web site to download forms is: <http://www.usnavy.vt.edu/>, see "Forms", select the appropriate link for Scholarship or College Program (not on scholarship) paperwork. Completing the first page of the application will self-populate your name and other pieces of information in the application fields, which will save time processing your package. Please do not sign anything so unit staff from the NROTC unit can witness.
- ☐ Also, ensure you bring an original birth certificate, passport, or citizen naturalization certificate.
- ☐ Those on scholarship must also have a completed DoDMERB physical that is stamped "qualified" or "waiverable." Those that wish to join the college program will need to provide a copy of the Corps physical, which means you'll need two copies - one copy due to the Corps no later than 15 June 2016, and one copy you bring with you to Summer Orientation for the NROTC.

POC: LT Fearon (540) 231-7883 or [usnavy@vt.edu](mailto:usnavy@vt.edu)

# Getting Ready to Move-In

## Mandatory Online Programming for all New Students

All new students are required to complete three online programs prior to the beginning of academic classes: AlcoholEDU, DiversityEDU, and Haven. However, with New Cadet Week beginning one week before classes, new cadets must be even more vigilant and **complete the training before New Cadet Check-In**. There is not enough time during New Cadet Week to complete them, and some carry a fine for not completing them on time. Start your year off right - and get it done early!

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When the mandatory online programming is available July 28th, you will be able to access it from the Division of Student Affairs website:

<http://www.dsa.vt.edu/onlineprograms/>

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## Room Assignments

We will complete room assignments after the university's Summer Orientation ends in July. No later than Friday, August 5th, you will be able to connect to the HokieSPA web site, [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu), to view your room assignment and roommate information. Once logged in, you will see the menu choice for Housing and Dining Services. Please choose the "View Housing Assignment" option, then select "Fall 2016". Unforeseen circumstances could require that assignments be changed but Hokie SPA is immediately updated when new changes are necessary.

## Company Assignments

Company assignments will be emailed to your PID@vt.edu email address no later than the second week in week in August. Company and roommate assignments are random for first-year cadets.

## Making Sense of Battalions, Companies, and Training Companies

The VTCC Regiment is made up of three battalions: 1st Battalion, 2nd Battalion, and 3rd Battalion. Each Battalion has four companies. Each new cadet is placed into a training company within a company. This is to allow new cadets to be full members of the unit while consolidated to ensure focused, quality training.

1st Battalion		2nd Battalion		3rd Battalion	
Company	Training Co.	Company	Training Co.	Company	Training Co.
Alpha Co.	Alpha '20	Echo Co.	Echo '20	India Co.	India '20
Bravo Co.	Bravo '20	Foxtrot Co.	Foxtrot '20	Kilo Co.	Kilo '20
Charlie Co.	Charlie '20	Golf Co.	Golf '20	Lima Co.	Lima '20
Delta Co.	Delta '20	Hotel Co.	Hotel '20	Band A Co.	Band A '20
				Band B Co.	Band B '20

## Sophomore Shuffle

After your first-year, you will be shuffled to a new company and battalion. The "Sophomore Shuffle" is done to: 1) give students broader exposure to different leadership styles of other cadets, 2) equalize the size of each company and provide increased opportunities for leadership roles in the future, 3) give students a fresh start as an upper-class cadet, and 4) expand each student's professional network. Highty-Tighties are shuffled within the band, between Band-A and Band-B, giving them similar opportunities while supporting the operational mission of the band.

## **Computer Requirements**

Each college and department has different computer requirements, which can be found at [http://www.compreq.vt.edu/briefs/specs\\_old.html](http://www.compreq.vt.edu/briefs/specs_old.html). Students connect to the internet in their rooms through an Ethernet cable and connect through wireless when traveling around campus. A long Ethernet cable is useful.

If you need assistance setting up your computer or gaining access to the Ethernet or wireless internet, you can call 4Help, the university's IT personnel. They can be reached at 4Help@vt.edu or (540) 231-4357.

## **Software Requirements**

In an effort to save students money over the course of their academic career, all incoming undergraduate students are required to purchase a Microsoft Enrollment for Education Solutions Software Bundle, <http://www2.ita.vt.edu/software/student/>. This requirement will ensure that all undergraduate students have access to the latest versions of Office and the operating systems. The bundle provides you with upgrades for this software as long as you remain an undergraduate at Virginia Tech. It is only available through the Virginia Tech Student Software Distribution Office, 3240 Torgersen Hall, [studentsoftware@vt.edu](mailto:studentsoftware@vt.edu) or 540-231-3969. All software purchases through the Software Distribution Office are billed to the student's account, through the Bursar's Office, after software pick-up.

Students entering Building Construction, Engineering, Landscape Architecture, Pamplin College of Business, and the School of Architecture and Design usually have additional software requirements, contact your college or Student Software Distribution Office for more information.

## **Academic Year Meal Plan**

On-campus residents default to the Major Flex dining plan. Students may choose to upgrade their dining plan on HokieSPA by selecting "Housing and Dining Services" from the menu choices and then "Add/Change Dining Plan." You may choose from Mega, Premium, and Major plans. Changes are accepted until the day before the dining plans start for the fall semester. If you want a Major Flex dining plan, you do not need to take any action. We recommend that you choose the Major or Mega Meal Plan for your first semester, based on our experience of freshman cadets eating breakfast more often than the plan accounts for.

You will eat two meals each week with the Corps of Cadets. Every week, you will eat dinner together with other freshman cadets (called "Freshman Eats") on Monday and the second will be "Company Eats", when your company will eat dinner together at an arranged dining hall one other day of the week.

# ***New Cadet Week***

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*Getting to Campus/Where to Stay*

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## **Air Travel**

The nearest commercial airport to Blacksburg, Va. is in Roanoke, Va., which is about 40 miles (64 km) northeast of Blacksburg, Va. The Roanoke Regional Airport is a very nice facility, with a snack bar, newsstand and small bookstore. There are several daily/direct flights into the airport from international airports in New York City, Washington, D.C., Baltimore, Atlanta, Philadelphia, and Chicago. Domestic flights from other major U.S. cities are also available. Airlines servicing the Roanoke Regional Airport are Allegiant Air, American Airlines, Delta, and United Airlines.

Bus service is offered from the Roanoke Regional Airport to Blacksburg, Va., but is usually limited and there are rarely taxis at the airport. Plan your trip to arrive during operating hours for the Smart Way Bus to the Virginia Tech campus. There is no public transportation from other airports. Please look for Cranwell International/Virginia Tech's poster at the airport (near the baggage claim area) for more information.

### **Airport Shuttle**

The Smart Way Bus offers a \$4 one-way/\$8 round-trip shuttle between the Roanoke Airport & campus. The Smart Way Bus has also added a route from the train station in Lynchburg, which stops at the Roanoke Airport before ending on campus at the Squires Student Center.

### **Bus Travel**

Greyhound Bus Lines offers limited service to Roanoke, Va. and Christiansburg, Va. Call Greyhound Bus Lines at 1 (800) 229-9424 for more information.

Megabus also offers limited service to Christiansburg.

The Smart Way Commuter Bus is a commuter bus service that links the city of Roanoke with the town of Blacksburg, Va., with numerous stops in between. The cost is \$4 one-way (in exact change). Please check the bus schedule before traveling (there is no bus service on Sundays).

### **Hotel/Blacksburg-Christiansburg Area Information**

You can find information as well as directions to campus and hotel information at: <http://tinyurl.com/BBurgHotels> (a link to a Google map of local hotels). For planning purposes, you will need to arrive between 7:30am and 11:30am on Saturday, August 13th, and you will complete New Cadet Arrival/In-Processing by 5pm. Hotels usually have vacancies the weekend of Arrival/In-Processing. However, you should plan now for hotel reservations for the weekend of the New Cadet Parade. The New Cadet Parade will be at 10am on the next Saturday after New Cadet Check-In. You will be able to stay overnight with your parents and will be due back in your residence hall no later than 6:00pm on Sunday evening before classes begin for study hours.

## **New Cadet Check-In**

### **Check-In Uniform**

**All new cadets should arrive wearing:**

- **Khaki slacks**
- **A black belt**
- **A plain, crew neck, white T-shirt (tucked in), and**
- **Tennis/Running shoe**

### **Black socks**

Make sure you wear a belt and your shirt is tucked in. Male new cadets need to arrive clean shaven. All cadets need to ensure all piercings have been removed before arrival.

### **Haircuts**

It is not necessary to get a haircut immediately before reporting.

Male cadets: All male cadets will receive a “zero” haircut during the check-in process. Please bring \$10 for a haircut (exact change in cash, \$9 for the haircut + \$1 tip) to pay the barber.

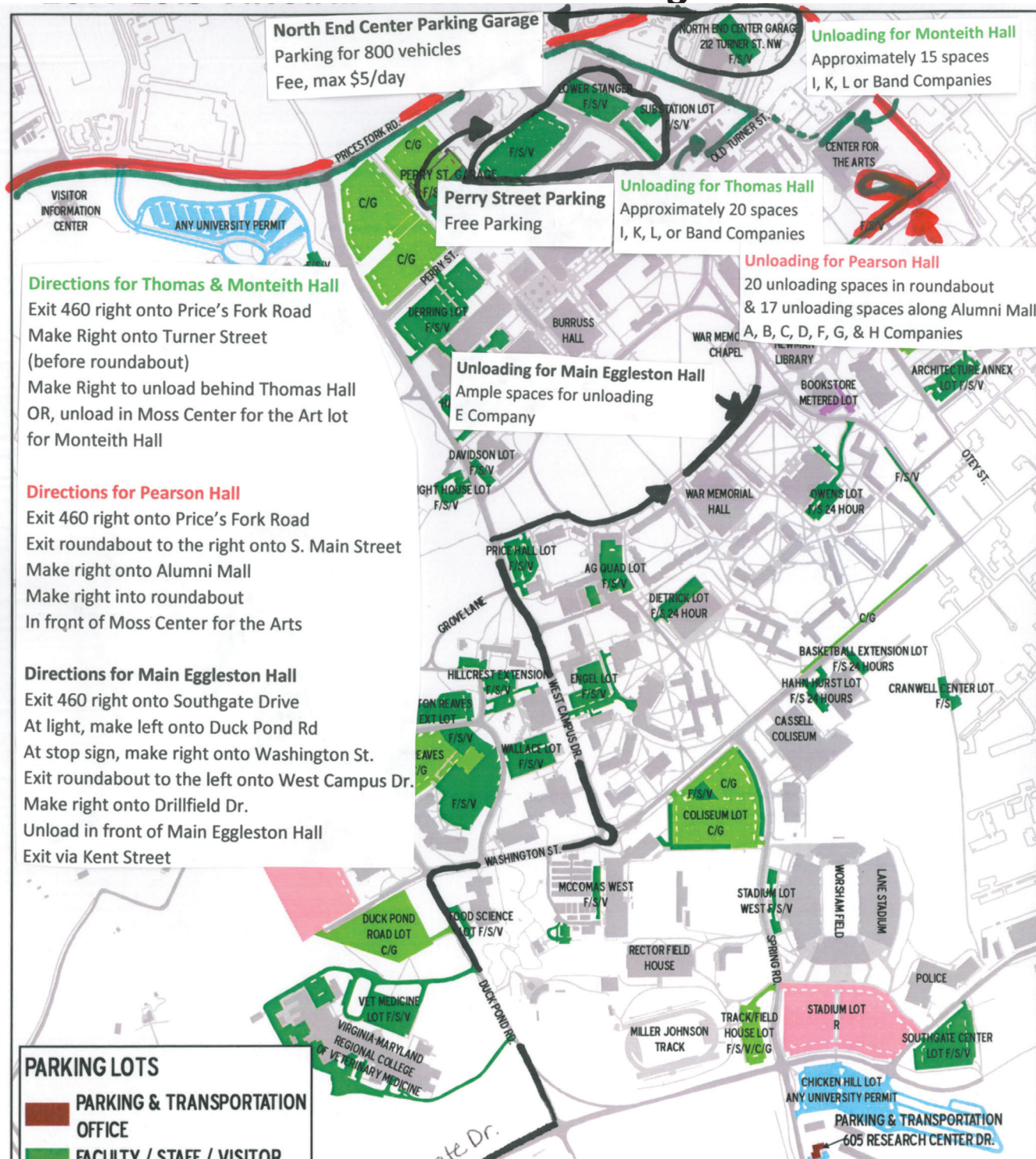


Female cadets: You may choose one of two options:

- 1.) Cut your hair short enough that it will not touch the bottom of your collar in a collared shirt prior to arrival.
- 2.) Pin your hair up in a bun or braid so that it does not touch the bottom of your collar. All hair ties/ barrettes and accessories must match your hair color.

During New Cadet Week, upper class female cadets will show you how to arrange your hair to meet the uniform standards.

## New Cadet Week Arrival Unloading Plan



## **New Cadet Week: Arrival - Unloading Plan**

In order to support the arrival and move in of an entire first-year class, in a short amount of time, requires a solid plan and the cooperation of all involved. This plan outlines your role and how this process will be accomplished for your class.

### **Sign Up for a New Cadet Check-In Arrival Time**

Given our available unloading areas, we have designated half-hour blocks you can sign up for to help stagger arrival times and mitigate congestion.

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*There are nine half-hour blocks between 7:30am and 11:30am.  
Sign up for a time to arrive here: <http://doodle.com/poll/niryd3gtpqpf8cp>.*

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***Plan ahead, you can only choose one half-hour block to arrive and you will not be allowed to change later.***

Each time frame has 45 openings, once 45 sign-ups have been reached that time frame will no longer be available. If you are not able to sign up for a time via the Doodle poll, please contact Lieutenant Colonel Mariger at [corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu) to arrange a time to arrive.

### **Arrive at your Designated Time**

You should arrive as close as possible to your designated arrival time. You will be emailed a Corps “unloading pass” with your arrival time and assigned cadet company on it. Please place it in the right hand corner of your dashboard the morning of your arrival to assist the cadet cadre checking you in. They can also assist in directing you to your unloading location.

### **Unload in the area designated for your Building**

You will be notified of your room and company assignment no later than Friday, August 5th. This will include your building assignment. Due to possible changes to the move-in plan over the summer, the Corps Recruiting Office will host an online webinar closer to the move-in date to brief any adjustment in the unloading plan. More information will be available at Summer Orientation.

### **Alumni Mall Drive Unloading (A, B, C, D, F, G, & H Companies)**

1st Battalion and most of 2nd Battalion will be assigned to Pearson Hall. The unloading area for Pearson Hall will be in the roundabout in front of the Moss Performing Arts Center. The entrance to this is off of Alumni Mall Drive. For unloading purposes, this will be accessible only by turning off of South Main Street (from either direction). You should not access Alumni Mall Drive from the Drillfield. Additional unloading areas will also be made available along Alumni Mall Drive, if necessary. Cadre will help direct you to an open location to unload.

### **Drillfield Unloading (E Company)**

One unit of 2nd Battalion first-year cadets (Echo Company) will be assigned to Main Eggleston Hall, on the

northeast corner of the Drillfield. If assigned to housing in Main Eggleston Hall, you need to approach from Route 460 by taking a right onto Southgate Drive, a left onto Duck Pond Drive, a right onto Washington Street, around the roundabout onto West Campus Drive, before turning onto Drillfield Drive to the unloading area for Main Eggleston. Cadets will be present to direct you to the unload area at the intersection of West Campus Drive and Drillfield Drive. Display your “unloading pass” on your dashboard. You will unload on the northeast corner of Drillfield Drive or on lower Kent Street. After unloading, continue on around Drillfield Drive and exit back to S. Main Street via Kent Street.

## **Turner Street Unloading (I, K, & L Companies, & Band A and B)**

3rd Battalion (including the Regimental Band) will be assigned to Thomas and Monteith Halls. There are approximately 30 unloading spots for Thomas and Monteith Halls available. Some are located behind Thomas Hall (adjacent to the power plant). The second is an unloading area located behind the Moss Center for the Arts. Both are accessed from Turner Street. You can access Turner Street from either South Main Street or from Prices Fork Road.

### **Unload as quickly as possible**

Once in your unloading location, attempt to unload as quickly as possible. Prior to arrival, use masking tape and a permanent marker to mark all of your boxes and appliances with your first and last name, building, company, and room number. It will also help if you can group your gear into piles, well-marked with your information. You may want to bring a tarp in case it rains during move-in.

We will have staff helping you load some of the heavier items into trucks and/or vans to help transport the bulkiest items up to the front door of the residence hall. However, your family will be doing the bulk of moving your gear in. It is important that the gear is well marked prior to arrival!

### **Park/Check-In**

Once all of your gear is unloaded from your vehicle...

### **New Cadets:**

Proceed to Check-In (with your \$75 check made out to “Virginia Tech Foundation” for cadet activities, plus \$10 cash for a haircut, if male) in Torgersen Hall. You will be able to re-connect with your family in your room once you have completed check-in.

### **Parents:**

After unloading and before moving gear into the building, immediately move to a parking spot for the remainder of the day. Parking will be available in the North End Parking Garage, which will allow an easy departure after the evening formation (5pm), but they may charge a per hour fee. Free university parking may be found in the Lower Stanger and Perry Street parking areas. A university parking pass is not necessary on the weekends. After parking, parents should proceed to move the cadet’s belongings into the residence hall. We highly recommend bringing a marked hand truck/dolly.

Parents continue settling your son/daughter’s room until they complete their Check-In process and they join you. You are free to leave and pick up items, go to lunch, etc. until 1:45pm. There are several locations in the immediate area for you to have lunch, including the Turner Place and Dietrick dining halls. Families should say their good-byes and proceed to Deputy Commandant’s briefings at 1:45pm while new cadets prepare to begin their training. Families should depart no later than 1:30pm for the Deputy Commandant’s Brief so they are not late.

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*Families: you will not have another opportunity to talk with your son/daughter before you depart, please say your good-byes by 1:30pm.*

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### **New Cadets Arriving Alone or from Summer Academy/Summer Bridge**

Please let the Corps Recruiting Staff know that you will be arriving alone prior to check-in day (corpsocadets@vt.edu). You should follow the same unloading directions. However, let the cadre in the unloading area know that you are alone and will need assistance parking your car. Once you have unloaded all of your belongings and moved it to your room, notify your cadre and then you will be able to move your car from the unloading area to the Duck Pond Road Resident Lot (“the Cage”) with a cadet following in a Corps vehicle. The cadre will



give you a ride back to Torgersen Hall to begin the check-in process. Do not forget to bring your check for \$75 made out to the “Virginia Tech Foundation” for cadet activities, any missing Corps or ROTC paperwork, and \$10 for a haircut for male cadets.

**New Cadets Arriving by Smart Way Bus**

Contact the Corps Recruiting Office (corpsofcadets@vt.edu) as soon as you have confirmed your travel plans so that we know when you will be arriving on campus. Please plan on arriving between 0730 and 1130, Saturday, August 13th. Based on the current Saturday schedule on SmartWayBus.com, you would need to depart from the Roanoke Airport at 6:35am, 8:05am, or 10:05am in order to arrive on time. Schedule your flights to enable you to arrive on time.

**Cost of Food during New Cadet Week**

New Cadet Week meals will begin with dinner on Saturday and end with dinner on Wednesday of New Cadet Week. Since the academic year meal plan begins with breakfast on Thursday, the cost of the New Cadet Week meals is billed through the Virginia Tech Bursar’s Office as “Early Meal Fees”. \$73.30 will be posted to your HokieSPA account and can be paid using the same method as your tuition bill.

**Corps Fees**

There are a few additional fees for cadets. Three of these four costs are only for New Cadet Week totalling \$158.30 for male cadets and \$148.30 for female cadets. The fourth cost, the uniform fee, reoccurs annually for all cadets, totaling approximately \$250 each year if a cadet remains enrolled.

- 1. One-time Corps Fee - \$75 check, payable to “Virginia Tech Foundation”; submitted at New Cadet Week check-in for cadet activities.
- 2. Male new cadet haircuts - \$10 cash (\$9 for haircut, \$1 tip), given to the barber during New Cadet Week check-in.
- 3. Early Meal Fees – \$73.30 will be billed on each student’s account in the fall semester through the Bursar’s Office; covers the cost of meals during New Cadet Week, before meal plans are active.
- 4. Uniform Fee – approximately \$250 billed on each student’s account in the *spring semester* through the Bursar’s Office.
  - a. Approximately \$1,100 that is offset by a federal commutation processed through each student’s ROTC/Citizen-Leader program.
  - b. Exact cost cannot be provided because the commutation varies slightly by program.
  - c. ROTC programs pay commutation by direct deposit to the student.
  - d. Citizen-Leader cadets receive commutation in their account through the Bursar’s Office.
  - e. Full cost, without commutation, is charged to students that leave the Corps before the completion of the academic year.

**Saturday, August 13th Schedule**

Time	Location	Cadet: Activity Parents: Activity
7:30a–11:30am	Pearson, Monteith, Thomas, or Main Eggleston Hall (as assigned)	Cadet: Check-In (Torgersen Hall with \$75 check and \$10 for haircut) Parents: Move-In



Time	Location	Cadet: Activity Parents: Activity
12:00p-1:45pm	Blacksburg Area (Turner Place & Dietrick Dining Hall will be available)	Cadet & Parents: Lunch, say good-byes prior to 1:45pm
1:45pm	Residence Hall (as assigned)	Cadet: Begin New Cadet Training Parents: Depart for Deputy Commandant's Address. All family members must depart the residence halls
2:00p-3:30pm	Cadet: Assigned Residence Hall Parents: Watch for signs on the outside doors of your cadet's residence hall for location	Cadet: Continue New Cadet Training Parents: Deputy Commandant's Address
3:30pm - 4:30pm	Squires Student Center's Commonwealth Ballroom	Cadets: Continue New Cadet Training Parents: Commandant & ROTC Professors Address Parents
4:30pm - 4:45pm	Transit to Upper Quad	Cadets: Proceed to first Formal Retreat Parents: Observe Formal Retreat
4:45pm - 5:00pm	Upper Quad	All: Formal Retreat
5:05pm	Upper Quad	Cadets: Proceed to Dinner Parents: Depart

## What Happens During New Cadet Week

The purpose of New Cadet Week is to get the newest cadet class up to speed prior to the beginning of classes. New Cadet Week activities are designed to build mental and physical strength. University knowledge will also be covered, including a general campus tour, a library tour, briefings on university and cadet honor codes, and an introduction to some of the university's services.

Throughout New Cadet Week, your parents can follow your progress as a class through the Commandant's Facebook page which will be updated daily with photos. You will not have access to electronics, such as telephones, ipods, or watches, during this first week. You will not be allowed food in your room during this week, though bottled water is authorized. Ask your family to wait to send food care packages until after New Cadet Week. Your general daily schedule will be being awakened at 5:45am, daily briefs, drill/manual of arms

practice time, time at the obstacle course/rappel tower (weather permitting), hygiene time, and bed by 10:00pm. Most of the week's focus is preparation for the New Cadet Parade the following Saturday.

## **New Cadet Parade – August 20th, 10am**

Parents and other family members are highly encouraged to return the Saturday following New Cadet Week, for the New Cadet Parade. This formal show of what new cadets have learned in one intensive week is on the Drillfield at 10:00am. New cadets are able to stay overnight with family members after the parade, returning to the cadet residence halls by 6:00pm on Sunday. You will have worked hard during New Cadet Week and will welcome some time away from the residence hall, including a good meal, a chance to do your New Cadet Week laundry and to relax with your family. We highly encourage your family returning to campus for this important event. If your family is unable to return, we recommend that you take the time to eat off campus with one of your Buds' families. If your family is able, please consider taking one of your Buds whose family was unable to return with you to eat a meal or even stay overnight with your family.



New Cadets (either one or several) can be picked-up from the residence halls after the New Cadet Parade ends and all rifles have been turned-in. Your family will not be allowed into the residence halls during this process, but you will be able to meet them outside the residence hall once dismissed by your cadre.

Several academic colleges have mandatory meetings on Saturday and Sunday afternoon; new cadets should plan on attending

these very important events while on pass.

You are released to your parents or “adopted” parents on Family Pass, which means you must stay within 50 miles of Blacksburg and return no later than 6:00pm Sunday evening. You may wear casual clothes while in a hotel, but must depart and return in Hokie Bag (khaki trousers and issued maroon polo) and should be wearing Hokie Bag when out in public.

## **Returning to Campus**

6:00pm Sunday is the start of study hours, so you should eat dinner before returning, since you will not have an opportunity to eat dinner after returning to the residence hall. Plan on saying your good-byes outside and moving your laundry and any items you have purchased over the weekend to your room on your own. You will need to render proper greetings (not soundoff) to upperclass cadets outside of the residence halls. While the first-year cadets are on family pass with their families and buds, the upperclass cadets will be moving into the residence halls. All cadets are to be moved in and back on campus no later than 6:00pm on Sunday evening. Classes begin Monday, August 22nd.

## **New Cadet Week Mail**

**Families:** New Cadets are eager to receive your letters during New Cadet Week! But, please wait and bring any goodies/care packages you would like them to receive with you when you come back to campus for the New Cadet Week Parade. Cadets will receive your mailed packages during New Cadet Week, but unless it is medication, they will not be allowed to open the contents of their packages until after the New Cadet Parade. New cadets may receive letters during New Cadet Week at:

New Cadet First M. Last Name  
X Battalion X Company  
Room# Residence Hall  
141 Lane Hall  
280 Alumni Mall  
Blacksburg, VA 24061

# ***Academic Year Guide***

## **Don't Survive, Excel!**

### **A Freshman Cadet's Recommendations for Excelling your First Year**

#### **1. Have a Purpose**

Before making the commitment to become a part of this organization, know why you want to do so. Set aside what your family wants, what “looks good” on a resume, and any sort of monetary motivation. This organization is a great one but will only remain one if the right people are in it. Know that the path you are choosing is in fact the one less traveled, but has great reward. I suggest you write down at least three solid reasons why YOU want to take this path and reflect on them often.

#### **2. Be Responsible**

You have worked very hard to get here, your parents have paid a lot of money to help you get here, and you have a very long future ahead of yourself. Most importantly you are not 21 and if you drink alcohol you are breaking the law. Do yourself the biggest favor and make a commitment to yourself that you will not be a part of underage drinking. If you do so, you WILL be caught, you WILL pay the price, and you WILL have been a disappointment to both your family and yourself. One drink is not worth any of those ramifications.

#### **3. Get Organized on the FIRST Day**

Print out every single one of your professor's syllabi. Use your daily planner to manage your time and schedule your study times. You can also have a calendar that is visible to you at all times in your room such as a desk calendar or one that hangs on the wall (They have large desk calendars for sale at the book store). Write down all major assignments, projects, and most importantly EXAMS on this calendar. Deadlines and test dates will sneak up on you if you don't!

#### **4. Have an Open Mind**

As a freshman you will spend more time with your training company than any of your best friends from back home. There will most likely be a few people who aren't exactly your ideal choice of company, however, keep in mind that everyone has something to bring to the table. Try to find something positive in each one of your buds and be reminded that you yourself most likely have a few flaws that could be worked on. You won't believe me, but these people will be closer to you than family by the end of the year.

## **5. Sleep**

Your body is of no good use without adequate amount of sleep. Plan to get work done during the day (assignments, uniform, emails, etc.) and take early lights in the evening. Or the other option, take naps during the day and be ready to work at night. Either way, make sure you are taking care of yourself and are able to function well with whichever method you choose. Lectures are of no use if you are not coherent during them! P.S. Learn how to iron before you get here!

## **Academic Year Mail**

After New Cadet Week, cadet mailing address will change from 141 Lane Hall to the street address of their residence hall. Please ensure all loved ones know about this change! Mail will be delayed, if, once the school year begins, your mail is received in the Commandant's Office and has to be picked up by your chain of command to be delivered to you.

Cadet's Name  
Pearson Hall, Room #XXX  
260 Alumni Mall  
Blacksburg, VA 24061-9513

Cadet's Name  
Monteith Hall, Room #XXX  
171 Turner St. NW  
Blacksburg, VA 24061-9510

Cadet's Name  
Main Eggleston Hall, Room #XXX  
440 Drillfield Dr.  
Blacksburg, VA 24061-9519

Cadet's Name  
Thomas Hall, Room #XXX  
191 Turner St. NW  
Blacksburg, VA 24061-9516

## **U.S. Postal Service**

Residents have mailboxes located in one of the two large mail rooms on campus, or in their individual buildings. U.S. Postal Service letters and small packages are delivered to the student mailboxes and large packages are held at the Owens Hall central mailroom for pick-up by the students. Students receiving a larger package receive an e-mail notice from the mailroom. The key for the mailbox is the same as the room key for most rooms; however, some mailboxes have combination locks.

## **Package Delivery Services**

UPS, FedEx, and DHL assign specific drivers to the VT campus. These drivers are given pictured Hokie Passport ID cards to access the residence halls during normal delivery hours. These packages are delivered to the student's door. Other third party deliveries are not allowed into the residence halls.

## **Room Phones**

Room phones have been removed since typically, students use their own cellular service. Resident advisor rooms will continue to have a landline for emergency communication and hard-wired emergency phones are being placed throughout the residence halls that connect directly to the Virginia Tech Police Department.



## **Laundry**

Cadets are responsible for their own laundry. During the semester, cadets can do their own laundry using the self-service laundry facilities at any of the self-service laundry facilities on campus. Students may use coins or their Hokie Passport account to pay for their laundry services. Self-service laundries are also available in town. One of the great things about the laundry in the new Corps residence halls is the ability to reserve a machine and to get text/email alerts when your laundry is finished washing and drying! Find out more here: [http://www.housing.vt.edu/halls/services\\_amenities/laundry\\_rooms.html](http://www.housing.vt.edu/halls/services_amenities/laundry_rooms.html)

## **Dry Cleaning**

For your uniform pieces that require dry-cleaning (wool blouse, etc.) cadets can drop-off/pick-up with A Cleaner World in 102 Thomas Hall. There are also other dry cleaning services available in town.

A Cleaner World can also provide storage of the uniforms over the summer. Cadets that wish to use this service drop-off uniforms with A Cleaner World in Thomas Hall at a specified time after the last day of classes and then pick them up from the Thomas Hall location, all dry cleaned for the new school year. There is no additional charge for storage over the summer, but there is a charge for the dry cleaning.

In Pearson Hall and the new Brodie Hall for Fall 2016, a laundry will be provided in the building as well as a kitchen space/small gym for cadets.

## **Haircuts**

During the year, you will need to get your haircut. Several barbers/salons are close to campus and most barbers offer a special cadet discount, since they rely on your business. Watch for a list of local area barbers on your desk when you move in.

## **Cars**

Freshmen are permitted cars at Virginia Tech, but new cadets are encouraged to not bring their car unless it is necessary to attend National Guard/Reserve duty. Cars must be parked in the "Cage", which is about 1.25 miles from the cadet housing facilities and new cadets will not have many opportunities to use a car prior to Thanksgiving. We recommend cadets leave their cars at home for the first semester and re-evaluate bringing one to campus after Thanksgiving Break.

## **Bicycles**

As a new cadet, you are discouraged from bringing a bicycle to campus. Students may bring a bicycle to campus, however, cadets are not permitted to stow their bicycle in the residence halls. Bicycles must be secured to an outdoor bicycle rack. A bicycle would only be for recreational use, as there is only one uniform in which cadets can ride a bicycle. We highly recommend leaving bicycles at home and re-evaluate need over Thanksgiving Break. All bicycles on campus are required to be registered with Parking Services, <https://www.parking.vt.edu/BikeReg.aspx>

## **Ethernet/Wireless Access**

All rooms have an Ethernet port for every resident which is included with the room price. Lounges typically have wi-fi capabilities. Wireless access is also available widely across campus.

## **Cell Phones**

Your cell phone is not allowed during the week before school starts, New Cadet Week. Cell phones are authorized during the school year. Leave them with your family during New Cadet Week and they can be returned to you

after the New Cadet Parade. If your parents will not be able to keep them, we will store them for you and return them to you upon the completion of New Cadet Week. If you want to choose a local wireless company, most of the major carriers are available in the New River Valley.

## **Passes, Leaves, and Holidays**

All cadets have the same holidays as the rest of the university, including Fall, Thanksgiving, Winter, and Spring Breaks. First-year cadets are required to be in the cadet residence halls or on campus studying, Sundays through Thursdays, by 7:00pm, unless they have secured pass or leave. Sunday study hours start at 6:30pm to allow for time management planning. All cadets are required to return no later than 6:00pm on Sunday evenings. First-year cadets will occasionally be given pass on Friday and/or Saturday evening that expires at a time designated by their chain of command. First-year cadets are authorized up to two leaves per semester. The purpose of limiting leaves and passes for new cadets is to assure the students begin good study habits.

## **Leave**

Cadets can request authorization to travel outside of the 50 mile radius of Blacksburg by requesting leave. Leave is not restricted to any specific weekend or days of the week, but requires additional substantiation and approval if it occurs during weekdays or during mandatory Corps events (football games, formal events, training, etc). In the event of a family or personal emergency, “Emergency Leave” can be requested through your Deputy Commandant, allowing you to travel on short notice for emergencies, once approved.

## **Pass**

Pass is the authorization of a cadet to be away from campus during evening and night hours, while remaining within a 50 mile radius of Blacksburg. The most common type of pass used by first-year cadets are:

### **Family Pass**

Authorization to leave campus through the night on a weekend (back by 6:00pm Sunday) or during evening hours on a week day (back by 11:00pm) to be with visiting family members, while staying within 50 miles of Blacksburg. Family members are defined as parents, stepparents, grandparents, aunts, and uncles. Exceptions for visits by siblings as the only family member require approval by the Deputy Commandant. Family Pass can be taken on “closed weekends”, once the cadet has completed their Corps requirements (for example, following a football game).

### **R-Pass**

For religious services or meetings; authorization to travel on the immediate vicinity of campus for religious gatherings. R-Pass that conflicts with mandatory Corps events requires approval by a Deputy Commandant.

## **Health Insurance**

The university strongly recommends health insurance coverage. Emergency room visits, hospitalization, and specialist care are not covered by the student health fee. If you are covered under Tricare, Tricare Prime is no longer offered in our area. To potentially save money and a hassle at a critical time, please check your insurance plan, and determine the in-network providers/primary care managers in our area prior to coming to school. If you are not covered under a health insurance policy by your parents, the university offers group rates through Aetna (<https://www.aetnastudenthealth.com/students/student-connection.aspx?GroupID=474968>). Watch for updated information about the undergraduate health insurance offered here: <http://www.co.vt.edu/Risk/studenthealthinsr/>

## **Schiffert Health Center**

The health center provides patients with a broad spectrum of care that is both preventative and curative. Services include care for acute illnesses and injuries, as well as more chronic conditions. Schiffert Health Center operates on an appointment-based system.

In order to maximize the use of your time and theirs, call 540-231-6444 to make an appointment, or make an appointment online through the Online Student Health Portal. If you have an urgent need and no appointment, they have a triage system where you can talk with a care provider who will advise you, refer you for same-day care, or suggest a scheduled appointment.

## **Health Education**

There are many concerns that you may have during your time at Virginia Tech, including the want or need to learn about various health concerns, such as sexually transmitted diseases, ways to stop smoking, or even how to eat right. Virginia Tech's Health Education at Schiffert Health Center is committed to providing you with the resources necessary to gain as much knowledge about any health concern you may have.

## **Insurance & Billing**

The student health fee, included in each year's tuition, covers the majority of services provided by Schiffert Health Center—unlimited visits and most laboratory procedures. However, some services require a minimal health center charge.

## **Hokie Student Code of Conduct**

All students at Virginia Tech should read and understand the Virginia Tech Student Code of Conduct prior to arrival: <http://www.hokiehandbook.vt.edu/codeofconduct/>

For example, to see what it has to say about weapons, click on the "Weapons" link.

Other weapons are defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include but are not limited to knives with fixed blades or pocket knives with blades longer than four inches, razors, metal knuckles, blackjacks, hatchets, bows and arrows, nun chukkas, foils, stun weapons, or any explosive or incendiary device. Possession of realistic replicas of weapons on campus is prohibited.

## **Transitioning to Virginia Tech and the Corps of Cadets**

Transitions in life are stressful, and going away to college is a major one. But, remember, that it's just a matter of re-establishing habits. Believe it or not, greeting your fellow cadets and room inspections will quickly become new habits for you. Sounding off and dragging will become second nature to you. It all serves a purpose, one that is worth learning and can change your future for the better. We highly encourage you to give it some time to settle in, before making a decision to stay or go. Especially during the initial two weeks when life is very hectic and different from high school, you will not be in the best place to make a sound decision - especially one that will affect a semester of your college life. But, occasionally, you may need to resign for various reasons. If so, during Red Phase, the withdrawal policy below applies, and you will be required to leave Virginia Tech and return in the spring. You would start the process by talking with your Cadre Sergeant. If it is after Red Phase, you should start with your Fire Team Leader.

## **Withdrawal Policy**

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*It is university policy that any first-semester cadet (freshman or off-campus transfer cadet) who wishes to leave the Corps before the last day to drop a class without penalty (Friday, September 30th this year, as outlined in the Undergraduate Catalog – "General Rules Governing the Cadet Lifestyle") must also withdraw from the university for the remainder of fall semester. They may return as a civilian student beginning spring semester without having to re-apply for admission to Virginia Tech. They will be required to pay the entire cadet uniform fee upon departure.*

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# ***Family Guide***

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2016-2017

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## ***A Welcome from the Commandant of Cadets***

Dear Family,

You have every right to be proud of your cadet's decision to join the Corps of Cadets at Virginia Tech. No doubt this was also a family decision, so I want to provide some thoughts for your consideration.

Every young person who enters our ranks has accepted a significant challenge...but one with significant rewards. Not only are they going to experience the transition from high school to college, but also living and working within a military-like construct as part of a leadership development program. My staff and I have children, too. We know that a part of the family 'goes to college' with their son or daughter. So, how can you help? That's what this section seeks to answer.

In keeping with our mission of developing leaders of the highest moral and ethical standards, cadets will be held to a higher standard of performance and conduct than the rest of the Virginia Tech student body. They earn the respect of others because of it. We need you to understand what those standards are and help reinforce, to your son or daughter, the importance of meeting those standards. This guide is intended to answer the most frequently asked questions from families and, most importantly, provide you with points of contact in the Corps to assist you with any concerns you may have during the year.

My staff and I are committed to the ultimate success of every cadet here at Virginia Tech. Our most important ally and partner in this is you, the family member. There may be, and most likely will be, days when cadets will question whether it would be easier to take a different path. The answer could be yes...but the question is whether the easier path takes them to a place worthy of their potential. Your support and long-range view can help them continue to make good choices.

With sincere thanks for your support,



**RANDAL D. FULLHART**  
Major General, USAF (Ret)  
Commandant of Cadets



## **VTCC Parent Letter to the Commandant of Cadets**

As a parent, you may be feeling some uncertainty about the experience that lies ahead for your son or daughter. You are not alone, and I hope you reach out on our VTCC Class of 2020 Family Facebook page to find other parents going through this same experience with you. Below is a letter Maj Gen Fullhart received last year from a senior parent about how her perception of the Corps experience changed as she watched her son progress through the program:

*Dear General Fullhart,*

*Four years ago, around this time of year, we were unloading the car on move-in day as our son was checking into the Corps of Cadets at VT for the very first time. There was no military tradition in our family, but this was something he really wanted to do.*

*From the time he told us about his desire to be part of the Corps and Navy ROTC, all I could focus on was the college experiences he was going to miss by being in the Corps. I shed some tears as we drove home later that day, as many moms do. I am a VT alumnus and had wonderful memories of my time in Blacksburg. I thought about all the things he wouldn't get to do because the Corps would be his life there.*

*By the time we returned for the New Cadet Parade, I was standing on the drillfield watching the new cadets and got just an inkling that maybe I was looking at it wrong... maybe I should I look at what he would gain, not what he would lose.*

*And, throughout the four years, I was able to see so many things he gained. When it came time to watch him commission and graduate this past May, I realized that he had gained so much through his experience in the Corps of Cadets and NROTC. The experiences he had will contribute to who he will be for the rest of his life. Thank you for the different, but very rewarding experience he had at Virginia Tech.*

*Sincerely*

*Sherri Oesterheld*

We hope this helps you feel more certain about this experience for your son or daughter, and we look forward to connecting with you on our VTCC Class of 2020 Family Facebook page.

## **A Brief Corps History**

Founded as a land-grant university, the Virginia Agricultural and Mechanical College opened its doors in 1872. Students were required to be cadets, and were organized into a battalion with an enrollment of 132 under the leadership of the Commandant of Cadets, Gen. James H. Lane. It is in the footsteps of Addison Caldwell, the first of those cadets to officially enroll, that the VTCC makes its annual, two- part march from Craig County, Virginia back to campus. During the past century and a half, the Corps of Cadets has been honored to count among its alumni seven medal of honor recipients, and has had alumni participate as leaders nationally and internationally, both in and out of the military. The Virginia Tech Corps of Cadets exemplifies the university motto *Ut Prosim* (That I May Serve).

No doubt you are going to hear a lot about the Caldwell March during the upcoming year. It is an integral marker of the three phase of training for first year cadets. To mark the university's 125th anniversary celebration in

1997, Col. F. Edward Schwabe Jr., who was on the Commandant's Staff at the time, organized a commemorative walk to follow what he believed to be the trail that William Addison Caldwell and Milton Caldwell, the first student to register at the institution and his brother, took from their home near Sinking Creek in Craig County to Blacksburg, a total of 26 miles. On the first walk, about ten members of the Corps voluntarily participated in the walk along with two or three civilian students, a member of the classified staff, and an alumnus. The Corps has since adopted the march as a capstone event for freshman training, breaking it into two parts: the first half in the fall following the first phase of freshman training and the second half in the spring following the end of freshman training. In 2005, alumnus Homer Hickam, whose book *Rocket Boys* was the basis for the popular movie *October Sky* and who wrote other popular novels, completed the spring march with the cadets. After completing each 13 mile hike, the first-year cadets are given "Unity Pass" to spend time bonding with the buds (their fellow first year cadets in their company), recognizing the accomplishment they could not have achieved alone. Parents should not feel like they have to attend these events, the cadets will be happy celebrating with their fellow buds.

## **Corps Organization & Protocols**

### **The Deputy Commandants**

The Deputy Commandants work directly for the Commandant of Cadets and are responsible for the day-to-day supervision of Corps activities. Each supervises one of the three cadet battalions: 1st consisting of A, B, C, and D companies; 2nd consisting of E, F, G, and H companies or; 3rd consisting of I, K, and L companies and the Regimental Band. As a family member, your most direct point of contact with the Commandant's

Staff is your cadet's Deputy Commandant. We recommend email as the preferred method of contact, with telephone as the secondary method. Contact information is provided in the directory listing on the back page of this guide. While the Deputy is at once an advisor, mentor, counselor, supervisor, and disciplinarian, it is important to understand that the Deputy is also a university official. As such, the Deputy

Commandant is bound by the Federal Privacy Act (FERPA) and university policies regarding student confidentiality. For example, they cannot divulge grades, mental, or physical health information without the cadet's consent. They cannot compel a cadet to attend class. However, given those constraints, the Deputy Commandant will work with you and your cadet to balance university, Corps, and family demands.

### **Protocols and Standards**

The Virginia Tech Corps of Cadets maintains standards implemented for the benefit, education, and safety of every cadet. Support from the cadet's family is key in each of the following areas.

### **Honor System**

"A cadet will not lie, cheat or steal, nor tolerate those who do." Cadets are taught the cadet Honor Code from the moment they arrive on campus. Violations to the Honor Code will go before the Cadet Honor Court to determine the appropriate sanctions. Each family should encourage their cadets to avoid possible honor violations and to live honorably each day.

### **Policy on Hazing**

Hazing is a criminal offense in the Commonwealth of Virginia. The University's policy on hazing is clearly stated in the Hokie Handbook and the Corps of Cadets adheres strictly to that policy. Hazing is the antithesis of positive leadership and has no place in an organization that is preparing young people to assume leadership roles in active duty military services or private industry. It will not be tolerated in the Corps of Cadets. Cadets must understand that activities purported to be "traditions" by older alumni may be considered hazing and will be treated as such. Alleged violations of the university's hazing policy will be reported to the Virginia Tech Police, the Office of Student Activities, or the Student Conduct office. Deputy Commandants will notify the appropriate ROTC professor of any suspected hazing violations.

## **Dating**

Dating between cadets is a natural part of the university experience. However, in the professional environment fostered within the Corps of Cadets, certain dating relationships are inappropriate and nonprofessional. No dating relationship can be allowed that compromises unit cohesion, the chain of command, or potentially fosters favoritism.

## **Mutual Respect and Safety within Barracks**

Cadets are expected to display proper behavior and respect for others at all times. Harassment and assaults of any kind are not tolerated, and may involve criminal sanctions. The VTCC takes these matters very seriously. For more information on the VTCC policies <http://www.vtcc.vt.edu/resources/manuals/cadet-regulations.pdf> or for more information on Virginia Tech Student policies go to <http://www.studentconduct.vt.edu/>

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*“There is no more critical issue for which you can provide support to the Commandant’s Staff than the prevention of alcohol abuse.”*

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## **VTCC Alcohol Policy**

The abuse of alcohol and the associated possession of false identification are the single largest causes of disciplinary sanctions at Virginia Tech. The University’s policy regarding alcohol is very clearly stated in the Hokie Handbook, the guide for student life given to every student when they enroll. The Virginia Tech Corps of Cadets policy parallels University policy but provides for more immediate and severe sanctions. There is no more critical issue for which you can provide support to the Commandant’s Staff than the prevention of alcohol abuse. We feel it is extremely important that you understand the consequences for your cadet should they violate this policy.

Underage consumption is not tolerated. Irresponsible consumption by an of-age cadet is not tolerated. Possession of a false identification card by any cadet is not tolerated. Every cadet is required to report a violation of the Corps alcohol policy, and all alcohol related incidents within the Corps are adjudicated by the Cadet Executive Committee, the highest cadet judicial body in the Corps, or a Deputy Commandant’s Disciplinary Hearing. In all cases involving false identification, the incident will also be referred to the Cadet Honor Committee.

*For a first offense*, the minimum sanction a cadet will normally receive is one year of military probation and, if a recipient, the loss of the ELS scholarship for a minimum of one semester. *A second offense* at any time in the cadet’s career may result in a one-year suspension from the Corps of Cadets. *A third offense* may result in dismissal from the Corps. Any cadet found to have assisted an underage cadet in acquiring alcohol may be dismissed from the Corps. Any sanctions awarded by the Corps will also be accompanied by the appropriate University sanction.

In any incident involving alcohol abuse, the Commandant’s Staff will inform the respective ROTC detachment. Even a first offense can have an adverse effect on the cadet’s standing in an ROTC program and could result in a formal evaluation of the cadet’s suitability for commissioning. Any offense resulting in suspension from the Corps makes the cadet ineligible for participation in ROTC and will result in the loss of all ROTC scholarship monies for the duration of the suspension.

## **Sanctions for Violations of Corps Policies**

Any sanctions awarded by the Corps of Cadets for violations of these policies will also be accompanied by appropriate university sanctions. All potential hazing violations will be adjudicated by the Cadet Executive Committee or at a Deputy Commandant’s Disciplinary Hearing. Sanctions for hazing violations will be closely



coordinated with the Student Conduct office. If determined guilty of hazing, a cadet will be awarded sanctions that may include suspension or dismissal from the Corps of Cadets. These sanctions will be in addition to any university sanctions or sanctions the Commonwealth of Virginia may impose.

### **Acknowledgment of Understanding**

Once the school year has begun, and after having been briefed on these policies, all cadets will sign an Acknowledgment of Understanding of the alcohol, hazing policies, and sexual harassment/assault regulations, which will be maintained in their individual 201 File.

### **Withdrawal Policy**

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*It is university policy that any first-semester cadet (freshman or off-campus transfer cadet) who wishes to leave the Corps before the last day to drop a class without penalty (Friday, September 30th this year, as outlined in the Undergraduate Catalog – “General Rules Governing the Cadet Lifestyle”) must also withdraw from the university for the remainder of fall semester. They may return as a civilian student beginning spring semester without having to re-apply for admission to Virginia Tech. They will be required to pay the entire cadet uniform fee upon departure.*

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Normally, cadets are expected to resign from the Corps and change to civilian status at the end of an academic semester. However, upper-class cadets and second semester, first-year cadets may request a change to civilian status at any time, subject to the restrictions outlined in the regulations. If the cadet desires to remain on campus and if the housing office will not release an upper-class cadet or second semester, first-year cadet from the housing contract, or if no bed is available in a civilian residence hall, the cadet may continue to live in the cadet barracks until a bed is available. While in this status, he/she remains a member of the Corps. All Corps regulations must be adhered to.

A cadet, including a new cadet prior to the last day to drop classes without penalty, can resign from the university at any time. If a first semester cadet, which includes all transfers from other schools, chooses to leave the Corps prior to the last day to drop classes without penalty (September 30th this year, as outlined in the Undergraduate Catalog “General Rules Governing the Cadet Lifestyle”) they must also withdraw from Virginia Tech for the fall semester. They may return as a civilian student in the spring semester without having to re-apply to Virginia Tech. They will not be allowed to take college classes before returning to Virginia Tech. If they do, it will invalidate their offer and they will have to reapply for admission to Virginia Tech as a transfer student. The only exceptions to this policy are:

- 1). An on-campus transfer;
- 2). A medical condition that precludes participation in the Corps’ lifestyle, and is supported by a letter from the Chief Medical Officer of the University Health Services.

### **Passes and Leaves**

#### **Closed Weekends and Key Events**

Cadet pass is granted subject to the performance of the Corps of Cadets. Each year group is authorized a specific amount of pass/leave; allowances may vary according to Regimental Academics Policy or other restrictions. A cadet wishing to take leave must request permission in writing from their chain of command. If your cadet needs leave, remind them to make the appropriate request in advance.

## **Closed Weekends**

The Corps of Cadets plays a traditional and highly visible role in several University activities. These activities are mandatory events for the Commandant's Staff and every cadet. For cadets, this requirement is another step in developing a sense of duty beyond self and the sense of organizational loyalty that is fundamental to leadership. On those weekends identified as 'Closed', overnight leave from campus will not normally be approved, and passes will not start until after the scheduled event. Exceptions may be given for major family events (e.g. reunions, weddings, funerals), family emergencies, medical appointments, or academic commitments. Normally, the Deputy Commandant will verify the nature of the family event with the family by phone or email before authorizing a cadet to miss a mandatory Corps function.

## **Holidays**

Freshman cadets observe all university holidays, including Thanksgiving, Christmas, and Spring Break. Occasionally a home football game over Fall Break may preclude a cadet from leaving campus for a three day weekend, but they will still be able to observe the Friday of Fall Break.

## **Regular Leave**

In addition to the university holidays, first year cadets are authorized up to two regular leave requests each semester. Regular leave allows a cadet to depart beyond a 50-mile radius of campus, and is only available during 'Open' weekends. In all cases, regular leaves are reviewed and approved by the respective Deputy Commandant.

## **Regular Pass**

Freshmen will sometimes be given pass, usually on Friday evenings. Pass authorizes a cadet to travel within a 50-mile radius of campus and it usually expires at midnight. Regular pass is issued and approved by your cadet's chain of command.

## **Family Pass**

When immediate family members are visiting the Blacksburg area, first-year cadets may request to stay overnight in the hotel room with their family members, for Friday or Saturday night. Family pass will not normally excuse First-Year cadets from weekend training activities and mandatory Corps functions on closed weekends, but family passes may begin after all Corps-related functions have been completed. Deputy Commandants review and approve family pass requests.

## **R-Pass (Religious service/meeting)**

Authorization to travel on or in the immediate vicinity of the campus for religious services / meetings. Cadets desiring to use R-Pass should coordinate with their chain of command and sign-out/in using the unit Pass/Leave Book and annotate their door cards. If such activities conflict with a scheduled Corps event, a Deputy Commandant's approval is required prior to issuing an R-Pass.

## **Corps Scholarships**

### **Emerging Leader Scholarship**

For in-state cadets, the Emerging Leader Scholarship provides \$8,000 over the four years of college. Out-of-State cadets are awarded \$12,000 over four years.

ELS recipients must maintain a 2.0 GPA at all times, and additionally, by the beginning of the junior year and each following semester, meet Corps physical fitness standards and have attained a cumulative 2.5 GPA minimum to continue the scholarship. ELS recipients must also understand that it may be suspended or lost as a result of disciplinary action and that departure prior to the end of the semester will result in the entire semester's amount being revoked.

All students admitted to Virginia Tech as cadets in the incoming freshman Corps of Cadets class are considered.

The applicant must be offered and accept admission to Virginia Tech and the Virginia Tech Corps of Cadets. Applicants must also complete the Free Application for Federal Student Aid (FAFSA) and indicate Virginia Tech as a recipient institution (VT Code is 0003754). The FAFSA is available in most school guidance offices and can be filed electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The FAFSA is required regardless of financial need and must be filed annually to keep the scholarship in force.

### **HOW MANY ARE AWARDED?**

The VTCCA, Inc. attempts to award as many as is financially possible each year. In the event it is not possible to award the ELS to every incoming cadet, the incoming cadets will be evaluated based on the information they provided in their Virginia Tech admissions application.

### **HOW IS THE SCHOLARSHIP DECIDED?**

The scholarship is awarded based upon merit. We are looking for well-rounded cadets with a desire to become leaders. Emerging Leader Scholarship winners will be notified by April 15th.

Awardees typically have “A” grade point averages or above and SAT scores of 1250 (critical reading and math) or better. These academic standards are usually matched by evidence of leadership potential such as involvement in student government, athletics, scouting, JROTC, or work and other extracurricular experiences.

### **HOW DO I APPLY?**

Submission of your Virginia Tech application as a cadet applicant ensures you will be considered. Make sure you have met the criterion listed above and indicate you wish to enroll as a cadet in the Virginia Tech Corps of Cadets when completing the application for admission.

\*The Emerging Leader Scholarship may be reduced if, when added to other scholarships being received, total benefits exceed the total cost of attendance (as defined by Financial Aid, usually including tuition, fees, books, room & board, and semester transportation to/from school).

## **Highty-Tighty Regimental Band Stipend**

High school seniors and transfer students who enter Virginia Tech as members of the Corps of Cadets and Regimental Band may audition for the Highty-Tighty Regimental Band. Appropriate musical and/or marching band experience is required. Up to 60 cadets can be selected to receive \$1,000 during the first year (\$500 each semester) in the Highty-Tighty Regimental Band, subject to continuing in good standing in the Virginia Tech Corps of Cadets and the Regimental Band.

### **HOW MANY ARE AWARDED?**

Dependent on funding, up to 60 may be awarded each year.

### **HOW IS THE SCHOLARSHIP DECIDED?**

The band director will interview each prospective band member. Based upon that interview an audition may be scheduled or waived.

### **HOW DO I APPLY?**

Audition during Summer Orientation.

## **Commandant's Scholarships**

Once you complete your freshmen year as a cadet, you are eligible to compete for additional scholarships through the generous gifts of Corps Alumni. These awards range from \$1,000-\$3,000 annually. All cadets are eligible for a Commandant's scholarship however, Citizen-Leader Track cadets or cadets without an ROTC or Emerging Leader Scholarship, are generally given preference.

## **Total Cost of Attendance**

The best source for the actual cost of attendance is your tuition bill from Virginia Tech. However, for planning purposes, please see the following link for the Board of Visitors' approved tuition/fees, and room and board charges for this coming academic year: <http://www.bursar.vt.edu/tuition/> scroll down for room & board pricing.

## **Corps Fees**

The Corps has a few additional fees. Three of these four fees are only for New Cadet Week, their first year totalling \$158.30 for male cadets and \$148.30 for female cadets. The fourth cost is reoccurring, annually, for all cadets, totaling approximately \$250 each year, for a cadet who does not withdraw from the program.

### **One-time Corps Fee**

\$75 check, payable to “Virginia Tech Foundation”; submitted at New Cadet Week Check-In. The Corps fee is used to fund cadet activities.

### **Male new cadet haircuts**

\$10 cash (\$9 for haircut, \$1 tip), given to the barber during New Cadet Week Check-In.

### **Early Meal Fees**

\$73.30 will be billed on each student’s account in the fall semester through the Bursar’s Office; covers the cost of meals during New Cadet Week, before meal plans are active.

## **Annual Uniform Fee**

The University’s Tailor Shop will charge approximately \$1,100 annually to each cadet. The uniform fee is usually billed sometime in February, once the ROTC’s have notified the Tailor Shop that their commutations have posted to their cadets’ direct deposit accounts. This amount is offset by approximately \$850 in a federal or state commutation. The exact amount of the commutation varies slightly by program. ROTC programs pay commutation by direct deposit to the student, who must then add the remainder and pay their bill to the Bursar.

Citizen-Leader Track cadets receive a credit equivalent to the federal commutation amount before their account is billed, so they should only see a bill for approximately \$250 after the last day of classes in May. The entire amount is charged to cadets’ accounts that leave the Corps before the commutation is paid.

## **FAFSA**

Free Application for Federal Student Aid (FAFSA) If your cadet is receiving an Emerging Leader Scholarship, a FAFSA must be filed annually, even if no other form of financial aid is being received. While the ELS is not need-based, the annual submission of a FAFSA is required. Starting next year, late submission precludes receiving the scholarship. For the University to execute the necessary steps in the accounting process to credit student accounts with scholarship monies, the Bursar must receive a processed FAFSA application from the federal government by 1 March. It can take up to six weeks for the government to process an application and forward it to Virginia Tech, so you should start the submission process no later than 15 January.

The FAFSA form itself is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Application may also be done online. Whatever the method of application, when you list the institution to receive the processed application, note Virginia Tech and include the Tech routing code: 003754. This will greatly reduce the processing time. Additional guidance on completing the FAFSA application is available online from the University at [www.finaid.vt.edu](http://www.finaid.vt.edu) or by contacting Ms. Leketa Miller, the Commandant’s scholarship advisor at 540-231-1750, email [leketa@vt.edu](mailto:leketa@vt.edu).

## **Parents Clubs**

Cadets have a significantly different college experience from most students, which can be a challenge for family members to understand and know how to provide support. Our strong network of parents has developed over the years into what is now our Parents Clubs. These are regionally based groups of parents that use each other for everything from understanding cadet terms, to scheduling car pools home on holidays. Parents Club chapters are for the parents of cadets at all stages, freshmen through seniors. Each Parents Club chapter is lead by one of our outgoing and supportive group leaders, each of which would be happy to help you better understand life as a cadet, from the parents’ perspective!



## **Virginia Parents Clubs**

### **National Capital Region**

Point of Contact: Christine Michaud

Facebook page: <http://bit.do/VTCCParentsVADCMD>

Next Event for New Cadets: *July 24th* (see Facebook page for RSVP information)

### **Hampton/Norfolk, VA**

Points of Contact: Susie Toothman and Phyllis Breedlove

Facebook page: <http://bit.do/VTCCParentsHamptonRoads>

Next Event for New Cadets: TBD, see the Facebook page for details

### **Richmond/Central VA**

Point of contact: Robin Daniels

Facebook page: <http://bit.do/VtccParentsCentralVA>

Next Event for New Cadets: TBD, see Facebook page for details

## **Out-of-State Parents Clubs**

### **Baltimore, MD**

Point of Contact: MydaMae Snyder

Facebook page: <http://bit.do/VtccParentsBaltimore>

Next Event for New Cadets: *June 25th* (see Facebook page for RSVP information)

### **New York/New Jersey/Connecticut**

Points of Contact: Sue Kowalski and Jeanmarie Shields

Facebook page: <http://bit.do/VtccParentsNYNJCT>

Next Event for New Cadets: *June 12th* (see Facebook page for RSVP information)

### **North Carolina**

Point of Contact: TBD

Facebook page: <http://bit.do/VtccParentsNC>

### **Southeast Pennsylvania/Delaware**

Points of Contact: Nancy Gifford, Kim Gray, and Mary Ellen Fogwell

Facebook page: <http://bit.do/VtccParentsSEPADE>

Next Event for New Cadets: *July 30th* (see Facebook page for RSVP information)

### **Western Pennsylvania/Ohio/Upper West Virginia**

Points of Contact: Tracy Quinn and Michelle Grosso

Facebook page: <http://bit.do/VtccParentsWPAOHV>

Next Event for New Cadets: *July 22nd* (see Facebook page for RSVP information)

### **Central Pennsylvania (New!)**

Points of Contact: Wendy Steiner

Facebook page: TBD

Next Event for New Cadets: TBD

If there is not a VTCC Parent Club in your area, and you would like to start a VTCC Parents' Club chapter in your area, please contact Lieutenant Colonel Mariger ([corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu)).

## **Football Tickets for Parents**

The Virginia Tech Corps of Cadets attends all home football games en masse as a Regiment. Attendance of football games in such fashion is a time-honored tradition of the Cadet Corps. Cadets are required to attend all home football games and will gain access to the stadium with the march on by the entire regiment. Parents, however, will need to buy a ticket to attend. As members of the Corps, cadets must sit in the specific Corps seating for the duration of the game. Visitors may not sit with the cadets until a specified time during the game, space permitting. Your cadet will be able to share the most up-to-date information. Once the school year begins, cadets will have the opportunity to purchase a limited number of tickets (in the south end zone) for each game for their parents by responding to an email from the Corps' Alumni Director at a predetermined time that all cadets will be made aware of. The tickets are awarded on a first-come, first-served basis when available, and will sell for the cost of the ticket. If you are not able to purchase one of these tickets, other options include purchasing tickets through Virginia Tech's ticket exchange ([www.hokiesports.com](http://www.hokiesports.com)), Tech Sideline's ticket exchange ([www.techsideline.com](http://www.techsideline.com)) under Forums, StubHub.com, eBay, Craigslist, or by purchasing tickets from sellers outside the gate.

The football schedule is posted online at <http://www.hokiesports.com/football/schedule/>. Game times are not typically announced until two weeks prior to the scheduled date due to broadcast times.

## **Football Parking**

Parking for football games on campus is limited. Passes may sometimes be purchased with tickets through the online websites listed previously. Public lots for Game Day parking will be located off of Prices Fork Road and cost approximately \$10 to \$15 per vehicle. Public RV parking is available, but limited. Check <http://www.parking.vt.edu/> for more information.

## **Parent Resources**

1. Sign up to receive Financial Aid's Monthly Newsletter, FlashMail. To sign up, go to: <http://www.finaid.vt.edu/flash/index.html>
2. Sign up to receive and see the VT Parents' Newsletter & the VT News Email: <http://www.dsa.vt.edu/hokieparent/>
3. See the Important Housing dates for the year: [http://www.housing.vt.edu/dates/important\\_dates.html](http://www.housing.vt.edu/dates/important_dates.html)

## **Common Cadet Terms**

**AA Card** – Authorized absence card. This card is placed on the cadet's door to indicate his/her whereabouts at all times.

**Ace** – To max a test.

**ACQ** – Afternoon Call to Quarters. Quiet hours from 1300-1600.

**Brace Up** – A command given to new cadets meaning, "Come to Attention."

**BRC** – Breakfast Roll Call. Morning formation.

**Bud** – A fellow member of a class who underwent Cadet Basic Training with you. Usually ends in a lifelong friendship.

**Checksheet** – List of academic requirements for a degree.

**Cenotaph** – The large granite stone located between the eight pylons, above the War Memorial Chapel, engraved with the names of Virginia Tech's Medal of Honor recipients.

**Cut** – to have an excused absence from a Corps activity, such as formation.

**Dragging** – The act in which a freshman bears to the right side of the hall while marching.

**DRC** – Dinner Roll Call.; noon formation.

**Ducks** – White dress pants worn with the uniform.

**ECQ** – Evening Call to Quarters. 1800-2300 hours Sunday, and 1900-2300 Monday through Thursday, used as study time. During this time, freshmen do not sound off, and all cadets are expected to maintain quiet in the dorms.

**Flag** – Excessive belt material not properly aligned.

**Fraternization** – Socializing outside of your class; being too friendly with superiors, subordinates; performing undue personal servitude.

**Growley** – Morning meal; Breakfast Roll Call (BRC) formation.

**GTD** – General Tightening Down, increased enforcement of regulations, also David Allen's "Getting Things Done" method of time management, or Getting Things Done!

**Guidon** – A unit's flag or standard; the new cadet knowledge publication.

**Head** – Bathroom.

**Highly-Tighties** – The Regimental Band of the Corps of Cadets.

**Hokie** – Any Virginia Tech student or alumni.

**Horizontal Labs** –Afternoon snooze.

**Hose** – To get a fellow classmate into trouble; person who commits the act.

**Koofer** – Any test, quiz or homework saved to be used to study for future exams, dating back to the early 1940's.

**MCQ** – Morning Call to Quarters, 0800-1100 hours. More commonly referred to Marathon Call to Quarters where ECQ standards are maintained through the entire day, normally prior to final exams.

**Old Lady** – Male cadet's roommate. Used as far back as the 1880's.

**Old Man** – Female cadet's roommate.

**Pylons** – Statues above the War Memorial Chapel, embodying the values of Virginia Tech.

**QCA** – Quality Credit Average, used to calculate GPA.

**Rack** – Bed in a cadet's room.

**Rack Monster** – A fictional creature living in a cadet's room who induces the cadet to sleep through classes.

**Rakt** – The act of sleeping in a rack.

**Rag** – To "chew out" a freshman guilty of an infraction.

**Rat Hole** – Storage area above the closets.

**Rat Path** – Path leading to the PT pit; traditionally the only place on Upper Quad first-year cadets can relax and talk freely.

**Retreat** – Evening formation where the flag is lowered.

**Rock** – The WWI Memorial, previously between Brodie and Rasche.

**Sails** – Traditionally, a handkerchief or napkin with the unit's logo on it which is worn by freshmen while under the new cadet system until VPI beats VMI in a major sport; a napkin tucked into the collar of a cadet's shirt during a meal.

**Shanks Plain** – Area between Shanks Hall and Lane Hall; the temporary location for the "VT" during construction.

**Skipper** – A fifth year cadet in the Corps; the VTCC cannon.

**Sound Off** – To give the proper first year cadet call; to blow the bugle; to give a loud order.

**SRC** – Supper Roll Call, evening formation.

**Stick or Treat** – A tradition which occurs around Halloween when the freshmen give candy to upperclassmen.

**Tapped** – To be accepted as a candidate for membership into an organization.

**Taps** – Lights out at 2300 hours; to pay tribute on a bugle to someone who has died.

**VT** – Area in front of Lane Hall where cadets hold formations.



# ***Appendices***

# Required Forms Checklist

**Due no later than June 15<sup>th</sup>, 2016**

All incoming new cadets for the fall of 2016 will submit the following forms to the Commandant's Office no later than **June 15<sup>th</sup>, 2016**. Forms can be submitted by mail, or scanned and attached to an e-mail.

Office of the Commandant  
141 Lane Hall (0213)  
280 Alumni Mall  
Blacksburg, VA 24061

[corpsofcadets@vt.edu](mailto:corpsofcadets@vt.edu)

☐ **New Cadet Guide**

Download and read the New Cadet Guide, available in *May 2016*, from <http://goo.gl/yAtYeE>.

☐ **Join your VTCC class Facebook page!**

*VTCC Class of 2020* for incoming cadets: [www.facebook.com/groups/VTCC2020/](http://www.facebook.com/groups/VTCC2020/)

*VTCC Class of 2020 Family* for your family members: [www.facebook.com/groups/VTCC2020Family/](http://www.facebook.com/groups/VTCC2020Family/)

☐ **Form I: Board of Visitors' Cadet Participation Policy and Information Sharing Waiver**

Sign and date *BOTH* sections. This Information Sharing Waiver is only effective for the Corps of Cadets; you will see similar waivers in your academic departments.

☐ **Form II: Report of Medical History**

This medical history is to be completed by each student and reviewed primary care provider. This is different from the immunization forms required for submission to Schiffert Health Center. DO NOT mail your immunization forms to the Corps; send immunization forms directly to the Schiffert Health Center.

*ROTC participants that are not yet DODMERB qualified could be asked to provide an additional copy of the Medical History form to their ROTC detachment.*

*A copy of DODMERB Qualification Letters can be submitted in lieu of Forms II and III if the student is marked as "qualified."*

☐ **Form III: Report of Medical Examination**

This physical is to be completed by each student's primary care provider and is different from the immunization forms. DO NOT mail your immunization forms to the Corps; send immunization forms directly to the Schiffert Health Center.

*A copy of DODMERB Qualification Letters can be submitted in lieu of Forms II and III if the student is marked as "qualified."*

☐ **Form IV: Medical Care Authorization**

Sign and date. Parents/guardians must *ALSO* sign for students under the age of 18.

☐ **Copy of Medical Insurance Card**

*Front and back!* A copy of a military dependent identification card is sufficient for students with TRICARE. Medical insurance information is maintained for quick access in the unlikely event of an emergency.

☐ **Form V: Waiver of Liability**

Sign and date. Parents/guardians must *ALSO* sign for students under the age of 18.

☐ **Form VI: Media Release Statement**

Select "agree" or "decline", then sign and date. Parents/guardians must *ALSO* sign for students under the age of 18.

All incoming new cadets for the fall of 2016 will complete the following digital forms no later than **June 15<sup>th</sup>, 2016**. Links will be e-mailed to students and will be accessible at <http://goo.gl/yAtYeE>.

☐ **Student Profile Survey**

☐ **Medical Survey**

☐ **Sign-up for a New Cadet Week Check-in Arrival Time**

## **Appendix B: Corps Uniforms**

### **Virginia Tech Corps of Cadets Uniform Policies**

1. The cadet uniform is university property and issued to you for use as a cadet student. If that status is terminated, by resignation, you will be required to return the uniform (see #3 below), CLEANED AND PRESSED, to the Tailor Shop.

While the uniform is in your possession, please observe the following care and use instructions:

- A. Any uniform part that does not fit properly should be returned to the Tailor Shop for proper fitting.
  - B. No alterations or repairs are to be done except by the Tailor Shop. The cost of all alterations are included in the annual uniform fee.
  - C. Follow cleaning instructions on uniform labels. For dry-clean-only items, a dry cleaner has been contracted by the university and has a drop-off point located in 102 Thomas Hall.
  - D. Uniform items damaged by improper cleaning will be replaced at the cadet's expense.
  - E. Uniforms should not be pressed more than once between cleaning; pressing soiled uniforms will cause the material to deteriorate.
  - F. Do not store wet uniform parts; hang in an open space to dry. Cleaning next day is recommended.
2. The overcoat and blouse will be returned to the Tailor Shop during designated periods for summer storage and rank changes. Summer storage of the remaining uniform items will be the responsibility of each cadet.
3. When returning the uniforms to the Tailor Shop, all items will be returned with the following exceptions: (Freshman defined as 1st year cadet, Sophomore as 2nd year cadet, etc.)

Freshman:	PT gear, sand T-Shirts, maroon polo, and bathrobe.
Sophomore/Junior:	PT gear, sand T-Shirts, maroon polo, bathrobe, low quarters, boots, all covers (excludes brass), black leather belt, and all gloves..
Senior:	No uniform item will be required for return.

If a returnable item, in first year of issue, is not returned you will be charged replacement cost of the item. After the first year the charge will be 1/2 of the replacement cost.

- 4. Low quarters and combat boots will be issued to New Cadets and once they are worn, no exchanges will be allowed. The Tailor Shop will not be responsible for damage to low quarters or boots. Replacement will be the responsibility of the cadet.
- 5. Uniforms stained, ripped, or damaged beyond normal wear and tear, will be replaced at the cadet's expense.

Requests for exceptions to this policy must come through CAPT Snyder, with final approval being the Commandant.

## New Cadet Uniform Issue 2016 / 2017

### Initial Issue

- 1 ea Garrison Cover (Optional)
- 1 ea Blue Cover
- 1 ea White Cover
- 1 ea All Weather Coat
- 1 ea Black Windbreaker
- 2 ea White Shirts
- 2 pr White CNT Trousers
- 2 pr Gray Trousers
- 1 ea Multi-Cam Cover
- 2 ea Multi-Cam Shirt
- 2 pr Multi-Cam Trousers
- 1 ea PolyPro Shirt
- 1 ea Sand T-Shirts
- 1 pr Combat Boots
- 1 pr Low Quarters- Leather
- 1 ea Maroon Polo Shirt
- 1 pr Sweatpants
- 1 ea Sweatshirt
- 2 pr Black PT Shorts
- 3 ea Gray T-Shirts
- 3 ea Sand VTCC T-Shirts
- 1 ea Bathrobe**
- 1 ea Gray Blanket**
- 1 ea Blouse
- 2 ea Gray Short Sleeve Shirts (Highty-Tighties Only)
- 1 ea Accessory Kit

### Second Issue

- 1 ea Black Parka
- 1 ea Black Belt/Buckle
- 1 pr Black Leather Gloves - Dress
- 1 pr Black Leather Gloves w/Liners
- 2 ea White Shirts
- 2 ea Gray Long Sleeve Shirts
- 1 ea White CNT Paletot & Trouser
- 1 ea Dress Uniform Brass
- 1 pr Shoulder Boards & Crests
- 2 pr Shirt Epaulet Rank
- 1 ea Overcoat
- 1 ea White Mess Jacket (Female)
- 1 ea White Blouse w/tab (Female)
- 1 ea White Skirt (Female)
- 1 ea Gray Skirt (Female - Optional)
- 1 pr Black Pumps (Female)
- 1 ea Gold Cummerbund (Female)

### Accessory Kit

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>2 ea Blouse Collar Insignia</li> <li>1 ea Brass Waist Plate</li> <li>1 ea Brass Breast Plate</li> <li>1 ea Brass Cap Device</li> <li>1 ea Raincover</li> <li>2 ea Windstraps</li> <li>1 ea Black Tie</li> <li>1 pr White Cotton Gloves</li> <li>1 ea Tan Web Belt/Buckle</li> <li>2 ea Corps Crests</li> </ul> | <ul style="list-style-type: none"> <li>2 ea White Collars</li> <li>1 ea Canteen and Cover</li> <li>1 ea Pistol Belt</li> <li>1 pr Cross Belts</li> <li>3 ea White Web Belts</li> <li>2 ea Nametags</li> <li>1 ea Laundry Bag</li> <li>1 ea Reflective Belt</li> <li>1 ea Black Watch Cap</li> <li>2 pr Boot Blousers</li> </ul> |
|---|---|



## **Cadet Uniform Agreement**

1. I hereby acknowledge receipt of the uniform items listed on the back of this sheet. I understand that until I have made four (4) annual uniform payments, all items issued to me are the property of the university and shall remain the property of the university upon my departure from the Corps of Cadets.
2. I agree to assume full responsibility for the care, maintenance, and storage of all issued items, normal wear and tear excepted. I understand that I may not exchange, sell, or otherwise transfer any issued items to another cadet. I further understand that I am responsible for the storage of the uniforms, except blouse and overcoat, during the summer months.
3. I agree to promptly return all issued items, CLEANED and PRESSED, to the Tailor Shop upon my separation from the Corps. I understand that I will be charged for any issue item that is not returned or that is damaged beyond normal wear and tear. All graduating 4th year seniors will be allowed to keep all uniform items.
4. I acknowledge that I am required to purchase any items in excess of the standard issue should such additional items be required.

### ***MAKE SURE YOU READ & UNDERSTAND #5:***

5. There will be a uniform fee assessed each academic year (approximately \$1,100 each year) that will be  $\frac{1}{4}$  of uniform costs and required alterations. This fee is established by the Tailor Shop and the Office of Budget and Financial Planning.

For a ROTC student that completes the fall semester and returns for the spring semester, in good standing within ROTC guidelines, they will normally receive a check from the Department of Defense to cover a portion of the uniform fee.

For a Citizen-Leader Track student, the requirement will be that they remain in good standing within the corps for the entire academic year. This will qualify for a university credit that will offset a similar amount of the assessed uniform fee.

Any portion of the uniform fee that is not subsidized, in either manner, will be the responsibility of the cadet. In the event a cadet leaves the corps, at any point during the academic year, the annual uniform fee will be immediately billed and will be the cadet's responsibility. ***This applies even if only spending 1 day in the corps.***

**You will sign this when you check-in in August.**

## Appendix C: Calendar of Corps Events

### Fall 2016

August		
13-Aug	SAT	New Cadets Report for Training (0730-1130)
20-Aug	SAT	New Cadet Parade (1000), Drillfield - followed by Family Pass
21-Aug	SUN	New Cadets due back in residence halls (1800)
22-Aug	MON	Classes Begin
September		
2-Sep	FRI	Gobblerfest, Drillfield
TBD	TBD	D-Day Memorial Trip (Closed Weekend for Freshmen Cadets)
3-Sep	SAT	Home Football - VT vs. Liberty
5-Sep	MON	Labor Day, Classes <i>DO</i> Meet (TBD)
10-Sep	SAT	Travel Football - VT vs. Tennessee ( <i>The Corps is going to Bristol!!</i> )
15-Sep	THU	Gunfighter Panel
16-Sep	FRI	Formal Retreat - Corps Homecoming (1645)
17-Sep	SAT	Home Football - VT vs. Boston College (Corps Homecoming)
23-Sep	FRI	VTCC Class of 1966 Pass in Review (1530 on the Drillfield)
24-Sep	SAT	Home Football - VT vs. East Carolina (HT Reunion/VT Homecoming) Homecoming Parade, Downtown Blacksburg
30-Sep	FRI	Last Day to Drop Classes without Grade Penalty
30 Sep-02 Oct	FRI-SUN	Family Weekend
October		
1-Oct	SAT	Caldwell March I
14-Oct	FRI	Fall Break, No Classes
20-Oct	THU	Home Football - VT vs. Miami
November		
5-Nov	SAT	Virginia Veterans' Parade (1100), Roanoke - Closed weekend for VPI and HTs
11-Nov	FRI	Veteran's Day Ceremony (1030), War Memorial Chapel
12-Nov	SAT	Home Football - VT vs. Georgia Tech
13-Nov	SUN	Veterans 5K (all are welcome!)
19-Nov	SAT	Thanksgiving Holiday Begins - Residence Halls Close (1000) <i>* cadets may depart after their last class, or if no Friday classes, after morning formation</i>
26-Nov	SAT	Home Football - VT vs. Virginia (required for HTs; optional for all others)
27-Nov	SUN	Thanksgiving Holiday Ends (Cadets return no later than 1800)
December		
7-Dec	WED	Classes End
9-15 Dec	FRI-THU	Final Exams
16-Dec	FRI	University Graduation/Commissioning Ceremonies
17-Dec	SAT	Cadets depart campus within 24 hours of last exam, no later than 1000, 17DEC15

## Spring 2017

January		
16-Jan	MON	Martin Luther King Holiday, No Classes
17-Jan	TUE	Classes Begin
21-Jan	SAT	Regimental Inspection
February		
16-Feb	THU	Gunfighter Panel
18-Feb	SAT	Military Ball
March		
4-Mar	SAT	Spring Break Begins
12-Mar	SUN	Spring Break Ends
18-Mar	SAT	Platoon Tactical Challenge
25-Mar	SAT	Jaffe Eager Squad (tentative)
31-Mar	FRI	Ring Dance (tentative)
April		
5-7 Apr	WED-FRI	VTCC Leadership Conference and Cutchin's Lecture
15-Apr	SAT	Caldwell March II
20-Apr	THU	Military Award Ceremony
22-24 Apr	FRI-SUN	Family Weekend
22-Apr	FRI	Formal Retreat - Family Weekend (1645)
22-Apr	SAT	Spring Game
29-Apr	SAT	Change of Command Pass in Review (1000), Drillfield
30-Mar	SUN	Concert Band Performance
May		
3-May	WED	Classes End
5-10 May	FRI-WED	Final Exams
11-May	THU	Senior Day
12-May	FRI	University Graduation Ceremonies
		Corps Graduation/Joint Commissioning Ceremony (1900), Burruss Hall

## Appendix D: New Cadet Packing List

New Cadet Packing List			
Quantity	Unit	Item	
Clothing			
<input type="checkbox"/>	1	Pair	Dress shoes, brown (i.e. brown oxfords or Sperry’s)
<input type="checkbox"/>	1	Each	Belt (matching above shoes)
<input type="checkbox"/>	1	Each	Belt, black
<input type="checkbox"/>	2	Pair	Khaki trousers, tan; Docker-style (no cargo pockets; NOT green khaki)
<input type="checkbox"/>	6	Pair	Dress socks, black
<input type="checkbox"/>	8	Pair	Boot socks, black, midcalf or higher
<input type="checkbox"/>	12	Pair	Athletic socks, white, no logos or color, cover ankle (between half calf and no show)
<input type="checkbox"/>	10	Pair	Underwear (at least 3 must be white or nude colored)
<input type="checkbox"/>	3	Pair	Underwear, black (Only Air Force ROTC)
<input type="checkbox"/>	6	Each	T-shirts, white, v-neck
<input type="checkbox"/>	3	Each	T-shirts, any color (for personal physical fitness)
<input type="checkbox"/>	3	Pair	Shorts (for personal physical fitness)
<input type="checkbox"/>	1	Pair	Shoes, athletic/running
<input type="checkbox"/>	2	Set	Sleepwear/pajamas (personal preference)
<input type="checkbox"/>	1	Each	Wrist watch, professional in style (conservative black band)
<input type="checkbox"/>	1 to 2	Set	Civilian clothing for travel on pass/leave
<input type="checkbox"/>	1	Pair	Low quarters, leather, black (issued during Summer Orientation from Tailor Shop)
<input type="checkbox"/>	1	Pair	Boots, leather, tan (issued during Summer Orientation from Tailor Shop)
Personal Hygeine			
<input type="checkbox"/>	1	Each	Toothbrush
<input type="checkbox"/>	1	Each	Toothpaste
<input type="checkbox"/>	1	Each	Floss
<input type="checkbox"/>	1	Bottle	Shampoo/Conditioner
<input type="checkbox"/>	1	Bar/Bottle	Body wash/soap
<input type="checkbox"/>	1	Each	Emergency self-care bag (see below) <i>optional</i>
<input type="checkbox"/>	1	Pair	Shower shoes
<input type="checkbox"/>	1	Each	Deoderant
<input type="checkbox"/>	1	Each	Lotion
<input type="checkbox"/>	1	Each	Chapstick
<input type="checkbox"/>	1	Each	Personal hygeine products not listed



## Emergency Self-Care Bag (as recommended by Schiffert Health Center)

### Optional

- ☐ 1 Copy Home doctor and dentist contact information
- ☐ 1 Copy Insurance card
- ☐ 1 Each Prescription and dose of EpiPen (if applicable)
- ☐ 1 Supply Contacts, case, solution, and extra glasses (if applicable)
- ☐ 1 Supply 4-5 months of long-term medications, with perscription
- ☐ 1 Supply Other personal medications, with perscription (if applicable)
- ☐ 1 Tube Antibiotic ointment/cream
- ☐ 1 Box Bandages/gause pads
- ☐ 1 Bottle Antacid
- ☐ 1 Bottle Benadryl
- ☐ 1 Each Digital thermometer
- ☐ 1 Bottle Acetaminophen
- ☐ 1 Bottle Ibuprofen
- ☐ 1 Each Bug bite remedies
- ☐ 1 Each Antiseptic
- ☐ 1 Bottle Cough syrup and/or lozenges
- ☐ 1 Package Cold medicine
- ☐ 1 Pair Tweezers
- ☐ 1 Bottle Sunscreen

### Room

- ☐ 1 Each Pillow, white
- ☐ 12 Each Hangers, heavy-duty
- ☐ 2 Set White, twin sheets (fitted, flat, and pillow case) **Regular length, NOT extra long**
- ☐ 2 Set White towels (bath, hand, and washcloth)
- ☐ 1 Each Blanket, comforter, or sleeping bag
- ☐ 1 Each Surge protector with 9' to 12' cord
- ☐ 1 Each Small, desk-side wastebasket, with bags
- ☐ 1 to 2 Each Large, plastic storage containers for under the bed or on wardrobes
- ☐ 1 Each Desk lamp
- ☐ 1 to 2 Set Plates, bowls, utensils, mugs (microwaveable)
- ☐ 1 Each Plain alarm clock (no radio/CD/iPod connections)
- ☐ 1 Each Small water pitcher or water bottle (optional)

### Professional Materials

<input type="checkbox"/>	1	Each	Computer (see <a href="http://www.compreq.vt.edu">www.compreq.vt.edu</a> for specifications by major)
<input type="checkbox"/>	1	Each	Printer
<input type="checkbox"/>	1	Each	Printer ink
<input type="checkbox"/>	1 to 2	Each	Printer paper
<input type="checkbox"/>	1 to 2	Each	USB drive
<input type="checkbox"/>	1	Set	Software (Incoming Undergraduate Software Bundle and other college specific requirements)
<input type="checkbox"/>	1	Set	General school supplies (3 x 5 notecards, notebooks, binders, folders, pens, pencils, highlighters, calculator, stapler, etc)
<input type="checkbox"/>	1	Each	i-Clicker or i-Clicker 2 (required for some classes; see syllabi to confirm)

### Cleaning

<input type="checkbox"/>	1	Kit	Shoe shine kit (polish, brush, old cotton t-shirt, etc)
<input type="checkbox"/>	1	Each	Hand soap (with dish if bar)
<input type="checkbox"/>	1	Each	Sponge
<input type="checkbox"/>	1	Each	Old toothbrush (for shoes)
<input type="checkbox"/>	1	Set	Dusting (Pledge, rags, Swiffer, etc.)
<input type="checkbox"/>	1	Each	White laundry bag
<input type="checkbox"/>	1	Bottle	Laundry detergent (softener if desired)
<input type="checkbox"/>	1	Bottle	Laundry stain remover
<input type="checkbox"/>	1	Each	Iron
<input type="checkbox"/>	1	Each	Ironing board, full size
<input type="checkbox"/>	1	Bottle	Ironing starch (i.e. Faultless Heavy Starch)
<input type="checkbox"/>	1	Set	Q-tips, cotton balls, and cotton rags
<input type="checkbox"/>	1	Each	Portable stain remover (i.e. Tide to Go Pen)
<input type="checkbox"/>	1	Bottle	Multi-surface cleaner
<input type="checkbox"/>	1	Bottle	Dish soap
<input type="checkbox"/>	1	Bottle	Window/glass cleaner
<input type="checkbox"/>	1	Bottle	Edge dressing (optional)









**VT Bookstore Cadet Box (\$136.99, items can be purchased individually elsewhere)**

<input type="checkbox"/>	1	Can	Shoe polish, black (Kiwi brand will be in the box)
<input type="checkbox"/>	1	Kit	First Aid Kit, basic
<input type="checkbox"/>	1	Each	Dry erase marker, fine, black (optional)
<input type="checkbox"/>	1	Each	Dry erase marker, chisel, black (optional)
<input type="checkbox"/>	1	Each	Dry erase eraser (optional)
<input type="checkbox"/>	1	Bottle	Dry erase cleaning spray (optional)
<input type="checkbox"/>	1	Kit	Sewing kit
<input type="checkbox"/>	1	Each	Mini lint roller
<input type="checkbox"/>	1	Each	China marker/grease pen
<input type="checkbox"/>	1	Bottle	Brasso (Mothers is a popular brand, too)
<input type="checkbox"/>	1	Each	Bic mini lighter
<input type="checkbox"/>	2	Each	Pen, retractable, black
<input type="checkbox"/>	1	Each	Umbrella, black
<input type="checkbox"/>	1	Each	Memo notebook, black, waterproof
<input type="checkbox"/>	1	Box	Q-tips
<input type="checkbox"/>	1	Bag	Cotton balls
<input type="checkbox"/>	1	Each	Brush, shoe shine
<input type="checkbox"/>	1	Pack	3 x 5 index cards, ruled
<input type="checkbox"/>	1	Pack	Safety pins
<input type="checkbox"/>	1	Each	Corps of Cadets Camelbak water bottle
<input type="checkbox"/>	1	Each	Marker, permanent, black
<input type="checkbox"/>	1	Pack	3 x 3 Post-it-notes, yellow
<input type="checkbox"/>	1	Each	5" pointed scissors
<input type="checkbox"/>	1	Set	Shirt stays
<input type="checkbox"/>	3	Sheets	Hat plastic
<input type="checkbox"/>	1	Package	Dr. Scholl's mole foam/moleskin
<input type="checkbox"/>	1	Each	Storage box, cardboard (box that the kit comes in)
<input type="checkbox"/>	1	Each	Tide-To-Go pen
<input type="checkbox"/>	1	Each	Cloth, microfiber
<input type="checkbox"/>	1	Roll	1" masking tape
<input type="checkbox"/>	1	Roll	2" masking tape
<input type="checkbox"/>	1	Each	Door stop


Females			
<input type="checkbox"/>	1	Kit	Hair supplies for bun and ponytail, matching hair color (ties, pins, barrettes, spray, gel, etc)
<input type="checkbox"/>	5	Each	Sports bra, white
<input type="checkbox"/>	2	Each	Nylons, skin-tone
<input type="checkbox"/>	1	Supply	Feminine hygiene products
<input type="checkbox"/>	1	Pair	1/8" gold, silver, or pearl ball earrings (optional)
<input type="checkbox"/>	1	Set	Dress clothing for religious services (optional; required for VPI BN)
<input type="checkbox"/>	3	Each	Compression shorts, black (optional)
<input type="checkbox"/>	1	Each	Plain, black purse (optional)
<input type="checkbox"/>	1	Set	Cosmetics, skin-tone, conservative (optional)
Males			
<input type="checkbox"/>	1	Each	Razor, disposable (package of 10 or more for razors or replacement heads)
<input type="checkbox"/>	1	Bottle	Shaving cream
<input type="checkbox"/>	1	Each	Sport coat and tie for religious services (optional; required for VPI BN)
<input type="checkbox"/>	3	Each	Compression shorts, black (optional)
Share with Roommate			
<input type="checkbox"/>	1	Each	Refrigerator (no more than 4.5cu.ft., 120 Volts, 2 amps)
<input type="checkbox"/>	1	Each	Microwave (less than 1000 watts)
<input type="checkbox"/>	1	Set	Broom and dust pan (addition of Swiffer optional)
Students in Pearson Hall			
<input type="checkbox"/>	1	Each	Dark Green or Black Pool Noodle (optional)
Students NOT in Pearson Hall			
<input type="checkbox"/>	1	Each	Box/window fan (20" to 22" are common)
<input type="checkbox"/>	1	Each	Desk hutch (purchased or built)














## Appendix E: Packing List FAQ




Packing List FAQs		
Clothing		
Dress shoes, brown (i.e. brown oxfords or Sperry's)	Worn with "Hokie Bag"; the maroon polo is issued to cadets. Shoes cannot be boots of any style. Common brands for khaki trousers (not limited to) are Dockers, GAP, Lands End, J. Crew, and any carried in department stores.	
Belt (matching above shoes)		
Khaki trousers, tan; Docker-style (no cargo pockets; NOT green khaki)		
Dress socks, black	Worn regularly with cadet uniforms. The brand does not matter. Hiking stores, work stores, Walmart, Target, and online retailers sell boot socks.	
Boot socks, black, midcalf or higher		
Athletic socks, white, no logos or color, cover ankle (between half calf and no show)	Worn with Corps and ROTC physical training uniforms. Color on the toe or heel is fine, as long as the visible sock while shoes are on is all white. DO NOT pack calf socks or no-show socks.	
Underwear (at least 3 must be white or nude colored)	White, beige, or nude colored underwear are worn under the white dress pants issued with cadet uniforms; the band of the underpants will not be visible and can have color or print. Underwear can be of any style (boxers, briefs, etc.). Females do not need male underwear.	
Shoes, athletic/running	A pair of good fitting running shoes will keep a cadet's feet comfortable and reduce the risk of blisters during physical training. There are NO restrictions on color.	
Wrist watch, professional in style (conservative black band)	After New Cadet Week, a wrist watch is a must for cadets to be on time for formations and classes. The watch can be athletic, metal, or have a black leather band, but must be simple and conservative.	


## Personal Hygiene

Shower shoes	A pair of waterproof flip flops or soccer slides are necessary with showers shared with many other cadets, by hall.	
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## Emergency Self-Care Bag (as recommended by Schiffert Health Center) *Optional*

Home doctor and dentist contact information	In the event of an emergency, it will be helpful for your cadet to have any reference or contact information that would be useful to emergency medical services.	
Insurance card		
Prescription and dose of EpiPen (if applicable)		
Antibiotic ointment/cream	neosporin, bactroban, etc.	
Bandages/gause pads	For the little nicks and cuts that come with life	
Antacid	After all, VT is ranked #1 for on-campus food	
Benadryl	The dense foliage of the New River Valley brings on allergies that many students did not know they had.	
Acetaminophen	Over-the-counter pain reliever, such as Tylenol	
Ibuprofen	Over-the-counter anti-inflammatory, such as Advil	
Bug bite remedies	Cortizone 10, Anti-itch stick, etc.	
Antiseptic	To clean small cuts and scrapes before bandaging	
Cough syrup and/or lozenges	Students in dorms are bound to share germs. While any sick student should go to Schiffert Health Center, over-the-counter remedies can help get through the last class or two before they can get an appointment.	
Cold medicine		


Room		
Linens	Towels and sheets must be white with no pattern or distinctive markings. Regular twin sheets fit our mattresses in Pearson, Monteith, Thomas, and Eggleston. The university vendor only offers XL sheets. While extra long sheets will work, cadets prefer the snug fit of regular sheets that makes it easier to keep their beds straight for inspections.	<a href="http://www.rhl.org/vatrhf">http://www.rhl.org/vatrhf</a>
Blanket, comforter, or sleeping bag	A VTCC blanket will be issued to cadets, but many cadets avoid having to re-make their beds every day by sleeping on top of their made bed with a comforter or sleeping bag. Additional bedding will have to be stored away during the day, so be cautious of extra bulk.	
Surge protector with 9' to 12' cord	VT does not allow extension cords, so the longer the cord on a surge protector, the better.	
Small, desk-side wastebasket, with bags	Trash cans must be under 13 gals. Some students prefer a lid, but it is a personal opinion not limited by cadet regulations.	
Large, plastic storage containers for under the bed or on wardrobes	The space under beds is about 25" tall, 37.5" deep, and 85.5" wide, varying slightly by building. Remember, this is shared space under the bunked beds! <b>Pearson Hall does not have storage space under beds</b> because beds are lofted to allow for desks and dressers. Medium containers will be useful for in closets and other storage spaces in these rooms.	
Desk lamp	Focused light on a desk allows the other roommate to sleep with limited disturbance with different physical training schedules and study habits. University policies prohibit halogen bulb lamps and high intensity lamps in residence hall rooms.	

Plates, bowls, utensils, mugs (microwaveable)	Despite the quality of the food at VT, every student seeks the convenience of eating in their room from time to time.	
Plain alarm clock (no radio/CD/iPod connections)	First-year cadets are not initially allowed to listen to music in their dorm room.	
Small water pitcher or water bottle (optional)	Cadets are physically active and work-out frequently. The more convenient water sources are, the more people tend to drink.	

## Professional Materials

Computer (see <a href="http://www.compreq.vt.edu">www.compreq.vt.edu</a> for specifications by major)	Every college has different requirements for their students' computers.	<a href="http://www.compreq.vt.edu">www.compreq.vt.edu</a>
Software (Incoming Undergraduate Software Bundle and other college specific requirements)	Undergraduate Software Bundles can be purchased during Summer Orientation. Each college has different software requirements. Details can be found at:	<a href="http://www.nsf.vt.edu/university_resources/computer_requirements/index.html">http://www.nsf.vt.edu/university_resources/computer_requirements/index.html</a>
General school supplies (notebooks, binders, folders, pens, pencils, highlighters, calculator, stapler, etc.)	Everyone has different supplies needs based on their personal organization, notetaking, and study styles. Bring what you know works for you.	
i-Clicker or i-Clicker 2	A hand-held remote required for some classes; used for everything from attendance to quizzes; see syllabi to confirm required model classes	

## Cleaning



Iron	Cadets do a lot of ironing to keep their uniforms clean and inspectable without having to pay for drycleaning. Check to see that color from the cover will not transfer to white clothing. Some cadets prefer to each have their own ironing board and iron, but one is enough for a room.	
Ironing board, full size		
Ironing starch (i.e. Faultless Heavy Starch)	Strong starch holds the creases cadets spend so much time ironing into their uniforms.	
Edge dressing (optional)	A black, glossy, lacquer-type protectant for the visible edges of soles of low quarters (dress shoes). It can be useful for formal inspections.	




*Students need almost all of these items, so if the Cadet Box is not purchased, these items need to be acquired from other sources. The notes identify what is not required, but good for students to have. These pictures are examples and not necessarily what will be in the Cadet Box.*

Shoe polish, black	Critical in shining a cadet's leather low quarters
First Aid Kit, basic	
Dry erase marker, fine, black	Not required; first-year cadets earn the privilege of using dry erase on their door cards after the first six weeks, if not in the second semester.
Dry erase marker, chisel, black	
Dry erase eraser	
Dry erase cleaning spray	
Sewing kit	For small uniform repairs, like a lost button. The Tailor Shop will take care of any alterations.
Mini lint roller	
China marker/grease pen	First-year cadets are required to use these to write on their plastic door card to identify their location when they are not in their rooms.
Brasso	Some of the metal pieces of a cadet's uniform are true brass and need to be cleaned with a metal cleaner, like Brasso.
Bic mini lighter	Lighters are useful for burning off tiny strings on uniforms before inspections.
Pen, retractable, black	
Umbrella, black	Cadets are authorized to carry a plain, black umbrella. It has been know to rain heavily in Blacksburg.
Memo notebook, black, waterproof	If this is purchased somewhere else, it does not have to be waterproof. A small, pocket-sized notebook is best.
Q-tips	Q-tips will be used to clean everything from sink faucets to shoes.
Cotton balls	Cotton balls are another important cleaning tool.
Brush, shoe shine	Critical in shining a cadet's leather low quarters
3 x 5 index cards, ruled	Cadets use index cards for a lot more than studying and flashcards.



Safety pins		
Corps of Cadets Camelbak water bottle	Not required	
Marker, permanent, black		
3 x 3 Post-it-notes, yellow		
5" pointed scissors		
Shirt stays	Shirt stays are elastic straps with clasps that are designed to hook to shirt tails and socks, under pants, to keep dress shirts neatly tucked-in.	
Hat plastic	These stiff sheets of translucent plastic are used by cadets for everything from door cards to keeping shoulder ranks flat. It is very difficult to find anywhere other than the University Bookstore; it can be purchased individually.	
Dr. Scholl's mole foam/moleskin	Cadets get blisters. It is a fact of life for physically active people on their feet in dress shoes and boots. Moleskin allows blistered skin to heal with a soft cushion, preventing rubbing and pressure.	
Storage box, cardboard	This is the box that all of these items come in. It is a convenient addition storage.	
Cup, plastic	Not required	
Cloth, microfiber	Not required	
1" masking tape	Tape in metric measurements that is not exactly 1" or 2" works as well.	
2" masking tape		
Door stop		

Female/Male		
Compression shorts, black (optional)	Cannot show under physical training shorts when standing; some people find them more comfortable than just the loose physical training shorts	

## Share with Roommate

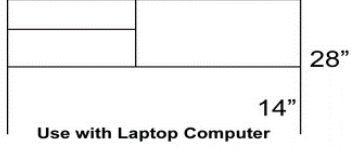
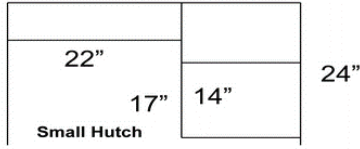
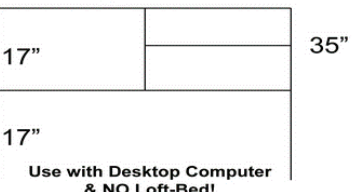
Refrigerator (no more than 4.5cu.ft., 120 Volts, 2 amps)	<p>VT Housing and Residence Life Policies concerning appliances can be found at this website. First-year cadets are allowed to have mini-fridges, microwaves, and coffee pots. There are some cadet regulations that are more strict than those for their non-cadet peers (visitation, room decorations, etc.) They can be purchased from stores or rented through VT's vendor at <a href="https://www.collegiateconcepts.net/26/index.html">https://www.collegiateconcepts.net/26/index.html</a>.</p> <p>Sometimes there are messes big enough to need a broom and dust pan. These seemingly antiquated cleaning items are valuable for cadets.</p>	<p><a href="http://www.hokiehandbook.vt.edu/housingreslifepolicies/">http://www.hokiehandbook.vt.edu/housingreslifepolicies/</a></p> 
Microwave (less than 1000 watts)		
Broom and dust pan (addition of Swiffer optional)		

## Students IN Pearson Hall

Pool noodle (dark green or blue, optional)	Beds in Pearson Hall are lofted with the desk underneath to provide more space. Some students have found covering a beam in the frame with a pool noodle saves bumped heads.	
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## Students NOT IN Pearson Hall

*Students in Pearson Hall will not need these items because the building is air conditioned and there is a shelf built into the bed for books. But, cadets in Monteith, Thomas, and Main Eggleston will find these items necessary.*

Box/window fan (20" to 22" are common)	Two in a room allow for increased circulation by pointing one in and the other out.	
Desk hutch (purchased or built)	Desk hutches can be purchased online ( <a href="http://www.collegesavers.com">www.collegesavers.com</a> will deliver to VT during New Cadet Week check-in; just select "Virginia Tech - Corps of Cadets" when ordering), or you can make your own (dimensions of sold hutches are displayed, with a depth of 38"). The YMCA store in Blacksburg often has used hutches for sale, although they sell out fast.	<p style="text-align: center;"><b>Standard Hutch</b></p>  <p style="text-align: center;"><b>Small Hutch</b></p>  <p style="text-align: center;"><b>Large Hutch</b></p> 

## **Cell Phones, Tablets, MP3 Players, and Other Electronics**

No electronic devices (to include cell phones) are allowed during New Cadet Week. Cell phones and electronics required for classes are authorized during the school year. MP3 players and other music playing devices are allowed when first-year cadets are not in cadet residence halls and can only be used when seated. Leave all valuables with your parents during New Cadet Week and they can be returned to you after the New Cadet Parade. If your parents will not be able to return for the New Cadet Parade, we will store them for you and return them to you upon the completion of New Cadet Week. Students are automatically registered for wireless service on campus through an eduroam network that can be accessed on most of campus. Residence hall rooms are equipped with one Ethernet connection per resident.

## **Desk Hutches**

During the summer, you will receive many advertisements from vendors for different items for your dorm room. One item they offer is a desk hutch, which is useful in some of the cadet housing facilities. If you are assigned to Pearson Hall, desks are below lofted beds and there are built-in shelves. Monteith, Thomas, and Main Eggleston Halls do not have lofted furniture or desk-top storage. Vendors will ask you to order ahead of arrival and bring hutches for pick-up to specified locations near the residence halls on check-in day. Many cadets in Monteith, Thomas, and Eggleston Halls use these hutches, finding the extra storage very useful. The vendor Virginia Tech most frequently uses is collegesavers.com and you can choose "Virginia Tech- Corps of Cadets" from the drop down menu. You can also choose to make your own using the furniture dimensions provided in the Packing List FAQ. You can also purchase a gently used hutch from the YMCA on North Main Street.

## **Items Not Authorized**

The décor of a cadet's room is limited within the privileges of each class. First-year cadets are not allowed to move furniture or add significant items to the room. Specific items that first-year cadets are **NOT** authorized include, but are not limited to:

- A desk chair (other than the chair provided by the university.)
- Colored towels
- Posters
- Floor lamps
- A personal bathrobe (other than the robe issued by the Tailor Shop)
- Rugs
- Colored sheets
- Alarm clocks that play music
- Curtains
- Extension cords
- Loft beds (beds in Pearson/the new Brodie Hall will be lofted and are approved)
- Televisions

## **Facebook**

Everyone can follow the Corps through Maj Gen Fullhart's Commandant's Facebook page:  
<https://www.facebook.com/CVTCC>

Incoming cadets can join the VTCC Class of 2020 Facebook group: <https://www.facebook.com/groups/VTCC2020/>

Parents can join other parents in a Facebook group just for the parents of this year's incoming cadets:  
<https://www.facebook.com/groups/VTCC2020Family/>

# ***Footwear Guide***

I have been issued one (1) pair of Tan Combat Boots and one (1) pair Black Leather Low Quarters by the Tailor Shop. If I decide not to join the Corps of Cadets, I understand that I will be billed by the Virginia Tech Accounts Receivable Department for the boots and shoes. The amount will be \$69.30 for the boots and \$80.70 for the shoes.

## **Important Notes:**

- 1) Once boots and shoes have been worn, it is not feasible to swap sizes. Therefore, it is important that the sizes you have selected fit correctly. Replacements will be at the cost listed above.
- 2) Proper fit and break-in are required to prevent blisters during New Cadet Week and the start of classes.
- 3) If you return to school without the boots and shoes, they must be shipped next-day-air to you. The Tailor Shop does not have the inventory to lend boots and shoes.
- 4) Should you request to exchange size via mail, shipping charges will be added to your Accounts Receivable Account.

This is just a sample. You will sign this form when you are issued your footwear.

Date \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Student ID Number \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_



# Corps of Cadets Boots

The boots you are being issued are lightweight jungle style boots. This style will help reduce foot problems from the start. If you follow the suggestions below, you will reduce your chances of major problems during New Cadet Week.

1. Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the boot while keeping your foot snug inside the boot. The heel is a common problem area for blisters and you should ensure that you have a proper fit here. Boot socks can be black or olive drab.
2. The more you wear the boots before returning for New Cadet Week, the better your feet will deal with the demands of the week.
3. As a precaution, bring mole skin. This will help relieve some of the discomforts of blisters in the event they occur.
4. You will receive instructions on care and maintenance during New Cadet Week.
5. Do not forget to pack your boots for the return to campus!

# Corps of Cadets Low Quarters

The low quarters you are being issued when you attend Summe Orientation are black leather dress shoes. You will need to follow the guidelines below to achieve the best results for breaking in the shoes and to minimize foot problems when you arrive back to campus for New Cadet Week and the start of classes.

1. ***DO NOT ATTEMPT TO SHINE.*** This is very important. You will receive proper training when you return.
2. Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the shoe while keeping your foot snug. The heel is a common problem area for blisters and you should ensure that you have a proper fit here. Dress socks must be black.
3. The more you wear the shoes before returning for New Cadet Week, the better your feet will deal with the demands of the week and the start of classes.
4. As a precaution, bring mole skin. This will help relieve some of the discomforts of blisters in the event they occur.
5. Wear as much as you can, but at same time take extreme caution as not to scuff or scratch the leather. When wearing the shoes, do not drag the heel and wear it down as you walk.
6. Do not forget to pack your low quarters for the return to campus!

## Appendix F: Corps Directory

Commandant's Office	
<b>Maj Gen Randal D. Fullhart, USAF (Retired)</b>	540/231-6413
Commandant of Cadets - 141 Lane Hall	randyf79@vt.edu
<b>CDR Michael Weaver, NOAA (Retired)</b>	540/231-8597
Deputy Commandant of Cadets, 1st Battalion - 252 Lane Hall	msweaver@vt.edu
<b>CSM Daniel Willey</b>	540/231-2901
Senior Enlisted Advisor, 1st Battalion - Pearson Hall	dwilley@vt.edu
<b>CAPT James S. Snyder, USN (Retired)</b>	540/231-8595
Deputy Commandant of Cadets, 2nd Battalion - Pearson Hall	jasnyde1@vt.edu
<b>MGySgt Lance Jones</b>	540-231-1378
Senior Enlisted Advisor, 2nd Battalion - Pearson Hall	mguns2bn@vt.edu
<b>LTC Charles Payne, USA (Retired)</b>	540/231-3488
Deputy Commandant of Cadets, 3rd Battalion - 119 Monteith Hall	chpayne1@vt.edu
<b>SGM David Combs</b>	540-231-0334
Senior Enlisted Advisor, 3rd Battalion - 120 Monteith Hall	dcombs67@vt.edu
<b>Col Patience Larkin, USAF (Retired)</b>	540/231-9369
Director for Corps Alumni Relations (VTCCA, Inc.) - 256 Lane Hall	patience@vt.edu
<b>Lt Col Don Russell, USAF (Retired)</b>	540/231-0490
Deputy Commandant - 130 Thomas Hall	druss135@vt.edu
<b>MUCS Jim Bean, USN (Retired)</b>	540/231-3296
Director, Regimental Band -- 120 Thomas Hall	jbean88@vt.edu
<b>LTC Rewa Mariger, VA Militia</b>	540/231-6858
Asst. Commandant for Recruiting & Retention - 155 Lane Hall	rmariger@vt.edu
<b>CPT Alexandra Oberoi</b>	540/231-1718
Executive Officer – 254 Lane Hall	aoberoi@vt.edu
<b>Mrs. Leketa Miller</b>	540/231-6413
Budget/Scholarship Coordinator - 251 Lane Hall	leketa@vt.edu
<b>Mrs. Nicole H. Ward</b>	540/231-6413
Program Support Specialist, Main Office - 141 Lane Hall	nhward@vt.edu
<b>Ms. Patsy Hosner</b>	540/231-7431
Executive Assistant-Virginia Tech Corps of Cadets Alumni - 255 Lane Hall	phosner@vt.edu
Army ROTC	
<b>COL Kevin W. Milton</b>	540/231-6401
Professor of Military Science, 226 Military Building	arotc@vt.edu
Naval ROTC	
<b>TBD</b>	540/231-7883
Professor of Naval Science, 419 Femoyer Hall	usnavy@vt.edu
Air Force ROTC	
<b>Col Cameron Torrens</b>	540/231-6404
Professor of Aerospace Studies, 232 Military Building	usaf@vt.edu
Tailor Shop	
<b>Mr. Dean Miller</b>	540/231-6463
202 Military Building	wdmiller@vt.edu
Office of Undergraduate Admissions	
<b>LTC Gary Jackson, USA (Retired)</b>	540/231-6267
221 Visitor & Undergraduate Center	gjackson@vt.edu
Financial Aid	
200 Student Services Building	finaid@vt.edu